

SMILE Board Meeting Minutes

May 17, 2023

at SMILE Station in Sellwood

Main Website

www.SellwoodMoreland.org

Procedural

<<>> www.SMILerecords.org

OFFICERS PRESENT: David Dugan, President; Pat Hainley, Treasurer;
Eric Norberg, Secretary

BOARD MEMBERS PRESENT: Jim Friscia, Zack Duffly, Elaine O’Keefe,
Tracy Fisher, Bob Burkholder

GUESTS: Spencer Even, Brian Young, Ashley Olson, *and one unidentified*

Newly-elected SMILE President David Dugan called the May Board Meeting of SMILE to order at 7:37 p.m., and began by asking for a review of the April 19 Board Meeting minutes – after which Elaine O’Keefe made a motion that the minutes be approved as submitted. Bob Burkholder seconded the motion; and the motion was approved unanimously.

Next, Dugan and Pat Hainley presented a one-page monthly balance sheet summary, which looks better than was budgeted in most categories, including income. Pat outlined the current costs expected in the SMILE Station basement remodel, which is funded by a city grant, and which was audibly in progress for the first fifteen minutes of this meeting (sheetrock being installed downstairs).

Four visitors presented themselves as the meeting began – and time was made for them to speak to the Board at this point in the program. They identified themselves as [phonetically:] Ashley Olson, Spencer Even, and Brian Young; a woman in the group did not audibly identify herself. All are tenants of an apartment building across the street from the Portland Bottle Shop on S.E. 13th Avenue, and they said they were present to represent all 9 tenants in their building. The apartment building has a small parking lot in front of it, and the ownership of the building has just informed the tenants that parking is being removed there, to make room for rent-paying food trucks. They said they had come to SMILE about it to “let the community know what is going on”. It’s an inconvenience for all tenants; but two tenants have mobility issues.

The group said the only way into and out of the building is a door at the rear of that lot; they are concerned that some tenants may have trouble evacuating the building through “a maze of food trucks”, and that ambulance access to tenants would encounter the same problem. If a fire were to ignite on a food truck, tenants would have to exit the building right through where the fire was burning; there is no other exit. Elaine O’Keefe and other Board Members had a number of suggestions for them, including resources available, and which aspects of the

problem they should pursue. In particular, it was suggested they meet with the Fire Marshall over the hindered access to and from the building that the proposed arrangement would result in; and that they contact disability rights organizations too. Elaine said they should obtain legal counsel to pursue this.

With the guests grateful for the advice, they left with these suggestions, and the meeting returned to the agenda. The Board Election in May changed the Board composition a bit, so it's necessary to make a change in who is authorized to co-sign SMILE checks. Elaine O'Keefe moved that the signatories to the SMILE financial account be *all four current officers* – President David Dugan, Vice President Elizabeth Milner, Secretary Eric Norberg, and Treasurer Pat Hainley. Bob Burkholder seconded the motion, which then passed unanimously.

President Dugan presented an overview of SMILE, primarily for the benefit of Tracy Fisher, the only one present of the two newly-elected Board Members who have had no prior SMILE Board experience. He explained that SMILE (which is a 501c3 nonprofit) is funded by the income it receives from the rental of the Oaks Pioneer Church and of SMILE Station – and that our only employee is Christina Timberlake, who manages those two income properties for us. A city grant is paying for the remodeling of the basement of SMILE Station into another excellent rental meeting room currently. We have many committees addressing elements of our neighborhood – such as land use, events, transportation, history, homelessness, finances, communications, and others – and each should have at least one Board member on it. These committees are open to everyone in the neighborhood to participate in. SMILE presents events for the neighborhood; we're on good terms with SMBA and Sellwood Community House in doing so.

Jim Friscia reported to the Board on SMILE'S planned community events this summer, in cooperation with both the Sellwood-Moreland Business Alliance and Sellwood Community House. Sellwood and Westmoreland will host an equal number of Saturday evening summer concerts; we will also have one of Portland Parks and Recreation's "Free for All" concerts in Sellwood Park, too. Our annual Neighborhood Cleanup is this Saturday at Westmoreland Park, and "Sundae in the Park" will take place later this summer in Sellwood Park. Jim explained that business sponsors help SMILE underwrite the cost of all of these public events.

There followed a general and lengthy discussion of possible topics and themes to build this year's General Meetings around. No firm decisions were made.

Dugan gave more detail on this Saturday's annual Neighborhood Cleanup – the oldest such in the state! It will again be in the south-end parking lot of Westmoreland Park, and more volunteers are still needed to help out. A discussion of the details of the cleanup followed.

There being no other items on the agenda or offered from the floor, Pat Hainley moved that the meeting be adjourned, Bob Burkholder seconded the motion, and the subsequent vote established that it had unanimously passed, at 8:54 p.m.