

**BYLAWS OF
THE PINE VALLEY & GLENDALE
NEIGHBORHOOD ORGANIZATION**

PURPOSE: The purpose of the neighborhood organization shall be to foster fellowship among our community and to individually and collectively respond to and support issues and concerns that affect our community and the City of East Point.

ARTICLE I

SECTION I: Membership - A member shall be anyone who resides on Pine Valley Lane, Pine Valley Circle, and Glendale Court whose membership dues are current.

- A. Associate Member - Those persons/households who don't reside in the areas listed above but are "neighborhood property owners" and are "financial" (dues current). Associate members cannot hold office, but may vote on community business.

ARTICLE II

SECTION I: Officers - The officers of the organization shall be the President, Vice-President, Secretary, Chaplain, Treasurer and the Business Manager.

SECTION II: Election and Tenure of Officers - All officers shall be eligible for re-election. Membership dues of nominees for office must be current and nominee shall be elected by the financial membership for a period of one year. The President's position cannot be succeeded for more than two consecutive terms.

SECTION III: Duties of Officers - The **President** shall preside at all neighborhood meetings, appoint all other committee Chairpersons and serve as ex-officio member on all committees.

Vice President - Shall assist the President and in the absence or vacancy of the President, preside at meetings and assume the duties of the President.

Secretary - Shall record the minutes of the meetings, be responsible for reading the minutes and sending out all correspondence pertaining to the organization.

Chaplain - Shall open and close each meeting with a prayer.

Treasurer - Shall receive and disburse all funds of the organization under the direction of the membership. Shall deposit said funds in a bank account approved by the membership and shall provide a written financial report at each neighborhood meeting.

Business Manager - Shall receive and disburse any funds so designated by the organization.

SECTION IV: Replacement of Officers - In the event an officer fails to perform his/her assigned duties it shall be the responsibility of the financial (dues current) membership to replace them as determined by the organization.

SECTION V: Street Captains - Resident shall be appointed by the President to represent and communicate activities/concerns with other residents on his/her particular street. This information is conveyed to the President.

ARTICLE III

SECTION I: Standing Committees - The President shall appoint standing committees as needed by the organization. Presently we have two committees: "Spring Forward" Committee and the Holiday Committee.

SECTION II: Duties of Standing Committees

- A. Spring Forward - Shall be responsible for planning a neighborhood activity in the spring of the year.
- B. Holiday - Shall be responsible for coordinating a neighborhood holiday activity.

ARTICLE IV

SECTION I: These bylaws cannot be amended or annulled unless 30 days notice is given to the membership/households.

ARTICLE V

SECTION I: Membership Dues - Organization dues will be set annually by the organization. Dues for the 2005-2006 calendar year will be \$2/month or \$24 annually per household starting January 1, 2005. Households are encouraged to pay in full at the 1st meeting of the New Year.

- A. The treasurer and said committee members may submit policies regarding the collection and disbursement of membership dues.

SECTION II: Organization dues for new households shall be based upon the first meeting attended.

SECTION III: Annual Budget

- A. Organization will devise an annual budget for the expenditures of money collected as dues. The budget will be set and voted on during the 4th quarter meeting of the current year for the upcoming year.

ARTICLE VI

SECTION I Meetings - Meetings will be held quarterly on the third Saturday at 10 am at a selected location. Members and neighborhood households will receive prior notification of all meetings. Suggested months for meetings are March, June, September, and December.

NOTE: Meeting days, dates, and times may be changed at the discretion of the membership as long as prior notification is provided.

ARTICLE VII

Fiscal Year The fiscal year is congruent to coincide with the calendar year, January 1 - December 31 effective January 1, 2006.

ARTICLE VIII

Courtesy Shall be extended to deceased members and immediate family members of households, (children, and mother/father.)

Cards will be sent to members who are recuperating at home.