

**Prairie East Fifth Association
Board Meeting Minutes
December 15, 2016**

The meeting was called to order at 5:40 pm by President, Cory Miller

Board Members Present:

Cory Miller, Tim Nelson, Dorothy Fuss, Carol Wach, and Amy Dresch. Also present Lori Waltzer, Property Manager.

Secretary's Report: Amy Dresch moved to accept the secretary's report as written. Tim Nelson seconded. Motion carried.

Treasurer's Report: Correct the spelling of "payable" on the Balance sheet. . In 2016 the association is anticipated to have at least a \$40,000 income due to keeping the expenses under budget. Amy Dresch moved to transfer \$40,000 from the operating funds to the reserve funds. Dorothy Fuss seconded the motion. Motion carried.

Amy Dresch moved to accept the treasurer's report as written and Tim Nelson seconded. Motion carried.

Management Report

10365 Parking Violation: Homeowner was sent a second notice of violation. This notice includes an intent to impose a fine unless they request a hearing. The homeowner called and did not think they were violating the rules. The rules state that only the garage and the two spots immediately in front of the garage are designated parking areas. All other parking must be on the street. The homeowner thought that their spot was immediately in front of the garage since the rule does not designate a number of feet to be from the garage. The board will look at this rule at a later date and discuss clarifying the rule. The homeowner also sent an email requesting cogent rationale for parking immediately in front of the garage. Cory drafted a letter and the board made some comments for changes. Lori will draft a letter and send it to the board for approval prior to sending it to the homeowner.

New Business: The board requested unfinished business or items requesting more information at one board meeting be kept on the management report until the status has been completed. Lori will add those items to the management report going forward.

Tim Nelson moved to adjourn the meeting and Dorothy Fuss seconded. Meeting adjourned at 6:25 pm.

Submitted by Lori Waltzer

Next meeting, Thursday, January 19. 5:30 pm at the Eden Prairie Library, small conference room.