

## HIGHBURY PARK HOMEOWNER ASSOCIATION

### Meeting Minutes

October 27, 2010

Call to Order 7:45 pm.

Present: Loren Jones, LaRinda Brown, Patty Banansky, Capitola Brunk, Colin Brock, Annie Hetzel.

#### Old Business:

- The bank account was updated with the correct address and online access was established. We are still using the same bank. Signers are Loren Jones and LaRinda Brown.
- 56/82 homes are up to date on dues. Two homes are in arrears of more than \$600. The only recourse is to place a lien on those properties. Total outstanding dues total over \$4000.

#### New Business:

- There was a discussion regarding business cards for members of the board. Loren brought a mock-up. Colin suggested laminating the mock-up in it's present size and placing one on each mailbox.
- Signage was discussed. Loren has found out that the template for the signs still exists. Cost for making 2 new signs is \$75. Installation fee is \$100. Loren will talk to Kevin Milligan to find out if he has any leftover signs and would be willing to install new signs.
- Architectural Committee: it has not been very active. Bylaws require us to have an Architectural Committee.
- Newsletter: Loren would like to see a quarterly newsletter.
- Recruitment: we need more active members. It would be nice to have street captains. We need to keep the street drains free of leaves and debris. We also need people to help with mailing of dues invoices.
- Common area maintenance – cost is \$1400/year. There was a discussion regarding a stack of plywood that is leftover from a platform build for a party. This needs to be hauled out at the owner's expense but board members are willing to help load it. Loren got a quote of \$800 for weeding and beauty barking the round about on NE 5<sup>th</sup> Ct. Discussion ensued regarding the possibility of doing maintenance ourselves. It was suggested that we pay for an initial clean-up then resume the regular maintenance with work parties.

Next Meeting: Thursday November 18, 6:30 PM at Starbucks on the corner of Duvall and sunset.

Meeting was adjourned at 8:35 pm.

Respectfully submitted  
Annie Hetzel