

Joyland Neighborhood Association

2011 Executive Committee

President

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Vice-President

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Treasurer

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JNA Website:

<http://www.neighborhoodlink.com/Joyland>

Meetings:

Third Tuesday of each month at 7:00pm. All meetings are held at the Arthur Langford Recreational Center.

Joyland Neighborhood Association (JNA)

By-Laws

Article I – Name

- 1.1 The name of this body is the Joyland Neighborhood Association, or JNA.

Article II – Purpose

- 2.1 The purpose of the JNA shall be to address, collectively, issues of common concern to all residents of the Joyland community, to provide a unified and democratic form of communication to the agencies or organizations of government on all levels, and to promote greater participation of Joyland residents and businesses (or future businesses) in civic and community affairs.

Article III – Membership

- 3.1 All members or representatives of the JNA (Joyland Neighborhood Association) must be at least 18 years of age and either a resident, property owner, business owner, or representative of a business within the Joyland community.

Article IV – Voting

- 4.1 Any person may vote upon attendance of their second JNA meeting in any 12 month period.

Each business may have only 1 vote.

Majority rules.

- 4.2 **Quorum:** Fifty percent (50%) plus one.

Article V

Section 1: Officers

- 5.1 The officers of the organization shall be: President, Vice President, Secretary, and Treasurer.

- 5.2 At least one officer must be present at all NPU meetings.

- 5.3 The duties of the **President** shall be:

- a. To preside over all meetings of this organization; to call the meetings to order._
- b. To serve as Ex-officio member on all committees.
- c. To implement all policies adopted by the membership.
- d. To state and put to vote all questions that legitimately come before the organization.
- e. To protect the organization from obvious frivolous or dilatory motions.
- f. To enforce the rules relating to debate and those relating to order and decorum.

- g. To execute and carry out all orders of the membership.
 - h. To be responsible for sending any documentation regarding the JNA to the City of Atlanta as needed.
 - i. To compile an agenda for each meeting.
- 5.4 The duties of the **Vice President** shall be:
- a. To perform the same duties as the President if the President is absent or incapacitated and any other duties that the membership deems necessary.
 - b. To advertise meetings to the community via web postings, e-mails, flyers, and any other means deemed appropriate. Meetings should be actively advertised at least once per quarter.
- 5.5 The duties of the **Secretary** shall be:
- a. To record the minutes of all meetings of the JNA and to read the previous minutes for approval.
 - b. To send out notices of meetings prior to that meeting and post minutes on the JNA website.
 - c. To receive all correspondence of the JNA.
 - d. To record attendance at each meeting and compile attendance information for each meeting.
- 5.6 The duties of the **Treasurer** shall be:
- a. To research avenues of funding and follow-up as necessary.
 - b. To receive all money and keep a record of that money received by the JNA.
 - c. To collect dues from members at each meeting.
 - d. To make sure that all records balance.
 - e. To keep accurate record of all money coming into the organization and money going out of the organization.
 - f. To deposit money at the bank.
- 5.7 Meetings will follow **Robert's Rules of Order**.
- 5.8 Terms of office shall be:
- a. One (1) year. No officer can serve more than two consecutive terms of office.
 - b. No officer shall hold more than one (1) office at the same time; if an officer wants to resign from that office, he/she must send a letter of resignation from said office thirty days (30) in advance of the resignation.
- 5.9 Removal of an Officer:
- a. An officer may be removed from an office if he/she has more than two (2) unexcused absences at consecutive meetings.
 - b. An officer and chairperson may be removed by the general body for violation of these by-laws, misrepresentation of the general body, embezzlement, and moral turpitude.

c. In the event that an officer resigns, the President shall appoint a temporary officer to fill that vacancy until a special election can be held.

Section 1: Meeting of Membership

All meetings of the members of this organization shall be held on the third Tuesday of each month.

Section 2: Special Meetings

Special meetings of the membership may be called by the President of the organization or by eight members in writing. Business transacted at all special meetings shall be confined to the specific subjects stated in the respective notices thereof.

Section 3: Notice

By direction of the President or upon written request of the minimum required by members, the Secretary of the organization shall notify each member by notice at least 48 hours in advance prior to the time scheduled for the Special Meeting. This may be done personally, by email, mailing, or by flyer.

Section 4: Expenditure of Funds

At any regular meeting of the membership or special meeting called for such purpose of the Expenditure of Funds from the organization's treasury, such meeting shall be lawfully voted upon at a General Meeting, or at a requested meeting of the membership.

Article VI Standing/Executive Committee

Section 1: Standing/Executive Committee

The committee of the organization shall be the Executive Committee. The Executive Committee shall consist of the President, who shall serve as Chairperson, the Vice President, Secretary, and Treasurer. This committee shall have quarterly meetings to plan monthly meetings accordingly. They shall be governed by the laws of the organization. They shall delegate to committees such powers and authority as may be appropriate. Each committee shall meet on a regular basis and give a report to the general body.

Section 2: General Committee

The following committees shall be a part of the JNA to serve as a direct link between the membership and the associated departments within the City of Atlanta if appropriate. They shall also serve as a voice for recommendations or concerns regarding various matters that need to come to a vote. All members will be made aware of who is being considered for chairperson of each committee and have the option to comment on said considerations before appointments are made. Each committee will report to the membership of its doings each month as necessary.

- a.** Zoning and Enforcement Committee.
- b.** Neighborhood Development Committee.
- c.** Traffic and Security Committee.

Article VII-Elections

Section 1: Nominations

Each July, a nomination committee shall be elected at the regular meeting of the membership. This committee shall consist of four (4) members. No officers of the organization shall be eligible to serve on the committee. The nomination

committee shall be charged with the responsibility for nominating two (2) candidates for each office. The committee shall bring their findings to the Executive Committee (30) days before the election is to be held.

The election of officers will be held at the August monthly meeting.

Article VIII-Dues

Section 1: Dues

Dues in an unspecified amount shall be collected from members at each JNA meeting to be used to fund various projects and initiatives as determined by the Executive Board and General Membership. The Treasurer will collect dues at each meeting. A minimum amount is not required, however, it is recommended that each member give as much as he or she feels comfortable with at each meeting.