

Tuesday, July 16, 2013

BWCA Area Rep Mtg 2

Location: Jeanne B home

6:30 PM – Meeting called to order

**Attendance:**

Jeanne B., BWCA VP

Steve T., BWCA Treas.

Susan N., BWCA Sec

Bill P., Welcome Com

Area Reps:

Mary Huddleston (Mountain Sprgs)

Tami Sopczak (Swingley)

Minutes read from last Area Rep mtg by Jeanne B.

**MEMBERSHIP DRIVE**

Upcoming Membership Drive to start-National Night Out, Tuesday Aug 6<sup>th</sup>

Steve T., will contact Colleen K. to make sure she will be ready to organize packets.

Packets for A.Reps to include:

Name Tags to be made for A.Reps to wear

Pre-addressed envelopes to be with Membership forms/Go to BWCA Treas or to Membership Chair?

Letter to explain BWCA & NCC what dues are used for—ADVERTISE THE BWCA!

Contest NEW for Area Reps and for residents-define rules with Gift Certificates to be awarded and announce in newsletter to increase collection of dues.

Start Date for Membership Drive-Aug. 6

End Date for Membership Drive-October at Pumpkin Drop (TBD)

Area Rep, Tami S shared a letter that she includes with forms when she drops off dues forms.

Susan N. will copy and use for Membership Packet ideas

**COMMITTEES**

May have Fall Garage Sale-Jeanne B headed up Spring Garage Sale, only 9 participants

Potentially may need volunteer to head up Social committee and start up Easter Egg hunt, Breakfast with Santa, etc.

Steve T shared the breakfast with Easter bunny was his daughter dressed in bunny costume and McDonald's helped with drinks and food, it was held at Wilder Elementary.

Susan N noted that area realtor put US flags along street from Boulder Dam all the way down Wolf Run on both sides of street.

Jeanne B suggested Area Reps to contact the realtors who have a new listing in their area and let them know about our civic association.-

Welcome Com to not leave Welcome packet on 1<sup>st</sup> attempt at delivery, 2<sup>nd</sup> attempt if no one available ok to leave. Welcome Com should contact Area Rep to see if they know when new homeowner is generally home for 1<sup>st</sup> delivery attempt.

## **NEWSLETTERS**

Define job description to include advertising in newsletter to be part of editor job, to bill the advertisers and copy the treasurer on who is billed. Print and distribute to area reps.

Mary H. suggested that we list tips for delivering newsletter to residents.

- Not to put in mailbox or attach to mailbox.
- Can be rubber banded to hook below mailbox or to doorknob.
- Save clear coupon or newspaper bags and use them to put newsletter in, some have hole for doorknob hanging. Weather plays a big part, wind, rain, snow-anchor under doormat-not always good to put in open section under mailbox because wind blows them away.

Trash etiquette to be addressed in July newsletter.

Holidays affect trash schedule because city saves money in overtime and holiday pay by moving the trash day.

Recycle schedule is different company and different day, every 2 weeks with alternating of Yard Waste.

This leaves people with waste bags sitting in street for 2 weeks.

Makes neighborhood look bad-keep in back yard until the day of yard waste pick up

City of Columbus has website with answers to Bulk Trash pick- up, Hazardous Waste, and yard waste and schedules.

## **NCC info**

Red Lobster will be building on North side of Advanced Auto, 161 location will close. Owned by same company as Olive Garden.

Land behind Kelly Motors on Morse Road was approached about putting an extended stay 4 story hotel that will butt up against Strawberry Farms.

Roads to be widened in future: Thompson Road, Hamilton Road, and Morse Road

Tami S. suggested that more info be given to residents on importance of NCC and development in our area.

## **Civic Assoc. Meetings**

Tami S. suggested that we have more meetings. Jeanne B said board will add this to descriptions in By Laws as to how many meeting per year to have.

Steve T suggested to Jeanne that Earl Fritz be contacted about St. Luke's as meeting place. Other possibilities include condo associations in the area which will also be looked into, along with Kroger meeting room. Other meeting places used have been Panera Bread, Donato's Pizza Party room at New Albany location (Johnstown & Morse) and Broadview Nursing home was also used at one time. Jeanne will look into other restaurants in area as possibility.

Area Rep meeting adjourned and Board meeting started-9 PM

Steve T, Susan N, and Jeanne B in attendance

## **BY-LAWS**

Jeanne B passed out By-Laws to other civic association in NCC and suggested that we adopt some descriptions and details of board positions, committees, etc.

Quarterly meetings to be held 4x year 2<sup>nd</sup> Tuesday to fall after the NCC general mtgs. JAN –APR-JLY-OCT

With this year starting with May and then August then October and then next year following schedule.

Newsletters to be done 4 x year after each meeting or just before meetings

Budget to be set for expenses by Treas. – once all committees, have requested expenses.

Directory to be separate from Membership Committee.

Directory to handle its own advertising and billing, printing and set up of document with updates in Excel from the membership drive.

Jeanne B willing to take over directory position.

Steve T will contact Colleen about job description of the membership drive.

Any Board members with inactivity (means not engaged in the Civic Associations and fulfilling their job descriptions) of 6 months will be replaced by the remaining members of the board – either by search or via newsletter request.

Jeanne will compile an amendment to the BWCA By-Laws by next Monday in time for board to review make any adjustments before the next scheduled meeting in August.

By Laws updated and to be voted on at the next general meeting in August.

## **Budget discussed for NNO**

Look into getting signs made for event locally instead of buying from NNO online

Getting blockwatch manual and handbook-look into updates to manual and what happens to manual when new chairperson takes over. First time doing NNO and hope to continue each year as part of Blockwatch and crime prevention. Also to start off membership drive each year with this event. Karen has CPD giving child fingerprint kits for event. She plans to have a couple of Area Rep stations for these.

Susan will contact Karen for more info on event. Steve T suggested expenses be taken care of soon for this event. The new membership drive will always start at the NNO and end with the Pumpkin Drop going forward.

## **Contests for Membership Drive**

Contest rules for Area Rep contest

Awards: gift card to restaurant-\$25 to be awarded to Area Rep with 100% of residents collected by end date of Membership Drive (at Pumpkin Drop event) date to be announced. All dues must be collected and turned into the membership drive chair or the BWCA treasurer by the END DATE of the membership drive to be eligible for winning of contest.

Contest rules for Resident contest

All residents paying dues by the End Date of the membership drive will be entered in drawing to win Gift certificate to restaurant. Rules that dues paid to be confirmed by membership chair or BWCA treasurer as collected and paid by the End Date of membership drive.

Drawing to be held at Pumpkin Drop, need not be present to win.

Suggested by Jeanne B to have first, second and third place prize gift certificates and she will see if some businesses will donate something.

Board Meeting adjourned 9:30 PM

Minutes respectfully submitted,

Susan Nichols  
BWCA Secretary