

**OVERLOOK POINT CONDOMINIUM  
COMPLAINT FORM**

This form is **NOT** to be used to report Condominium Rule Violations or Maintenance Requests. Separate forms should be used for reporting those issues. All Complaints will be forward to the Board of Directors for Review. Complaints will be followed up on, but you may not receive a written or verbal response. All Complaints will be on file at the next Board Meeting and are open for further discussion. All Complaints **MUST** be in writing.

UNIT #: \_\_\_\_\_ NAME: \_\_\_\_\_

PHONE #: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Description of Circumstances:**

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**Suggested Remedy or Solution:**

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