

Cedar Grove Park Association
Annual Meeting Minutes – Friday, November 18, 2011

- I. **Call to Order.** The meeting was called to order at 7:38 p.m. at the Hawthorne Village Community Center (9724 Kingsbridge Drive, Fairfax, VA 22031) The following individuals were in attendance: Regis Gottus, Judy Keene, Susan McElheny, Andrea Harvey, Anne Clark, Pat Smith, Anne Morgan, Ning Zeng, Ruiyue Chen, Mary Horton, Inge Gottus, Ernestine Wilson, Alan Rashid, Ed Lowe, Veronica Lowe, Carolyn Cottrell, Kyoko Wiseman, Murali Nataraj

- II. **Acceptance of 2010 Minutes.** One small typographical error was caught and the correction made. Carolyn Cottrell moved to accept the Minutes of the November 19, 2010 Annual Meeting and Judy Keene seconded.

- III. **Treasurer's Report.**

Judy Keene presented the 2011 financial report and proposed 2012 budget. There was a discussion of the negative figures in the reserve fund, and Judy explained it is because we are spending more than we are taking in.

There was a discussion of an annual invoice for the CGPA dues, which would be sent out with payment coupons. The secretary would send out a reminder by email to the distribution list each quarter as the due date approaches. This proposal was met with agreement by the residents present at the meeting. Anne Clark moved to accept the Treasurer's Report and Veronica Lowe seconded.

The 2012 budget was discussed. Inge Gottus moved to accept the 2012 budget and Ernestine Wilson seconded.

- IV. **Landscaping**

Blade Runners will continue to be our landscaping company. Things are starting to look better, but it will take time. Susan explained what we have done and what we plan to do with reference to the trees, and the reasons. A discussion arose regarding the barrier trees on Blake Lane.

A discussion arose regarding the Cedar Grove sign and the reason for its current placement. It was explained that we are going to get a second sign for the other side.

- V. **Architectural Review**

The residents were told that we plan to have the Architectural Review in the spring, but in the meantime, we will go around and cite the houses that really need it.

- VI. **Parking Lot and Sidewalks**

Discussion regarding the need to reseal the parking lot in 2012, because the cracks are beginning to look bad. We were told last year that it wasn't necessary and that sealing could wait until 2012.

Regis explained that we want to get a committee together to do the sidewalk review. A discussion arose regarding individual property plats. It was explained that we were not able to get plats. It appears that only original property owners would have plats, and unless they passed them to new owners, the plats would not be passed from owner to owner in the booklets. Lengthy discussion of tree near Juan Larrain's house. It is a given that the tree should come down, but the only question is who should pay for it, hence, the need for the plat. Juan's house is scheduled to go to settlement in December. Alan suggested offering to split the cost between the Association and the new homeowner, and if they don't want to split it, then they can keep the tree. Judy said the Architectural Committee can determine whether the tree is a problem and, if so, we can offer to split the cost of removal.

BREAK FOR PIZZA

After the break, there was a continuation of the discussion on how to get copies of property lines.

VII. Election of 2012 Board

Judy discussed the need for volunteers to the Board and said that she would serve for one more year. The following individuals volunteered to serve on the 2012 Board: Pat Smith, Inge Gottus, Susan McElheny and Ernestine Wilson.

Alan told about a policy initiated by the Board he was on after they had served for more than 10 years, wherein they nominated people to serve on the Board and if the people didn't want to serve, then they would have to find someone to serve in their place. Judy said this may not be enforceable.

Alan moved to accept the Board members who have volunteered and they were unanimously voted in.

Discussion of compensation for Board members. Pat said she remembers that Board members used to be paid, but the practice was discontinued.

VIII. Old Business

Regis reported on the status of the swale and that we found out that what we want to do has to be approved by the County. We have to get an engineering survey and a permit. We will pursue the project to the \$10,000 mark. Regis will continue to oversee the swale project.

IX. Discussion of Committees

Judy suggested the people who signed up for committees stay after the Annual Meeting to discuss, but it was decided to have the committees meet later.

Pat stood up and discussed how many meetings the committee volunteers would be expected to go to and said that at least one member of the Board should be on each committee.

Judy invited the 2012 Board-elect to attend the December meeting and discuss who should be in charge of each committee, then the committees should meet in January to plan their year.

X. New Business

Anne Clark brought up the possibility of buying into a pool membership with another development. The Board said we can look into this.

XI. Adjournment.

Regis moved to adjourn the meeting at 9:52 p.m. and Judy seconded.

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