

**Prairie East Fifth Association
Board Meeting Minutes
June 20, 2019**

The meeting was called to order at 5:35 pm by President, Cory Miller

Board Members Present:

Cory Miller, Linda Petersen, Amy Dresch, and Dorothy Fuss. Also present Lori Waltzer and Sheri Nelson, Property Managers

Excused: Tim Nelson

Secretary's Report: Add the word "moving" to change the sentence in the sidewalk sentence to read: "The concern is moving an oak tree too close to the driveway or in the city right-of-way." Amy Dresch moved to accept the May 16, 2019 secretary's report as corrected. Dorothy Fuss seconded. Motion carried.

Treasurer's Report: The May financial report was presented. Amy Dresch moved to accept the treasurer's report as presented. Linda Peterson seconded and the motion carried. One CD with Edward Jones matured on June 12. Dorothy Fuss moved to put the money into a 3 month CD with Edward Jones at 2.25% interest. Amy Dresch seconded and the motion carried.

Management Report

Election of Officers: Amy Dresch moved to accept the slate of officers as they existed last year. Linda Peterson seconded and the motion carried. The officers will remain as: Cory Miller, president; Tim Nelson, vice-president; Amy Dresch, treasurer; Dorothy Fuss, secretary; and Linda Peterson, member at large.

Board Training: This is the first meeting after the annual meeting where the newest board members have been elected. The board was given information on board member roles from the bylaws, the association rules, and general information on board duties and responsibilities. It was noted that one of the treasurer's duties is to cause an annual audit of the association's books. The board will ensure this is completed each year.

Homeowner Request: Homeowner at 10351 requested permission to have three dogs at her home for six weeks, from July 10 through the last week of August. Linda Peterson moved to approve the request provided that there are no noise complaints. Noise complaints will terminate the approval. Dorothy Fuss seconded and the motion carried.

Irrigation: Some of the "smart" functions of the controller have not been working as they are supposed to. Water is being applied, but the board has noticed the lawns are getting brown. Lori Waltzer will follow up with Mary Davy to see if the timing needs to be adjusted.

Spring Walk Around: Work orders, landscaping needs and violations were noted on the spring walk around. Also, there are many homes with the original windows and front doors. These doors and windows are now forty years old and should be replaced. Homeowner will be notified that they should start budgeting for those new windows, as this is part of required maintenance of a home. When windows and doors start to rot, they allow water to get into the structure and cause structural damage to the home.

Deck Staining: Two bids were received for deck staining. Matt's Seasonal Services bid was not complete and needs to be more detailed. Stone Valley Painting's bid was complete, but not clear on an addition at 10333/10335 decks. Lori will ask them to clarify the statement and also provide a timeline as to when the work will be started/completed. Amy Dresch moved to accept Stone Valley's bid provided their availability is communicated to the board's satisfaction. Dorothy Fuss seconded and the motion carried.

Dorothy Fuss moved to adjourn and Amy Dresch seconded. Meeting adjourned at 7:20 pm.

Submitted by Lori Waltzer

Next meeting, Thursday, July 25 at 5:30 pm, location yet to be determined.