

# Mooreland Estates HOA bi-weekly email as of August 21, 2006

[www.neighborhoodlink.com/bwood/moorelandestates/](http://www.neighborhoodlink.com/bwood/moorelandestates/)

In an effort to keep members and residents apprised of the events of Mooreland Estates HOA, here are some items of interest. Please forward to anyone here who you think may like to receive this information. If you received this email from someone and would like to receive future ones directly, please email me at [gmizell@comcast.net](mailto:gmizell@comcast.net) and I will add you to the email distribution list.

## **Who is the Association?**

Too often, HOA members forget who makes up the Association. The Association is not our Property Manager, it is not the HOA Board of Directors, nor is it all of the HOA Committees. The Association is comprised of all members of the HOA – if you own a unit in Mooreland Estates, you are part of the Association. What your neighbors do affects you and what you do affects your neighbors.

That is the primary reason the work of our committees is so important. The committees are made up of our neighbors taking time out to help the overall neighborhood improve. Almost 1/3 of our neighbors are involved in the management of our neighborhood. Their work is a major reason for the positive direction of our neighborhood over the past 18 months. Imagine how much better our neighborhood could be if 1/2 of our neighbors were working on our committees? Please consider joining a committee and helping to improve Mooreland Estates. A list of our committees is at the end of this email.

## **New Email Address for HOA Board Members**

A new email address is now available for the HOA Board Members. HOA members now can email all members of the Board with email using a single email address – [moorelandboard@bellsouth.net](mailto:moorelandboard@bellsouth.net)

## **Neighborhood Carwash, Saturday, August 26<sup>th</sup>**

We will be having a "donations only" car wash at the end of Clearfield Drive from 10 AM to 2 PM. ***We are looking for teenagers to participate and adult to participate / supervise.*** All of the proceeds from the car wash will help to fund the clubhouse renovations. ***Please contact Terri Dixon at 589-4646 if you are interested in participating.***

## **Maintenance on HOA units**

If you believe there is an area of maintenance for which the HOA may be responsible (gutter, roof shingles, trim, etc), please notify our property manager at Westwood Management as soon as possible. The phone number is 794-1411 and please send an email to copy the HOA Board at the email address above. This will help us track the maintenance activities at Mooreland Estates.

## **Signs Permitted by HOA Governing Documents**

The HOA Governing Documents permit on select types of signs – those necessary for the selling or renting of units. Placing political campaign signs on HOA Common Ground or ground the HOA is responsible for maintaining are not permitted by the Governing Documents.

## **Chipper Service Schedule**

The next, regularly scheduled service from the City's Chipper Service for MEHOA is the week of **August 26 – September 1**. Please do not put limbs on the chipper pile until that week in accordance with the HOA's agreement with the Public Works department. Also, all shrubs should be cut up and placed in the Thursday trash collection, not on the chipper pile. The chipper pile is for tree limbs ONLY. Violation of this policy could result in the City deciding not to provide chipper service to Mooreland Estates. **If you notice anyone placing limbs at the chipper location and you do not recognize them, please take a moment to ask them where they live. If they do not live in Mooreland Estates, kindly ask them to take the limbs elsewhere. If they do not comply, please get their license plate number and email it to me. I will turn it over to the City for their action.**

## **Mooreland Estates HOA website**

The HOA's website is [www.neighborhoodlink.com/bwood/moorelandestates/](http://www.neighborhoodlink.com/bwood/moorelandestates/). The website contains many important documents for your review. The HOA's Governing Documents, HOA Board meeting minutes, HOA financials and the HOA most recent audit document are stored on the website. The website is not fancy but it is free to the HOA and its members.

## **MEHOA Committees**

The Association has a number of committees available for homeowners to participate in the daily management of our neighborhood. The active committees and their purpose are:

- i. Management Contract Review Committee – This committee is in charge of reviewing our existing management contract, recommending revisions to the contract language, establishing contract specifications and participating in the bidding process for a new management committee when the current contract expires. There are seven members of this committee and Glenn Mizell chairs it.
- ii. Communication – This committee oversees the production of the HOA quarterly newsletter, coordinates updates to the HOA message board, and utilizes the street captains to facilitate communication throughout the neighborhood. There are twelve members of this committee and Tricia Watkins chairs it.
- iii. Landscaping – This committee is charged with developing and implementing a cohesive plan for tree removal, tree replacement, and general landscaping in the HOA common area. There are nine people on this committee and Kathy Knox chairs it.
- iv. Governing Documents – This committee is charged with reviewing and recommending updates / amendments for the HOA membership to consider. Our governing documents were written in 1976 and remain

largely unchanged. They are in dire need of updating. There are seven members on this committee and Myrte Veach chairs it.

- v. Street – This committee is charged with developing a cohesive plan for street maintenance and to develop a strategy for transferring street maintenance to the City of Brentwood. There are six people on this committee and Dick Bray chairs it.
- vi. Five Year Capital Plan– This committee is in charge of developing and updating annually our HOA's five-year capital plan. They develop the priorities for asset maintenance / replacement and recommend methods of funding. There are six people on this committee and Rob Walker chairs it.
- vii. Social – This committee is in charge of planning and hosting social events for the Association, such as potluck dinners and block parties. There are two people on this committee and Terri Dixon chairs it.
- viii. Clubhouse Interior Renovation – This committee is in charge of identifying the areas of the clubhouse that need to be updated and to recommend priorities for updating. There are four people on this committee and Amy Mizell chairs it.
- ix. Pool and Playground - Responsibilities are to monitor the condition of the pool, pool deck, pool fencing, exterior lighting, playground, etc. There are three people on this committee and Jim Proctor chairs it.