

Cedar Grove Park Association
Board Meeting Minutes – Tuesday, February 8, 2011

- I. **Call to Order.** The meeting was called to order at 7:45 p.m. at Judy Keene's house at 3116 Cedar Grove Drive. The following individuals were in attendance: Regis Gottus, Judy Keene, Susan McElheny, Andrea Harvey and Anne Clark.
- II. **Acceptance of Minutes.** One change made with reference to #6 under "Old Business," regarding a house that had gone to settlement (9619 Blake Lane): as of the week prior to this meeting, it had not gone to settlement, so wording was changed to say that the house has a contract on it, not that it has been sold. Judy moved to accept the Minutes and Regis seconded.
- III. **Treasurer's Report.**
- Judy transferred \$15,000 from checking to savings and we now have \$72,411.58 in savings..
 - Under Grounds Care/Mowing, part of the \$2,082.08 was paid to Renaissance and they are to refund \$1,075.00.
 - Under Miscellaneous Expenses, 3131 paid dues and the check bounced.
- Anne moved to accept Treasurer's Report and Susan seconded.
- IV. **Committee Reports.**
- A. **Parking Lots and Sidewalks**
1. Discussion of neighbors at 3136 shoveling snow into Andrea's space and parking so that they are partially in her space.
 2. Parking Warning Sheet refers to Henry's Towing. Discussion of taking out reference specifically to Henry's and making it a generic reference to towing. Susan suggested saying to call Fairfax County Police to find out where a car has been towed and this meets with agreement.
 3. Discussion of Grounds Committee coming to next meeting to evaluate condition of sidewalks and perhaps having a committee meeting with a Board Member presiding. Grounds Committee would get bids and present them to the Board. Susan will contact the Grounds Committee to get it started.
 4. Judy never heard back from Dominion Power regarding the installing a light behind 3118 Cedar Grove Drive. She had contacted them and spoken to a woman there several times and the woman never returned her calls. Suggestion was made to see if there is another contact person at Dominion Power, as this woman is unresponsive.
- B. **Landscaping**
Question as to whether there are any dangerous limbs hanging down. Susan will check on this. Otherwise, hold off until spring.
- C. **Architectural Review**
Hold off until spring.
- V. **Old Business**
1. Regis sent an email on February 7 to Carolyn Cottrell regarding the birdseed/rat problem.

2. We still have not contacted the people who live in the neighborhood behind us with the overhanging tree limbs. Bishu drafted a letter to him. Regis gave a letter to the people in 2004 and John, who lives there, said he was retiring and that they would be moving and would probably cut them back before he moved, but they never did move and he never cut them back. He knew it was a problem and said we could go on their property and trim the trees. Susan will ask Bladerunners about it. Discussion of how to cut the tops of the trees because they are so tall. Susan will ask Bladerunners about this also. We have to make sure the law is on our side. If Bishu contacts Judy to find out the status, she will tell him we are going to find out from our landscaping company what we can legally do. Discussion of whether the tree roots caused the manhole cover to break.
3. Regis will be mailing the Rules and Regulations and parking sheets to owners and hand-delivering them to renters (leaving them in the door).
4. Discussion of the parking lot warning forms. It is noted that the instructions, which are currently on the right side of the sheet, would be more likely to be read if they are moved to the left side of the form. Additionally, a title is to be added to the form to make it clear what the form is to be used for. The title of the form is to be "Form for Parking Violations."

VI. New Business

Nothing to report.

VII. Adjournment.

Anne moved to adjourn the meeting at 9:25 p.m. and Andrea seconded. The next meeting will be held on Tuesday, March 8, 2011 at 3116 Cedar Grove Drive at 7:30 p.m.