

**Prairie East Fifth Association
Board Meeting Minutes
November 21, 2019**

The meeting was called to order at 5:30 pm by President, Cory Miller

Board Members Present:

Cory Miller, Dorothy Fuss, Tim Nelson, Amy Dresch and Rose Gebo. Also present Lori Waltzer, Property Manager

Secretary's Report: Dorothy Fuss moved to accept the October 17, 2019 secretary's report as presented. Tim Nelson seconded. Motion carried.

Treasurer's Report: The October financial report was presented. Amy Dresch moved to accept the treasurer's report as presented. Dorothy Fuss seconded and the motion carried.

Dorothy Fuss moved to purchase a \$104,000 CD from Edward Jones for either 5 or 6 months, depending upon the best interest rate. Rose Gebo seconded. Lori will send an email to all board members with the actual percentage and term purchased.

Note Status: Lori will keep the status of the note on the financial report until it is paid off. As of October 31, 2019, the balance of the note is \$11,594.00.

Management Report

Pet Request: Homeowner requested an extra dog be allowed to stay during Christmas week. Tim Nelson moved to allow the homeowner to have one additional dog during the one week at Christmas. Rose Gebo seconded the motion. Amy Dresch amended the motion to indicate that this is an individual approval for Christmas and the board requires homeowner make the request for future visits. Lori will send out the approval with the same stipulations as the board granted for the summer visit. Motion passed by a 4-1 vote.

Newsletter: Lori will add a section in the newsletter regarding the city installed "no parking" signs. This was a city decision for safety and snowplowing.

Violations: The following violations were noted.

10312 – Storage of items on patio, second notice
10394 – Storage of items on patio, second notice
10392 J – Storage of items in rocks
10392 – move outdoor furniture off from the rocks
10372 – move swing back onto concrete patio
10353 – move furniture off from rocks and store propane tank appropriately
10350 – move items onto patio and off from rocks
10396 – loose cables
10396 J – Dog droppings not cleaned up
Lori will also create a generic letter that can be used for improper parking where it cannot be determined whose vehicle it is.

Items noted for Spring repairs:

10344 – Slab under patio door needs to be sealed where it meets the concrete
10321 – Shrubs are overgrown

Old Business: Gutter corners were not repaired at 10331/10333 Balsam Lane

Dorothy Fuss moved to adjourn and Amy Dresch seconded. Meeting adjourned at 6:45 pm.

Submitted by Lori Waltzer

Next meeting, Thursday, December 19 at 5:30 pm, location yet to be determined.