



# ERC MESSAGE FORM

(for use by Bishops' Storehouses, Stakes, Wards)



**Instructions:** When dictating the message, speak SLOWLY at about the same speed as if you were writing the message. Dictate the message in the order of the numbered boxes. For each box, state the box number first and then the information in the box. Use phonetics only when requested to do so. When a *Quick Report* is requested by the Storehouse, report only the information asked for in the **BOLD-lined** boxes (1, 2, 3, 8, 9, 10, 13, 14).

Message Number (given to you by the Storehouse receiving the report)

[ ] Stake [ ] Ward [ ] Branch

1. Date:	2. Time:	3. Unit:
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4. Presiding Officer	5. Reporting Officer
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6. Emergency Type:	[ ] Fire	[ ] Earthquake	[ ] Power Loss	[ ] Radiation Hazard	[ ] Other:
	[ ] Flood	[ ] Tornado	[ ] Biological Hazard	[ ] Terrorist Attack	
	[ ] Mud Slide	[ ] Hurricane	[ ] Chemical Hazard	[ ] Explosion	

7. Location and Extent of Area Affected (City, County, Counties, State):
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8. Members:	9. Service Volunteers:	10. Property Damage:
Injured [ ]	Injured [ ]	Main Facility Severe [ ] Moderate [ ] Little/None [ ]
Missing [ ]	Missing [ ]	Facilities Severe [ ] Moderate [ ] Little/None [ ]
Dead [ ]	Dead [ ]	Member Homes Severe [ ] Moderate [ ] Little/None [ ]
Okay [ ]	Okay [ ]	

12. Current Emergency Response (Indicate level):	13. Ability to Offer:	14. Assistance Needed (For how many people):
(1) Needs being met / Nothing needed at this time		[ ] Water [ ] Blankets / Sleeping Bags
(2) Some needs being met / Assistance needed		[ ] Food [ ] Other
(3) Unable to provide needs [ ] Security		[ ] Shelter
[ ] Water [ ] Health / Medical		[ ] Clothing
[ ] Food [ ] Sanitation		[ ] Medical Supplies
[ ] Shelter [ ] Power		[ ] Sanitation needs (Water Purification, Waste Disposal, etc.)

15. Message / Tactical Traffic:	Enter a "X" in box following last word of each sentence.
1	
6	
11	
16	
21	
26	
31	
36	
41	
46	

16. Storehouse Receiving Report:	19. Received by:
	(a) Name (d) Phone
17. Forwarded to:	(b) Call Sign
[ ] SLC HQ [ ] Storehouse	(c) Frequency (e) Position
[ ] Amateur [ ] Other	
18. Additional Notes Location:	20. Person Forwarded to:
	(a) Name (d) Phone
	(b) Call Sign
	(c) Frequency (e) Position