

Santa's Toy Drive
Benefiting Big Brothers of Mt. Juliet



Saturday,
December 6, 2008
Starting Time: 4:00pm

Starting Street: Willoughby Station Blud.

All Toys Accepted
For All Ages

Santa will be giving out candy canes. Listen for the siren and watch for the flashing lights.

Santa is coming to your street!

#### Homeowners Board of Directors

Treasurer /58-76/8

 Dario Ceragioli
 758-0011

 Joe Valencic
 754-0912

 Melissa Taylor
 754-4099

 Michelle Charest
 754-9977

 Brian Snyder
 773-5074

#### **Inside This Issue**

President's Corner	2
Meeting Minutes	3-4
Financial Statement	5
Fall Fest.	
Welcome New Homeowners	8
Advertisements	9-11
Neighborhood Information	12

Page 2 Willoughby Station News

#### PRESIDENT'S CORNER

#### **DECEMBER 2008**

#### MOUNT JULIET POLICE DEPART-MENT – ACTION LINE

MJPD has an Action Line Wilson County residents can contact for tips on crimes, drug activity, and stray animals. Go to <a href="https://www.cityofmtjuliet.org">www.cityofmtjuliet.org</a> to log you report.

#### RECEIVE NEWSLETTER VIA EMAIL

If you would like to receive your newsletter via email, please log on to our web site <a href="https://www.willoughby-station.com">www.willoughby-station.com</a> and register. After you have been verified you are a Willoughby Station resident, and you are in good standing with Association Management, you will begin receiving our newsletter via email. So sign up now!

#### <u>Homeowner's Responsibilities –</u> <u>Following the Covenants</u>

3.27 – Roads – It shall be obligatory upon all owners of the Lots in this subdivision to consult with the Chief Engineer of the Highway Department of Wilson County, Tennessee, before any driveways, culverts, other structures or grading are constructed within the limits of any dedicated roadway, and such placement or construction shall be done in accordance with the requirements of the County Highway Commission applying to county roads in order that the roads or streets within the subdivision which would be affected by such placement or construction may not be disqualified for acceptance by the

County into the public road system.

#### **Newsletter Highlights**

Budget
Security
Security Cards for Pool Entrance
And more......

#### **Association Management**

If you have any questions, suggestions, etc., please contact our Association Management at 615.370.8094 or <a href="mailto:assoc.mgt.svcs@comcast.net">assoc.mgt.svcs@comcast.net</a>

#### WILLOUGHBY STATION WEB SITE

Just a reminder our newsletter is now on the official Willoughby Station web site, <a href="https://www.willoughby-station.com">www.willoughby-station.com</a>. There will still be hard copies available by the pool house.

Next board meeting

December 18th at Hickory Grove Church

Jerry Wallace

WISHING YOU ALL THE JOY AND PROSPERITY YOU COULD WISH FOR, AND HOPING THE NEW YEAR BRINGS MORE OF THE SAME.

MERRY CHRISTMAS AND HAPPY NEW YEAR!

December 2008 Issue 154 Page 3

WILLOUGHBY STATION HOMEOWNERS ASSOCIATION, INC.

#### BOARD OF DIRECTORS MEETING MINUTES

Date: November 20, 2008

Location: Hickory Grove Church

Members Present: Michelle Charest, Bob Freeman, Bob

Horn, Joe Valencic, Melissa Taylor, Jerry

Wallace and Brett Watt

Members Absent: Dario Ceragioli

Others Present: Jim and Joan Atkeison with Association

Management Services,

Call to Order

Time: 7:00 P.M.

By: Jerry Wallace, President

#### **Approval of Minutes of Previous Meeting**

A motion was made by Joe Valencic and seconded by Bob Horn that the minutes of the previous meeting be approved, as written. The motion carried.

#### **Committee Reports**

Newsletters

Joe Valencic stated that there were a lot of extra copies of the newsletter left at the pool area for the past couple of months. After some discussion, it was decided to reduce the number of copies that were printed by 50.

