

Door Creek Homeowners Association
April 13, 2013 Annual Meeting Minutes

Board Members in Attendance:

Chad Craighill

Maria Montello

Jim Newton (arrived at 10:55am)

E.J. Pazdziora

Meeting called to order at 10:06am

Roll Call

In lieu a roll call a sign in sheet was distributed. Members in attendance included

Mark Riordan	741 Highcliff Trl
Ernest Eng	717 Amnicon Trl
Todd Little	6922 Dominion Dr
Nick & Heather Banuelos	717 Aztalan Dr
Corey Shefchik	905 Amnicon Trl
Laura Matson	702 Rodefled Way
Curtis Knox	601 High Cliff Trl
Mike Elder	9 High Cliff Crt

Proof of Notice of Meeting or waiver of Notice

Proof of meeting notice was provided by Secretary, Chad Craighill

Postcards were distributed to association resident list with postmark of March 30, 2013

Reading of Minutes of Prior Meeting

Secretary, Chad Craighill, provided those in attendance with a copy of previous meeting minutes. Minutes were read.

One correction of date was noted.

Motion to approve corrected minutes by E.J. Pazdziora

Seconded by Maria Montello

Motion carried unanimously

Officers Reports

President, E.J. Pazdziora, provided the following report:

-Association website (www.doorcreekhoa.com) is up and running. Contains items such as minutes, announcements, mailbox replacement, CCRs, bylaws. It will continue to have items added to serve as an association resource

-Changed insurance carrier this year. Previous carrier required bylaw changes and was unaccommodating in allow that process to occur. Communication deteriorated to becoming unresponsive. New quote was sought and premium was comparable with previous carrier so board decision to change carriers was made

-Board has put forth effort to create a resource folder. This folder contains business documents of the association (meeting minutes, calendar of events, bylaws, CCRs, maintenance contracts, insurance documents, etc). This will be a living folder with additions being added as necessary

ACC member, Maria Montello, provided the following ACC report:

- 4 members of general association were appointed by board to ACC
- Approximately 7-8 months of term once appointed
- All were equal members, no one person was head
- A variance was granted for vinyl fence shared with Door Creek Condo Association along Cottage Grove Road. Events progressed much quicker than was initially communicated to DCHOA by DCCA. Board took into consideration options and recommended ACC grant variance which was done and new fence has been installed.
- New letters were purchased for Cottage Grove entrance fence marque as old letters were cast metal and would likely warp fence in heat.
- ACC put structure to procedure for notifying homeowners of noncompliance
- ACC has two outstanding fence issues. Current ACC will try to work with homeowners to have issues remedied

Elections

- 2 board positions are being vacated by Chad Craighill and Maria Montello
- Nominations from the floor were opened.
- Nomination was received and accepted for Todd Little
- Nomination was received and accepted for Mark Riordan
- No further nominations were received
- Nominations were closed
- E.J. Pazdziora motioned to elect both nominees. Jim Newton seconded motion. Motion carried unanimously
- Nominations will become effective Sunday 4/14/13

Unfinished business

- New ACC will be appointed by board. An application was made available at the meeting. The application is also posted to association website. Deadline for submitting application is May 1, 2013. Members will be notified by May 3, 2013 of acceptance status. A board members will fill at least one position on the ACC. If applicants less than 4 the board members will fill open positions. Several requirements are expected of ACC members. Those requirements can be located on the application.
- E.J. Pazdziora provided details concerning the fence replacement along Cottage Grove Road. DCCA initial slated replacement in 2014. DCHOA was escrowing our anticipated share (~\$4,500) over three years to have full amount in 2014. Our offer to DCCA was the amount we currently had escrowed (\$1,500) for replacement of our portion of the fence. DCCA accepted the offer and fence was replaced
- E.J. Pazdziora provided an update to the outbuilding change. Through an association wide vote approval requirements were met to allow outbuildings. All outbuildings must have written approval from ACC before construction begins. DCHOA is zoned as two different city zones. In order for the portion of our neighborhood which is zoned as PUDSIP to have changes a zoning hearing must be conducted. The board had submitted paperwork and fee for city to schedule zoning hearing. At the time of this meeting the date and time were not known. (Since the meeting it has been learned it will be considered by the City of Madison Plan Commissions on Monday, May 20 2013 at 6:00 PM in Room 201 of the City-County Building 210 Martin Luther King Jr, Blvd).

Budget

- E.J. Pazdziora presented the budget as submitted by treasurer, Joel Hughes.
 - Estimated cost for the year are \$6,590.68, balance carry over from last year is \$1,024.46.
 - Estimated amount needed for coming year is \$5,566.22.
 - Dues are recommended at \$25/household to cover \$5,566.22
 - Motion to approve budget as submitted by Maria Montello. Seconded by E.J. Pazdziora.
- Motion passed unanimously.

New Business

The board is interested in exploring the use of social media. If volunteer(s) are interested please contact the board.

Adjourned at 11:35am