

**Prairie East Fifth Association
Board Meeting Minutes
October 17, 2019**

The meeting was called to order at 5:30 pm by President, Cory Miller

Board Members Present:

Cory Miller, Dorothy Fuss, Tim Nelson and Linda Petersen. Also present Lori Waltzer, Property Manager and homeowner Rose Gebo

Excused: Amy Dresch

Secretary's Report: Linda Petersen moved to accept the September 19, 2019 secretary's report as presented. Tim Nelson seconded. Motion carried.

Treasurer's Report: The September financial report was presented. Dorothy Fuss moved to accept the treasurer's report as presented. Tim Nelson seconded and the motion carried.

Payment Plan: Homeowner presented a payment plan to catch up their past due account. Homeowner erred in the current monthly assessment listed on the payment plan. Tim Nelson moved to accept the payment plan with the noted correction to the current assessment. Dorothy Fuss seconded and the motion carried.

Management Report

Architectural Request: Dorothy Fuss moved to accept the homeowner request to add a high efficiency furnace and allow the vent pipes to be installed by the front door of the home with the provision that the homeowner clear up the past due amount on their statement and to provide the association a copy of the permit signed off by the city official. Linda Petersen seconded and the motion carried.

Homeowner comments: Homeowner at 10322 noted several items to address. Most of the items were comments, but Lori will note the maintenance issues to be addressed next spring. Requested tree removals were not in the association budget.

2020 Budget: The cost for an audit needs to be adjusted to estimated cost. Dorothy Fuss moved to accept the 2020 budget with the noted change and to increase the association assessment by 5% to cover the estimated costs. Linda Petersen seconded and the motion carried.

Board Member Resignation: Linda Petersen sold her home and is no longer a member of the association. She will send a letter of resignation to the board. Tim Nelson moved to appoint Rose Gebo to fill the vacancy and Dorothy Fuss seconded. Motion carried. Tim Nelson expressed his thanks to Linda Petersen for her time on the board.

Dorothy Fuss moved to adjourn and Tim Nelson seconded. Meeting adjourned at 6:15 pm.

Submitted by Lori Waltzer

Next meeting, Thursday, November 21 at 5:30 pm, location yet to be determined.