

**The Ridge at Stone Oak Owners Association (RSOOA), Inc.**  
**Declaration of Covenants, Conditions and Restrictions (CCR's)**  
**CCR's Unit 1 (Lots 1-32) Dated May 30, 2000**  
**CCR's Unit 2 (Lots 33-75) Dated November 25, 2003**

**Lot Improvement Request Form**

In accordance with the recorded covenants, conditions and restrictions of the Association and in order to protect each individual lot owner's rights and values, it is required that any lot owner who is considering improvement of his deeded property to include, but not to be limited to patio covers, decks, outside buildings, fencing, building add-ons, etc., submit the following form to the Architectural Review Committee (ARC) and receive approval, **prior to initiating work on the planned improvements:**

1. Completed Improvement Request Form
2. Complete and detailed building plans and specifications
3. A copy of the site plan (plat) showing the location of the proposed improvement (blue print of lot)
4. Other attachments as appropriate

**If any change is made without and/or prior to approval**, the Committee has the right to tell the homeowner to remove the improvement from his property. Any homeowner considering any exterior improvement to his property is urged to review the recorded deed restrictions prior to initial request.

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

E-mail \_\_\_\_\_

Briefly describe the improvement(s) you propose: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who will do the actual work on this improvement? \_\_\_\_\_

\_\_\_\_\_

Location of improvement (check areas that apply):

Front of dwelling \_\_\_\_\_ Back of dwelling \_\_\_\_\_ Side of dwelling \_\_\_\_\_  
Roof of dwelling \_\_\_\_\_ Garage \_\_\_\_\_ Patio \_\_\_\_\_  
Other (describe) \_\_\_\_\_

Material to be used for the improvement (check applicable items):

\_\_\_\_\_ Brick - Color \_\_\_\_\_ Cement \_\_\_\_\_ Stucco \_\_\_\_\_  
\_\_\_\_\_ Wood - Color \_\_\_\_\_  
\_\_\_\_\_ Stain - Color \_\_\_\_\_ Electric \_\_\_\_\_ Glass \_\_\_\_\_  
\_\_\_\_\_ Paint - Color \_\_\_\_\_  
\_\_\_\_\_ Siding - Color \_\_\_\_\_ - Type \_\_\_\_\_  
\_\_\_\_\_ Other (explain) \_\_\_\_\_

I have reviewed the Declarations of Covenants, Conditions and Restrictions for the Ridge at Stone Oak (Unit 1 dated May 30, 2000 or Unit 2 dated November 25, 2003). I understand that the ARC will act on this request within thirty (30) days of receipt and contact me in writing regarding their decision. I agree not to begin the improvement without written approval from the ARC. I understand that all construction will meet with City of San Antonio codes and that ARC approval does not override City codes.

Homeowner Signature / Date \_\_\_\_\_

Proposed Construction Start / Completion Date \_\_\_\_\_

**RETURN COMPLETED FORM and ENCLOSURES TO:**

The Ridge at Stone Oak Owners Association, Inc.  
P.O. Box 96  
Converse, TX 78109

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**For ARC use only**

Recommendation by ARC member - see member letter above

Decision By ARC Chairman

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature/Date  
Trent Kimball, ARC Chairman