Bob Horn stated that he was still delivering newsletters to new homeowners in the front section of the community where the last new homes are being purchased.

Pool

Bob Freeman and Joe Valencic discussed the work that had recently been completed by Adams Pool Company. Bob stated that was work that would have needed to be done prior to the opening of the pools and it was good to have the work already completed.

#### **Financial Report**

Bob Freeman reviewed the financial report for the period ending October 31, 2008. A motion was made by Bob Horn and seconded by Joe Valencic that the report be approved, as presented. The motion carried.

#### Amenity Area Cameras & Card Reader System

After some discussion regarding the proposals for equipment and installation of a camera surveillance system at the amenity area, a motion was made by Joe Valencic and seconded by Michelle Charest that \$22,500.00 be allocated in the 2009 for this project. The motion carried with Bob Freeman voting in opposition. Brian Snyder suggested that the representative at Simplex Grinell, the supplier of the equipment be contacted again regarding why he felt that a cable system would be more suitable for the area than a wireless based system. Jerry stated that he would be glad to meet with the person who would be installing the cameras and anyone who could do the trenching for the cables.

There would not be sufficient funds available for both surveillance cameras at the amenity area and a card reader entry system at the tennis court and pool gates, therefore the card reader system was deferred until the discussion of the community budget for the 2010 fiscal year.

#### 2009 Community Budget

Bob Freeman presented a proposed 2009 budget by line item along with past years spending and reviewed each of the items with the members. The proposed income is \$226,500 and proposed operating expense is \$186,500, giving a net ordinary income of \$40,000. After budgeting the \$22,500 for security cameras, the remaining \$17,500 needed to be budgeted for capital reserves and contingency/capital improvements.

After some discussion, a motion was made by Bret Watt and seconded by Bob Horn that \$ 10,000.00 of the projected net income after expenses, in next year's budget, be allocated to the capital reserve fund and the remaining \$ 7,500.00 will be allocated to contingency/capital improvements funding. The motion carried with Bob Freeman voting in opposition.

A motion was made by Bob Freeman and seconded by Michelle Charest to approve the proposed budget for the 2009 fiscal year which will include funding for the amenity area surveillance system in the amount of \$ 22,500.00, funding to the capital reserve account in the amount of \$ 10,000.00 and contingency/capital improvements funding in the amount of \$ 7,500.00. The motion carried.

#### **Unfinished Business**

Placement of Amenity Area Surveillance Signs

Jerry Wallace stated that he, Bob Horn and Joe Valencic had met and discussed locations for the signs. Jim Atkeison will get posts for the signs.

Page 4 Willoughby Station News

Portable Basketball Goals

Jerry Wallace stated he, Jim Atkeison and Jerry Wigger, the attorney for the community had discussed the matter of use of portable basket-ball goals in the community by some homeowners. Jerry stated that Mr. Wigger had prepared an amendment to the provision in the covenants for the community which does not allow use of recreational equipment except to the rear of lots. After some discussion, it was decided that the homeowner who had expressed a concern about use of the goals be contacted and be informed of the board's discussion regarding the proposed amendment.

Tennis Court Drainage Work

Jim Atkeison stated that the work had been completed with the exception of some additional asphalt that was needed in the trench that was cut in the court to install drainage pipe. Brian Snyder stated that he will place some security cones around the area.

New Street Lights

Bob Freeman stated that the new street lights had been installed at the corner of Melbourne Terrace and Sydney Terrace, Willoughby Station Blvd. and Sydney Terrace and Willoughby Station Blvd. and Melbourne Court E. Bob stated that a new light had also be installed at the front entrance to the community. Jim Atkeison will verify that the light at the front entrance is 250 watt.

2009 Grounds Care and Pool Maintenance Proposal

Bob Freeman discussed the changes in the 2009 proposal from Brockman's Landscaping. Bob Freeman made a motion that the proposal be approved. The motion was seconded by Bob Horn. The motion carried

Bob Freeman then discussed the proposed agreement with Procare for maintenance and management of the pools next year. Bob Freeman made a motion that the proposal be approved. Bob Horn seconded the motion and the motion carried.

