

Metro Atlanta Post Offices Open After 5 p.m. on Tax Day (Monday April 18, 2016)

DULUTH, GA – Twenty-six metro Atlanta Post Offices with normal business hours past 5 p.m. will accommodate last-minute tax filers on Monday, April 18, the tax-filing deadline. (See attached list). Two locations, the Atlanta Main Office and the Boggs Road Post Office, will take drive-thru, stamped tax returns and provide the April 18 postmark until midnight.

- The Atlanta Main Post Office, 3900 Crown Road, which is open 6 a.m. to midnight, will be staffed to provide retail services and collect returns until midnight.
- The Postal Store at the 1605 Boggs Rd. Post Office, which is open for retail services until 7 p.m. and has a 24-hour Self-Service Kiosk, will also take drop-offs until midnight.

TIPS ON MAILING TAX FORMS

- Sign and date your return. Use a proper return address.
- Write clearly or use address labels. Hand-written tax return envelopes should be legible with a return address.
- Double-check postage. Weigh any return that feels heavier than one ounce. The IRS does not accept postage-due mail; tax returns bearing insufficient postage will be returned, meaning taxpayers will be penalized for filing late tax returns.
- Approximately 5 sheets of paper, 1 paper clip and the envelope can be mailed for 49 cents (1 ounce); each additional ounce is 22 cents per ounce.
- Use First-Class postage. The Internal Revenue Service accepts the inexpensive First-Class letter postmark as proof that a return has been mailed on time.
- If using a collection box or Self-Service Ship and Mail Center, be sure to deposit before the last posted collection time.
- Mail as early in the day as possible.
- Also, FAA rules require that stamped tax returns that weigh one pound or more must be mailed at a post office. They cannot be deposited in a mail- collection box.
- For taxpayers sending original receipts without copies, registered mail is recommended for ultimate peace of mind. It costs a little more, but it's secure.

Offices Open After 5:00 p.m. on Tax Day	
Office Name	Hours of Operations
Atlanta - Central City Postal Store	9:00AM - 6:00PM
Atlanta - Cumberland Mall Postal Store	10:00AM - 6:00PM
Atlanta - Greenbriar Postal Store	10:00AM - 8:00PM
Atlanta - Main Office	6:00AM - 11:59PM
Atlanta - Pharr Road Postal Store	9:00AM - 7:00PM
Atlanta - Sandy Springs Postal Store	9:00AM - 6:00PM
Alpharetta - Main Office	8:00AM - 6:00PM
Alpharetta - Webb Bridge Postal Store	8:00AM - 6:00PM
Athens - Main Office	8:30AM - 6:00PM
Conyers - Main Office	8:00AM - 6:00PM
Cumming Post Office	8:00AM - 6:00PM
Decatur - Main Office	8:00AM - 6:30PM
Duluth - Boggs Road Postal Store	9:00AM - 7:00PM
Lawrenceville - Crogan St.	8:30AM - 6:00PM
Lawrenceville - Lawrenceville North	9:00AM - 7:00PM
Lilburn Post Office	8:30AM - 6:00PM
Norcross - Peachtree Corners Branch	8:30AM - 6:00PM
Roswell - Holcomb Bridge Road	8:30AM - 6:00PM
Roswell - Roswell Postal Store	8:30AM - 7:00PM
Suwanee Post Office	8:30AM - 6:00PM
Kennesaw - Main Office	8:30AM - 6:00PM
Powder Springs Post Office	9:00AM - 6:30PM
Woodstock Post Office	8:30AM - 6:00PM
McDonough Post Office	8:30AM - 6:00PM
Marietta - Main Office	8:30AM - 6:00PM
Marietta - Mount Bethel Postal Store	9:00AM - 6:00PM