

**Prairie East Fifth Association
Board Meeting Minutes
August 15, 2013**

The meeting was called to order at 6:00 pm by President, Cory Miller

Board Members Present:

Cory Miller, Amy Dresch, Tim Nelson, John Culviner and Carol Wach. Also present Lori Waltzer,
Property Manager

Secretary's Report: Motion to accept the June minutes as presented by Amy Dresch and second by Carol Wach. Motion passed.

Treasurer's Report: The board will address Deck Stripping and Staining in the 2014 Budget. Lori will contact Kris Kraemer (10337 Balsam) to find out when he is planning to stain the deck he built in 2012. Motion to accept treasurer's report for June and July by Amy Dresch, second by Tim Nelson. Motion passed.

Management Report:

- **Violations and fines** – The board has clarified the language in the rules on fine assessments so fines can be issued without the consent of the board. The new language sets the fines at: 1st notice, written warning; 2nd notice, \$50 fine; 3rd notice, \$100 fine; and any notices thereafter is a \$200 fine. All notices will give the homeowner 10 days to comply. If not, the fine will be escalated to the next level. Lori will send out the new rule and it will take effect 30 days from the date of notice. John Culviner moved to clarify the new language as above and Tim Nelson seconded the motion. Motion passed.
- **Tree Trimming, Removal, Replanting** – Lori got quotes from two companies for tree removal and replanting. Tim Nelson moved to accept Lawn Ranger's proposal, with the exception of items #7 and #8. Items #7 & #8, remove the trees but do not replant a tree in that location. Amy seconded the motion.
Lori will work on getting quotes for tree trimming, which can be budgeted in 2014.
- **Chimney Sealing:** John Culviner moved to approve chimney sealing of the concrete as long as the repairs do not exceed \$100 per chimney.
- **Concrete Steps and Brick** – Lori is working on obtaining a quote for step sealing and repairing the brick between the garages.
- **Homeowner Request to add plants** – Homeowner at 10382 Balsam Lane submitted a proposal to add plants in the rock area of his home. He is asking for the board to reimburse him up to \$100 for this work. Since the landscaping company has already started replacing plants, the board has denied this proposal. However, the board welcomes the homeowner to submit a new proposal for the board to review once the landscaping company has completed their work.

Citations to be issued:

- **None.**

Meeting adjourned at 7:15 pm. Motion to adjourn by John Culviner and second by Carol Wach.
Submitted by Lori Waltzer

Next meeting, Thursday, September 19. 6:00 pm 7400 Metro Blvd, Suite 260, Edina