#### **Architectural Change Requests**

Brett Watt discussed the changes he had reviewed and approved since the last meeting of the board. Brett stated that there was one request for the installation of a fence that was pending receipt of the plat of the lot. A motion was made by Bret Watt and seconded by Joe Valencic that the requests be approved. The motion carried.

#### **Holiday Decorations at Front Entrance**

Brett Watt stated that he would volunteer for the installation of the decorations. Bob Freeman stated that he had moved all of the decorations to one of the restrooms at the pool area. Michelle Charest, Jerry Wallace and Bob Horn stated that they would also help.

Holiday Luminaries

After some discussion, it was decided that this would not be done this year. It was agreed if homeowners on some of the streets in the community wanted to continue this, they were welcome to do so.

Big Brothers Toy Drive

Michelle Charest stated that the toy drive in the community was scheduled for Saturday, December 6. The plan, like past years, is to have Santa driven through the neighborhood collecting the toys. Michelle will prepare a flyer for the community web site.

Railing on Alex Way

Jerry Wallace stated that he had received a request for the board to look into the possibility of getting a railing installed along the sidewalk at a culvert that runs under Alex Way. Bob Freeman stated that the city had installed a railing in a similar area and that this area was also in the city's right of way. Jim Atkeison will contact Will Sellers to determine if the city would take care of this.

#### **Next Meeting**

The next meeting of the board was scheduled for December 18.

#### Adjournment

There being no further business to come before the board, a motion was made by Joe Valencic and seconded by Michelle Charest that the meeting be adjourned. The motion carried and the meeting was adjourned at 9:25 P.M.

December 2008 Issue 154 Page 5

Willoughby Station Homeowners Association Income & Expense Actual vs Budget Statement October 2008

