

# Highbury Park Homeowners Association

JANUARY 12, 2005

## A word from the President:

At the 2004 Annual Meeting all officer positions were open as all the current officers had served for three or more years. There were no volunteers to replace the incumbent officers. All officers agreed to continue their position another year with the understanding that only necessary meetings and activities would be attended to.

We are looking for Homeowners with energy and ideas! Current officers are willing to act as mentors because we, like you, are interested in seeing Highbury Park remain a close and active community.

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## 2004 General Meeting January 29, 2004

The meeting was held in the Highlands Neighborhood Center's craft room. Nine households were represented providing the number needed to establish a quorum and proceed with the meeting. The meeting was called to order at 7:05 PM.

**Minutes:** Minutes from general meeting in 2003 were published in the 2003 Spring newsletter.

## 2003 Financial Report:

Cash Balance at Beginning of Year 6,475.58

### Income

Dues *	4,140.17
Interest	28.60
<b>Total Income</b>	<b>4,168.77</b>

### Expenses

Common Area Liability Insurance & Homeowner's Assoc Liability Ins	1,596.00
Taxes & Licenses	10.00
Homeowner's Association Events	622.82
Copying, Postage, Office Supply, etc.	263.26
PO Box Rental	48.00
Neighborhood Improvements	1,288.88
Common Area Maintenance	456.47
Traffic Circle Improvements	685.86
Replacement signs	146.55
<b>Total Expenses</b>	<b>3,828.96</b>

Cash Balance at Year End 6,815.39

\*At year end, 9 of the 82 homes had balances of one year or more past due totaling \$2,799.07.

Questions were raised related to the replacement sign expense. This cost was to replace a neighborhood entry sign. The police department was notified about the signs. The insurance deductible was greater than the cost to buy the signs therefore we paid for the new signs.

## HOA 2003 At-a-Glance

- Newsletter and Neighborhood Grants submitted - March
- Disbursed flier RE: local break-ins - April
- Replaced missing HOA sign - May
- Annual common area clean-up - May 17
- Newsletters distributed - May & Dec.
- Neighborhood Picnic - July 16
- Neighborhood Garage Sale - July 19
- Neighborhood Grant - turnabouts weeded, weed mat & beauty bark - August
- Repair fence damaged by HOA-Jan '04

## New Business:

**Election of Officers:** All offices were open. There were no volunteers to take over any of the officer positions. Gloria volunteered to join the Architectural Committee. The current officers agreed to continue serving with the understanding that they would take on only basic tasks.

The current treasurer would like to relinquish the position. David will continue until a replacement can be found. If no volunteer is found we may need to hire the position out.

## 2004 Officers are:

President	LaRinda Brown
Vice President	Greg Timmerman
Member at Large	Kevin Milligan
Secretary	Heidi Alano
Treasurer	tbd
Block Watch Coordinator	Anne Hetzel
Architectural Committee	Marsha Bernstein Gloria Jemmatt

Meeting adjourned at 7:55 PM

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I, \_\_\_\_\_, as the registered home owner at \_\_\_\_\_,

do hereby give authority to \_\_\_\_\_, to stand for me in proxy at the 2005 Highbury Park Homeowners'

Annual Meeting on February 2, 2005.

signature

date

## **NOTICE OF ANNUAL MEETING**

**Date:** Wednesday, February 2, 2005

**Time:** 7:00 p.m.

**Where:** Highlands Neighborhood Center

800 Edmonds Ave NE - Renton

### **Agenda:**

Review 2004 Annual Meeting minutes

Treasurer report

Election of new officers

President

Vice President

Member at Large

Secretary

Treasurer

Block Watch Coordinator

Architectural Committee - 3 members

Annual dues needed to pay for an accountant

Highbury Park HOA  
PO Box 4211  
Renton, WA 98057

## **HOA MAY HIRE ACCOUNTING SERVICES DUES WOULD INCREASE**

Due to the inability to find a replacement treasurer we may need to hire out the position. Our current treasurer has been serving for 9 years and would like to step down. The Board has been trying to find a replacement within the homeowners but to date no one has stepped forward to take this position. We have researched costs associated with having an outside agency take over the responsibilities and the cost would be about \$150 per month. If a volunteer doesn't come forward dues would need to be increased to cover the additional expense.

If you are interested in hearing more about this issue or would like to volunteer for this position please attend the General Meeting on February 2<sup>nd</sup> or call LaRinda Brown (425) 255-2410.