

CASITA DE LA COSTA HOMEOWNERS ASSOCIATION

ARCHITECTURAL APPROVAL REQUEST FORM

Pilot Property Management
2146 Encinitas Blvd #102
Encinitas, CA 92024
www.pilotpropertymanagement.com

Lot#: _____
Homeowner: _____
Address: _____
Telephone: Home () _____ Work () _____
Fax: () _____ email: _____

DESCRIPTION OF THE PROPOSED WORK

Information Required with this Application

Please enclose sketches and detailed plans/specifications that provide the following information:

1. Description of proposed improvement.
2. Complete dimensions of proposed improvement including position relative to the home and lot lines.
3. Specifications of materials to be used & color scheme including paint samples
4. Drawing(s) showing affected elevations (patio covers, gates, etc.).
5. Proposed start and completion dates

Please refer to **Casita de La Costa Homeowners Association Architectural Guidelines**.

It is the responsibility of the Homeowner to ensure that all architectural/structural changes and additions are in compliance with all other applicable Ordinances and Building Codes and that the relevant permits are obtained

Approval of this request by the Association **does not** imply the Association's acceptance based upon the above-mentioned regulations. It is your responsibility to contact these regulating bodies, as required.

If additional architectural and/or design changes are to take place, it is necessary to submit all details to our attention for future approval.

In accordance with the CC&R's your request must be reviewed by the Architectural Review Committee and Board of Directors. You will be given a decision within a maximum of 30 days of receipt of all plans and specifications and any other data required by Committee.

1. HOMEOWNER understands that ASSOCIATION shall not provide any insurance coverage whatsoever, with respect to the herein approved alteration, and HOMEOWNER agrees to provide for himself/herself all requisite insurance.

2. HOMEOWNER, for himself/herself, his heirs, successors and assigns hereby indemnities the ASSOCIATION, its directors, officers and members, and agrees to hold the ASSOCIATION harmless from any loss incurred in connection with the construction or maintenance of the herein-approved alteration.

said installation of the modification/alteration, and HOMEOWNER agrees to hold ASSOCIATION harmless from any and all claims arising out of the modification/alteration.

Date _____ Homeowner Signature _____
Co-Applicant Signature _____

Architectural Review Committee Only -- Do Not Write In This Space

☐ Recommend Approval

☐ Conditional Recommendation (as follows):

☐ Recommend Disapproval (for the following reasons):

Date: _____ Signature: _____
Architectural Review Committee

Board of Directors: ☐ Approval ☐ Conditional Approval ☐ Disapproval

Date: _____ Signature: _____
Board Member

cc: Homeowner File