	Oct 08	Budget	Variance	Jan - Oct 08	YTD Budget	Variance	Annual Budget
Ordinary Income/Expense							
Income	040.00	0.00	040.00	045.005.00	000 500 00	(4.504.70)	000 500 00
Association Fees	910.00 23.71	0.00 100.00	910.00	215,935.30 785.53	220,500.00	(4,564.70)	220,500.00 2,500.00
Interest Earned Income Late Fees (on assoc.dues)	100.00	0.00	(76.29) 100.00	6,350.00	2,300.00 4,500.00	(1,514.47) 1,850.00	4,500.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Newsletter Advertising Income	0.00	0.00	0.00	900.00	0.00	900.00	0.00
TotalIncome	1,033.71	100.00	933.71	223,970.83		(3,329.17)	227,500.00
Expense	.,000	.00.00				(0,020111)	,000.00
Administrative							
Admin.Recognition	0.00	0.00	0.00	202.40	200.00	2.40	200.00
Income Tax	0.00	0.00	0.00	2,687.00	1,200.00	1,487.00	1,200.00
Insurance Expense	0.00	0.00	0.00	7,035.00	7,500.00	(465.00)	7,500.00
Legal & Tax Preparation	0.00	500.00	(500.00)	2,184.72	2,500.00	(315.28)	3,500.00
Management Fees	3,101.00	3,100.00	1.00	30,436.25	30,800.00	(363.75)	37,000.00
Meetings, Board & Annual	0.00	0.00	0.00	1,762.16	2,300.00	(537.84) 1,369.55	2,500.00
Neighborhood Events Newsletters	223.96	0.00 400.00	0.00 (176.04)	3,369.55 3,288.45	2,000.00 4,000.00	(711.55)	2,000.00 4,800.00
Office Supplies & Expense	94.30	150.00	(55.70)	1,034.30	1,800.00	(765.70)	2,400.00
Security, Amenity Area	(120.00)	500.00	(620.00)	4,210.00	2,500.00	1,710.00	3,000.00
Welcoming Committee	581.05	100.00	481.05	605.09	900.00	(294.91)	1,000.00
WebSite	0.00	0.00	0.00	350.00	300.00	50.00	300.00
Total Administrative Common Area Maintenance	3,880.31	4,750.00	(869.69)	57,164.92	56,000.00	1,164.92	65,400.00
Common Area Repairs	61.06	100.00	(38.94)	1,512.69	2,400.00	(887.31)	2,600.00
Grounds Care	3,581.50	4,500.00	(918.50)	37,848.49	42,000.00	(4,151.51)	50,000.00
Irrigation Repair	0.00	0.00	0.00	2,078.74	800.00	1,278.74	800.00
Signage	182.40	0.00	182.40	182.40	650.00	(467.60)	650.00
Storage Rent	0.00	0.00	0.00	239.80	350.00	(110.20)	350.00
Total Common Area Maintenance Pool Area	3,824.96	4,600.00	(775.04)	41,862.12	46,200.00	(4,337.88)	54,400.00
Pool Telephone	0.00	50.00	(50.00)	338.84	280.00	58.84	280.00
Locks & Keys	0.00	0.00	0.00	1,881.90	2,000.00	(118.10)	2,000.00
Pool Management	1,600.00	1,000.00	600.00	33,480.00	32,000.00	1,480.00	34,000.00
Pool Permits	0.00	0.00	0.00	1,020.00	1,100.00	(80.00)	1,100.00
Pool Repair	0.00	1,000.00	(1,000.00)	2,345.45	2,000.00	345.45	2,800.00
Pool Supplies	0.00	300.00	(300.00)	1,017.83	1,000.00	17.83	1,000.00
Total Pool Area	1,600.00	2,350.00	(750.00)	40,084.02	38,380.00	1,704.02	41,180.00
Utilities	4.0=0.00	4 400 00	(00.10)	=		0.00	40.000.00
Electricity	1,373.90	1,400.00	(26.10)	9,456.82	9,200.00	256.82	10,200.00
Neighborhood Watch Voice Mail Water & Sewer	7.61 1,139.87	8.00 900.00	(0.39) 239.87	76.10 7,565.04	84.00 6,450.00	(7.90) 1,115.04	100.00 6,800.00
Total Utilities	2,521.38	2,308.00	213.38	17,097.96	15,734.00	1,363.96	17,100.00
Total Expense	11,826.65	14,008.00	(2,181.35)	156,209.02	156,314.00	(104.98)	178,080.00
Net Ordinary Income	(10,792.94)	(13,908.00)	3,115.06	67,761.81	70,986.00	(3,224.19)	49,420.00
Other Income/Expense	(10)	<u> </u>			,	(0,==:::0)	10,1=0.00
Capital Reserve Account:							
Income							
Budgeted Transfers from Operating Capital Expenditures	0.00	0.00	0.00	28,000.00	28,000.00	0.00	28,000.00
Pool Umbrellas	0.00	0.00	0.00	258.92	0.00	258.92	0.00
Pool Filter Sand Replacement	0.00	0.00	0.00	1,900.00	0.00	1,900.00	0.00
Pool Bath Renovation	0.00	0.00	0.00	5,986.00	0.00	5,986.00	0.00
Pool Lane Ropes	0.00	0.00	0.00	1,726.90	0.00	1,726.90	0.00
Waste Bins	300.81	0.00	300.81	1,023.81	0.00	1,023.81	0.00
Total Capital Expenditures	300.81	0.00	300.81	10,895.63	0.00	10,895.63	0.00
Net Income	(300.81)	0.00	(300.81)	17,104.37	28,000.00	(10,895.63)	28,000.00
	Oct 08	Budget	\$ Over Budget	Jan - Oct 08	YTD Budget	\$ Over Budget	Annual Budget

Page 6 Willoughby Station News

# FALL FEST FUN!!!!



Costume Parade!!!



Mr. President...Go GATORS!



