

**Prairie East Fifth Association
Board Meeting Minutes
September 20, 2018**

The meeting was called to order at 5:50 pm by President, Cory Miller

Board Members Present:

Cory Miller, Tim Nelson, Amy Dresch, Dorothy Fuss and Linda Petersen. Also present Lori Waltzer,
Property Manager

Homeowners present: Denis Petrenko, 10392 Balsam; Julie Nelson, 10392 Juniper

Secretary's Report: Amy Dresch moved to accept the August 16 secretary's report as presented. Linda Petersen seconded. Motion carried.

Treasurer's Report: Question on expenditure for exterminating was spraying a wasp next under the steps. Amy Dresch moved to accept the treasurer's report as presented. Dorothy Fuss seconded and the motion carried.

Management Report

Lawn Work: Update to the lawn and landscaping repairs was presented. Turf overseeding was completed on September 11. Concrete footings on irrigation system installed. Controllers are scheduled to be installed the last week of September.

Homes in association for sale: When a home has been listed, the seller requests a resale disclosure form from the association. Lori will notify the board when a disclosure has been requested so the board can determine if there are any non-conforming changes to be corrected prior to selling.

Board Training: Lori will put together a board training manual for distribution to board members. At the board meeting following the annual meeting, board training will be conducted for new and returning board members.

2019 Budget: The 2019 budget was discussed and changes noted. Lori will also meet with No Stress Gardening to determine what projects are needed for 2019. The changes discussed will be presented at the next board meeting.

Reserve Fund Analysis: Lori will add the projected expenditure of the new controllers to the reserve fund analysis.

10392 Deck Expansion Request: Homeowner was asked to determine if the city will require new footings if the current deck is replaced. The board discussed conditions of approval and Cory Miller will type up the conditions for homeowner agreement. The board will require a structural engineer to oversee the project and determine that the deck is structurally sound, fastened and flashed properly and adheres to city code.

10362 Balsam: Homeowner request to add rock and round out the area where the pavers were installed. The board approved the request provided conditions were met. Cory Miller presented the conditions as follows:

1. The homeowner at 10362 Balsam will never make ANY architectural changes to the landscape without obtaining proper prior authorization from the Association
2. All plantings in the Island Garden Bed will be maintained and trimmed properly. No plantings inside the garden area will be closer than six inches to the garden's boundary. All plantings will be trimmed such that no plantings will hang over the garden's edge. Homeowner will be responsible for removing or moving any garden art, bird houses or other structures located

outside of the Island Garden Bed, with the exception of seating on the patio area of the garden bed.

3. Homeowner will maintain the rocked area to be free from weeds and kept clean and have a positive sightly appearance
4. Homeowner is to remove all pavers before the Renovation Project begins and properly store or remove the pavers. No Stress Gardening indicated it will not utilize the pavers in the project.
5. No stepping stones are allowed in the project area

In the event the homeowner violates the conditions, the board may request the homeowner immediately remove the architectural changes or the board will and assess costs back to homeowner. Dorothy Fuss moved to accept the homeowner request with the conditions and Linda Petersen seconded. Motion carried.

10362 Balsam Lawn Renovation Project: Dorothy Fuss moved to approve the lawn renovation project as presented for a cost of \$7,600.00. Linda Petersen seconded and the motion carried.

Tree Trimming: There are a few trees that still need to be trimmed between the houses and the lilac removed at 10362. Linda Petersen moved to accept the additional trimming at a cost not to exceed \$2,000.00. Amy Dresch seconded and the motion carried.

Architectural Control Forms: When a homeowner has an architectural request, the forms and decisions will be put together in a book for reference.

Old Business

Eden Prairie Sidewalk Installation: A conference call is scheduled for Friday morning to discuss the city sidewalk project.

Gutter Repairs: K&L Seamless Gutters were out to assess the leaking gutters. They determined that the seals are fine, but there is flashing needing to be installed. There is a space between the home and the gutter where the water leaks from. They will be out to install the flashing in mid to late July. They have not been out as of August 16th. Lori will follow up to see where this project is on their agenda.

Cost Share Grant: Lori will follow up with No Stress Gardening to determine the outcome and status of the cost share grant request.

Dorothy Fuss moved to adjourn and Linda Petersen seconded. Meeting adjourned at 8:00 pm.

Submitted by Lori Waltzer

Next meeting, Thursday, October 18 5:30 pm at the Eden Prairie library, small conference room.