

WESTBROOKE ESTATES HOA
BOARD OF DIRECTORS MEETING 11-2-2008 MINUTES

Meeting commenced at 2pm at Mandelyn McLaughlin's residence. In attendance were: Mandelynn McLaughlin, Jeremy Finefrock, JD Strong, and Janelle Breiding. Derek Villanueva was absent.

Slate of Officers was elected as follows:

President:	Mandelynn McLaughlin
Vice President/Treasurer:	Jeremy Finefrock
Secretary:	Janelle Breiding

Board discussed its first business emphasis: to recruit members from voluntary sections. The proposed plan is to give Block Captains a map of their areas and a form for homeowners to provide information to the HOA (name, address, email address). The desired form of member communication is email.

Committees needed were determined as follows: Beautification, Social/Event Planning (e.g. garage sale, block party, 4th of July parade), Finance, Architectural, and Neighborhood Watch. Residents who have indicated an interest in volunteering for the HOA include: Cheryl Ketcham (beautification of common areas such as flowering, planting, weed eating), Buck Irwin (helping get Neighborhood Watch started).

The Board became familiar with the HOA (what is included in common areas, resources available online).

To do: Janelle Breiding – minutes in pdf format

Jeremy Finefrock – update database

Mandelynn McLaughlin - Contact developer to see if plat map available to HOA.

JD Strong - Provide HOA letterhead forms, etc. available to Board members.

- Ask Rodney to provide Board any information he has.
- First newsletter – announcing changes.

Derek Villanueva – has signup sheets from 10/27/2008 members meeting.

The next Board meeting was scheduled for 2pm 11/16/2008. Topics for next meeting include:

Block captains

Commission chairs – define role

Who owes dues

Color coordinated map

Photos of Board members and families

Meeting adjourned at 3:25pm.