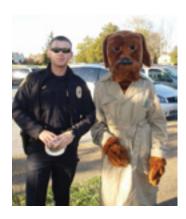
**Letters to the Troops!** 



**Happy Kids = Happy Parents!** 

December 2008 Issue 154 Page 7

# A sincere THANKS to the MT. JULIET POLICE DEPT. We thank you for our safety & for making our parade lots of fun!!!



Thank you to Boyscout Troop 777 for collecting food & delivering it to the Mt. Juliet Help Center!!!

#### A bright & sparkly thank you to



for providing the goodie bags!!!



Thanks for ROCKIN' it out Zachary Allen & Christian!!!

Page 8 Willoughby Station News

# Welcome New Homeowners!

Richard & Hope Owens 3608 Canberra Way

Jeffrey & Cynthia Wells 2105 Billingsham Ct. If you would like to place an ad in the newsletter, please contract
Cathy Limbacher
Newsletter Editor
Catlimbacher3@comcast.net
You can also get information about the newsletter
on the back of this issue.
Thanks



For Sale – Wanted – Lost – Services

WSHOA does not imply an endorsement or sponsorship of items, or the information, products or services offered on or through the classified section. Please see last page of newsletter for information about free ads and paid ads.

#### For Sale

**SWIVEL BAR STOOLS** (4): Pecan wood, Leather seats & Cane backs, like new! Paid \$350 ea., asking \$125 ea. ph. 758-5432

**Solid cherry armour**- beautiful. 2 doors on the bottom to hide all the video stuff. 2 doors to hide the tv. the doors are retracable so you can see the tv in full view. paid \$900. asking \$350 to just move it. call Beverly. 509-9520.

**Vintage coffee table**- round heavy glass top- has 'pillars' that connect at the bottom- need to see- its pretty cool. \$150 obo Beverly Ayers 509-9520

#### **Services**

Buying or Selling a Home. Call Cathy
Limbacher your Willoughby Station Neighborhood Realtor! Full Time - Full Service Dedicated - Honest - Ethical - Hardworking!
This is my only advertisement for our
neighborhood. I will not fill up your mail box
with a bunch of junk mail. Please consider me
when you are in need of a Professional Real
Estate Agent. FREE Current Market Analysis on
your home just give me call or email me at
catlimbachersellshomes@comcast.net
www.neighborhoodlink.com/mtjuliet/wstation
Coldwell Banker Barnes Off. 758-0488
Mobile 426-3253

#### Mt. Juliet Home Improvement

Carpentry, Fencing, Plumbing, Electrical, Fans, Drywall & Doors. Licensed, Insured, On-Time & Reasonably Priced. Free estimates. M-F 9:00AM - 5PM 754-6819

**10X30 Indoor Boat Storage** available immediately. Please call Steve or Jennifer at 773-5027 if you are interested

#### **Beverly Ayers Design**

Interior Designer-Let me help you refresh your home with what you have or spice it up with new decor. We can spend as little or as much as you need. You make the call. Home staging is also available. Mention this ad and receive one hour free consultation. home- 758-7625/ cell- 509-9520. Booking for Christmas decorating now. Let me do the work and you enjoy it. call for more information.

Page 9

#### **Ayers Painting and Remodeling**

Any and all jobs: decks, fences, additions, plumbing, pressure washing-no job is too small-he does it all. Free estimates. office-758-0000-cell-504-8476. Cecil Ayers

ZOOM MOVING SERVICES, INC. – LOCAL & FAMILY OWNED COMPANY SINCE 1991. WE PROVIDE SERVICES FOR ALL OF YOUR MOVING NEEDS. WE ARE LICENSED AND INSURED TO GO NATIONWIDE. CALL FOR YOUR FREE ESTIMATE. VISIT OUR WBSITE FOR MORE INFORMATION – www.zoommovingcompany.com – 615-777-8223

#### **MBC Pc Solutions**

PC repairs, Hardware and Software Installation - Virus Scan and Protection. Gil Jones - 615.754.0805 CNA, CCNA, and Network+ Certified 1063Willoughby Station Blvd. email: gilj40@comcast.net

New Avon Representative In Willoughby Station For recent sales brochure, new items, etc. Call Tracey Ross at 754-9655 or email tlr116@aol.com Page 10 Willoughby Station News

For Sale – Wanted – Lost – Services

WSHOA does not imply an endorsement or sponsorship of items, or the information, products or services offered on or through the classified section. Please see last page of newsletter for information about free ads and paid ads.

