

**Prairie East Fifth Association
Board Meeting Minutes
February 19, 2015**

The meeting was called to order at 5:45 pm by President, Cory Miller

Board Members Present:

Cory Miller, Tim Nelson, Amy Dresch and Dick Bates Also present Lori Waltzer, Property Manager

Absent: Carol Wach

Secretary's Report: Motion to accept the September secretary's report by Amy Dresch. Second by Dick Bates. Motion passed.

Treasurer's Report: The board approved adding \$200 per month in 2015 as an allowance for doubtful accounts. Motion to accept the treasurer's report by Amy Dresch and second by Tim Nelson. Motion passed.

Management Report:

- **10393 Juniper** – The board requests sending a letter to the homeowner to remind the homeowner the lattice work needs to be removed when not in use. The board defines “not in use” minimally from November 1 through March 1.
- **10392 Balsam** – The board requests a letter sent to the homeowner as a reminder of the parking rules of Prairie East.
- **Annual Meeting** – The annual meeting of the homeowners will be held on Thursday, May 21. Lori will reserve the large room in the library. The board term that is expiring is Dick Bates. Dick Bates will let the board know if he is planning on running for the board position.

Meeting adjourned at 6:30 pm.

Submitted by Lori Waltzer

Next meeting, Thursday, March 19. 5:30 pm at the Eden Prairie Library, small conference room