

# Greenview at Dover Community Association

## Minutes – Board Meeting

### July 16, 2013

Meeting called to order at 7:05 PM.

Present: Sharon Walker, John Schmidt, Chuck Bolick, Teresa Rueppel

#### Old Business

1. **Minutes, from 3/12/13:** Minutes approved by unanimous vote.
2. **Minutes, from 4/30/13:** Minutes amended to add Teresa Rueppel in attendance. Approved by unanimous vote.
3. **Treasurer Report:** Report as being on track for anticipated expenses. Treasurer's report approved by unanimous vote.
4. **HOA Website:** Board discussed other/new person to handle and manage website postings and maintenance. Board to consider possible options.
5. **National Night Out:** Event scheduled for August 6<sup>th</sup> in Lenmore half-cul-de-sac. Sharon to send flyer out with details soon. Board discussed tasks and planned roles for event.
6. **Orange County Community Connections Workshop:** Held July 20. Sharon and Chuck to attend.
7. **Legal Services Update:** New foreclosure notice provided to HOA, to be forwarded to C&M for attorney handling.

#### New Business

1. **Removal of Archived Files:** Discussed option to dispose archived files older than 7 years, as permitted by applicable records retention procedures. Board approved by unanimous vote to allow for Board to not retain records older than 7 years.
2. **Fiscal Year:** Discussion of reversing of fiscal year revision of prior By-Laws amendment. Although a prior amendment authorized the fiscal year change, the operational and presently utilized (de-facto) fiscal year had continued as Jan 1 through Dec 31. Board to draft a By-Laws amendment to revise and clarify official fiscal year term as January 1 through December 31 for vote by the Board of Directors at next scheduled meeting.

**Meeting Adjourned at 8:20 PM.**

**Next board meeting scheduled for August 20, at 7:00 PM.**

Respectfully submitted,

John Schmidt, Secretary