PRINCESS TEA PARTIES... Give Your Little Princess a Royal Party Experience for her Birthday at JULIET'S PRINCESS TEA. Our children's tea room encourages imaginations to come alive with: Dress-up (princess dresses, hats, purses, shoes & jewelry), Fashion Show, Full Tea Lunch with complete porcelain table settings, Princess Throne for the birthday girl, Tea Party Games, and Music. Call Today for reservations or to schedule a visit. Lesley 754-2400. 2030 N. Mt. Juliet Rd. Visit us online at www.julietsweddingchapel.com

**CRITTER SITTER** While you are away, I will care for your pet with daily visits, feedings, walks, medications, and hugs. Your mail will be picked up, along with any other services available upon requests. Call your Willoughby Station Neighbor, homeowner of 4 years, at 773-7388. Ask for Joan.

House Cleaning services available in Willoughby Station. Reasonable, Reliable Friendly And Professional. Are you wanting to spend more outdoors and less time cleaning your home? Well "Don't stress, I'll clean the mess". I offer rotation cleanings and one time cleanings for special events such as birthday parties and family gatherings. Help is just a phone call away!!! So don't delay call today for your free estimate.

Contact Misty Gessner @ 754-0452.

Need a pet sitter?? My name is Sara and I am a 21-year-old college student. I am a resident of Willoughby Station. I would love to pet sit for you while you go on vacation. References upon request. Call for rates. (615)-714-5765

#### Personalized Bookkeeping & Tax Service

Providing small business bookkeeping plus tax preparation for businesses and individuals. Corporation set ups and Quickbooks. 731-2737 or 773-2737

**ROGER'S PIANO STUDIO** (At my house in Willoughby Station). Age 6 thru Adult. Thursday, Friday, and Saturday openings. Call me soon for more info! 754-0993 Leave message

## QUALIFIED AND EXPERIENCED IN HOME TUTOR

Five years of experience Ability to teach various topics within Math and Science (Algebra, Geometry, Calculus, Physics) Flexible schedule, available evenings, and weekends Help your kids stay one step ahead of their class with one-on-one tutoring. For more information please call Ami at 615-758-3930 or e-mail at amshah2@gmail.com.

**Need a pet sitter??** My name is Sara and I am a resident of Willoughby Station. I would love to pet sit for you while you go on vacation. I will stay and play with your pet as well as feed them and give them lots of love! References upon request. Call for rates. (615)-714-5765

**Do You Need Legal Assistance?** Don't wait until you're in a pinch and need legal assistance. We provide unlimited access to one of Tennessee's top law firms - a host of attorneys able to handle any legal matter. Wills, traffic violations, work issues, homebuying, taxes, etc. A host of services for as low as \$16.00/month with no contract obligations. Don't ask your friends for legal advice! Speak to a skilled attorney now! Call Steve @ 615.438.2292.

#### "PRESSURE US"

Pressure washing for vinyl siding, deck cleaning, driveways and more. Call Kevin----351-2386 Willoughby Station Residents Receive 10% Discount!

#### **New Ladies Night Out Group**

This is a new group being formed and an excellent way to meet other women who live in Willoughby Station. Initial plans are to have the group meet about once a month. We may gather in one of our homes and other times we may meet out in the Nashville area. If you are interested in being a member of this group contact Katy at kwxford@comcast.net Please put Ladies Night Out in the subject line.

