

**Grove Park Homeowners' Association
Clubhouse and Pool Reservation Form**

Instructions:

- 1) E-mail the Clubhouse Coordinator, at clubhousecoordinator.grovepark@gmail.com to determine if the clubhouse or pool is available for your function.
- 2) Complete this form, sign, and email the Coordinator to arrange a time to drop off the form and deposits.
- 3) The Clubhouse Coordinator will contact you regarding key drop off.

A. Homeowner Information:

Name: _____

Address: _____

Phone Number: _____ Cell Phone Number: _____

E-mail address: _____

B. Reservation Type (Circle):

Clubhouse Only (80 person max) Pool Only Clubhouse & Pool (50 person max)

Total Number of People Invited or Attending: Adults: _____ Youth (under 18): _____

Approximate Number of Youth (under 18) Swimmers: _____ **Adult Swimmers:** _____

Adult Chaperone (1 per 10 Youth) – Name(s) & Phone #(s):

1. _____ 2. _____

3. _____ 4. _____

Chaperons must be at least 18 yrs old, supervise youth activities including swimming, and be able to swim

Function Set-up: Amt of time needed? _____ Additional seating required? _____

Will clubhouse furniture or items require moving? _____ Clubhouse projector required? _____

Function Clean-up: (see checklist): Responsible Person: _____

Clean-up will be completed (Circle): After Function Next Morning

_____ **Rcvd Cleaning Deposit: \$100.00** _____ **Rcvd Damage Deposit: \$100.00**

Make checks payable to Grove Park Homeowner's Association.

I accepted the opportunity for a walk through prior to my function. _____

These are items I noticed during my walk through. _____

I declined the opportunity for a walk through prior to my function. _____

(I understand that part or all of my deposits may be kept if damage is found due to my function and if the facility was poorly cleaned after my function.)

I have reviewed the rules and policies concerning the use of the Grove Park Clubhouse and Pool (posted on website and in clubhouse) and agree to abide by them.

Homeowner Signature

Date

Clubhouse Coordinator

Date