

Mission Manor at Ray Ranch

Homeowner's Association

Board Meeting Minutes

March 11, 2020

Members present: Ross Thomas, Gerry DaRosa, Warren White, Rick Palmatier

Other attendees: Layla Vossoughi (TCPM)

Members absent: none

Location: Third Base, 1949 W. Ray Rd, Chandler

The meeting was called to order at 7:03 p.m.

Minutes: The meeting minutes from 11/13/19 & 12/9/19 were reviewed and approved on unanimous vote (R. Thomas motion, W. White second)

Treasurer's report: The status of the funds and financial statements were reviewed and approved on unanimous vote (R. Palmatier motion, R. Thomas second)

Management report: Routine inspections since the last meeting, nothing significant to note other than participation in the conference call between the Board and potential landscaping contractor.

Old business: Landscaping contract – discussion of modifications made by Caretaker after the telephone conversation. Still an awkward paragraph and inconsistency on advanced notice provision for increases. R. Palmatier motion to provide notice to AYR (effective 4/30) and approve Caretaker with modifications, R. Thomas second, PASSED unanimously.

Architectural: no requests pending

New business: W. White opened a new discussion regarding the on-line accessibility of community documents. Part of the inquiry is the increasing size of e-mailed packets and limitations on e-mail accounts. Options for a Google based inbox for joint access were discussed. TCPM was asked whether access through their server was possible – this is unknown, but will be at a cost and would involve significant time to transfer documents over. A question on the amount of information that needed to be posted, per TCPM open meeting guidance, on our community website – only meeting dates and

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agendas, with meeting minutes being accessed through the office. After discussion, W. White offered to explore a Google based option as a test service.

Landscape maintenance: routine reports, no issues outside of contract discussion

The meeting moved into Executive Session at 8:02 p.m.

The meeting was adjourned at 8:05 p.m. on unanimous motion.

NEXT MEETING: **Annual Meeting**, May 13, 2020, 6:00 p.m. (driveway, 801 N. Los Altos Dr.) (L. Vossoughi to coordinate posting with J. Davila)

Submitted by: R. Palmatier, 3/14/2020

Approved:  5/13/2020