December 2008 Issue 154

For Sale – Wanted – Lost – Services

WSHOA does not imply an endorsement or sponsorship of items, or the information, products or services offered on or through the classified section. Please see last page of newsletter for information about free ads and paid ads.

# HUDGINS DISPOSAL INC.

# RESIDENTIAL

Since **1962** 



Residential Containers Provided

228-6331

2510 Hart St.

Serving Hermitage • Old Hickory • Donelson Area Bellevue & Mt. Juliet Area

ADVERTISING SPACE IN LIEU OF COMPLIMENTARY
GARBAGE SERVICE IN COMMON AREA

## Willoughby Station Website

http://www.willoughby-station.com

## **Newsletter Articles**

All homeowners are invited to send articles, ads, etc. for publication to the attention of Cathy Limbacher, newsletter editor, at 1906 Hobart Way, e-mail at CatLimbacher3@comcast.net (please include "newsletter" in the subject line of all e-mails); if no subject, they may get deleted before I read them. Please send all full-page or half-page ads in MS Word or MS Publisher.

You must be a Willoughby Station homeowner to submit articles, multiline ads, etc. Please limit your free ad to no more than 11 lines based on the layout of the free section. Please, no anonymous articles. We will not be able to publish any ads, articles, etc. without your name and address. Any large articles please e-mail in an attached file in MS Word or MS Publisher format.

#### All ads, services, etc. must be RE-SUBMITTED each month for publication.

If any resident or non-resident would like to run an ad larger than the ads placed under FOR SALE, WANTED, LOST, SERVICES, the cost is as follows:

#### **Full Page**

Willoughby Station Resident	\$50
Non-Resident	\$500
Half Page to Quarter Page	
Willoughby Station Resident	\$25
Non-Resident	\$250

The Multiline Ads for Willoughby Station residents are free. Minimum ad size for non-residents is a quarter page. Make checks payable to WSHOA.

Deadline for articles or to advertise is the 22nd of each month. Ads and articles will be placed as they come in; some ads and articles will not be published if we run out of space. They will be placed in the next month's issue. Get your ads and articles in early! We must have your check/payment at the time your ad is placed. Send to 1906 Hobart Way, Mt. Juliet, TN 37122.

#### Thinking about making a change around your home or yard?

Please remember that the covenants for the development provide that changes to the exterior of a home or lot must first be approved by the Board of Directors. These changes can include such things as the addition of a fence, expansion of a deck, extensive landscaping, color changes to the exterior of the home and room additions.

#### Also, please remember that trash cans, boats, etc. are supposed to be out of public view.

If you are thinking of making a change, contact Joan at Association Management Services, 370-8094; she will forward an architectural change request form to you. The form is now available online! Just go to: www. willoughby-station.com. Click on the Architectural Change link under the "Community Pages" section.

#### If you see the red sign... call 641-1460!

If the red sign is showing at the S. Green Hills entrance of Willoughby Station or the entrance from Hickory Hills Subdivision, please call 641-1460.

A recorded message will inform you about any incident that has recently occurred or give you timely crime prevention tips.

Call Joan with Association Management at 370-8094 if you know of any crime information that should be alerted to the neighborhood.

Please feel free to contact any board member regarding questions or concerns about the neighborhood.

Willoughby Station Homeowners **Association Management Association Management Services** P.O. Box 1126 Brentwood, TN 37024-1126 615-370-8094

### E-mail: assoc.mgt.svcs@comcast.net

#### **Directory**

If any homeowner would like a current directory of the neighborhood, please contact Joan at Association Management Services at 370-8094.

#### **Vandalism Policy**

In protection of your community assets, the WSHOA is offering a \$500 reward for information leading to the arrest of any person(s) responsible for any vandalism to the common areas, pools, tennis court, basketball courts, playgrounds, etc. owned by the WSHOA. WSHOA will prosecute any offenders to the fullest extent of the law and will seek reimbursement through the appropriate legal authorities for the cost of all repairs as well as any rewards paid. When the vandal is a juvenile, the reimbursement will be sought from the parents or legal guardians.