

**Prairie East Fifth Association
Board Meeting Minutes
November 21, 2013**

The meeting was called to order at 6:05 pm by President, Cory Miller

Board Members Present:

Cory Miller, Amy Dresch, Tim Nelson, and Dick Bates. Also present Lori Waltzer, Property Manager

Secretary's Report: Correction to the minutes, ...treasurer's report for "August" should be changed to "October." Motion to accept the October minutes as corrected by Amy Dresch and second by Tim Nelson. Motion passed.

Treasurer's Report: Discussed foreclosure of 10397 Balsam Lane. The association owns the unit on December 7 at midnight. Lori will see if the bank is willing to accept cash for keys. Otherwise, Lori will have the locks changed, change the utilities to the association's name, find out if the utilities have been paid and get a key for the mailbox from the post office. Motion to accept treasurer's report for October by Amy Dresch, second by Tim Nelson. Motion passed.

Management Report:

- **2014 Budget** – The board discussed and revised the budget for 2014. The board changed the grounds contract, deck maintenance, water lawn reimbursement and the reserve fund. The reserve fund budget will include the cost of gutters and downspouts.
- **Streetlights** – The board would like the city to change the lights to LED. Lori will call the city to request this.
- **10386 Juniper** – The board has requested a report from Roto-Rooter documenting what they found. What does Roto-Rooter recommend for preventative maintenance? Where was the clog located? Was there video or pictures? Once the board receives the report, they can determine if it is indeed a homeowner or association responsibility.

New Business

- **Junk Genius** – In the spring, contact this company to see if they would give a discount or coupons for homeowners in the association.

Citations to be issued:

- **None.**

Meeting adjourned at 7:30 pm. Motion to adjourn by Dick Bates and second by Amy Dresch.

Submitted by Lori Waltzer

Next meeting, Thursday, December 19. 6:00 pm at the Eden Prairie Library, small conference room