

**Prairie East Fifth Association
Board Meeting Minutes
April 20, 2017**

The meeting was called to order at 5:30 pm by President, Cory Miller

Board Members Present:

Cory Miller, Tim Nelson, Dorothy Fuss, Amy Dresch. Also present Lori Waltzer, Property Manager

Excused: Carol Wach

Secretary's Report: Amy Dresch moved to accept the secretary's report as written. Dorothy Fuss seconded. Motion carried.

Treasurer's Report: Amy Dresch moved to accept the treasurer's report as written and Dorothy Fuss seconded. Motion carried.

Management Report

10367 Balsam: Amy Dresch moved to reimburse the homeowner the cost of treating the Japanese beetles. Lori is also to send a note to the homeowner letting her know that in the future, if she requests reimbursement, the expenditure must be approved prior to incurring any expense. Tim Nelson seconded and the motion carried.

Annual Meeting: The annual meeting will be Thursday, May 18 in the library large conference room at 7:00 pm. Amy Dresch will bring water and cookies. There are two board positions open – Amy Dresch and Carol Wach.

Asphalt Sealcoating: Metro Paving was hired to perform sealcoating of the driveways first thing in the spring. Lori will call to get a start date of the project.

New Business

Spring Walk Around: The board will hold a spring walk around on Saturday, May 20, starting at 9:00 am.

Arborvitae Planting: Dorothy Fuss suggested planting arborvitae trees along Pioneer Trail to act as a noise barrier for those homes that are closest to Pioneer. Lori will check with landscape people about that option as well as any other suggestions they may have. The board will also look at that area during the spring walk around.

Fence Repair: Dorothy Fuss reported that the fence bordering the east edge of the property needs repair where it meets the street at Juniper Lane.

10314 Balsam: It was reported that the homeowners are leaving cigarette butts on the property. The board will check this on the walk around.

10362 Balsam: Homeowner reported that the sprinkler is not coming on at their property. Lori will call Irrigation Management to have them check this.

Irrigation Management: Lori will inform them they need to reseed many areas that were dug up with the irrigation installation last fall. The reseeding should include black dirt and mesh to hold the seeds in place. The board will also look at the progress during the spring walk through. Irrigation Management also needs to schedule a time with management and the board to go through the operation of the sprinkler system.

Old Business

Rentals in the Association: Lori will send a notice to all homeowners to inform them that for emergency purposes, the association will require all homeowners to notify management the name and contact information for all renters living in the association. The homeowners will need to keep the board updated whenever the unit changes occupants. Lori will keep this list and update it at least annually.

Parking

Lori will send a reminder notice to 10376 Balsam and 10332 Balsam of the parking rules. In the next newsletter, there will also be a parking reminder.

Dorothy Fuss moved to adjourn the meeting and Tim Nelson seconded. Meeting adjourned at 6:25 pm.

Submitted by Lori Waltzer

Next meeting, Thursday, May 18. 5:30 pm at the Eden Prairie Library, large conference room.