

# Heritage Valley Area Community Association

## Complaint Intake Form

*Concerned neighbors should use this form to report unsightly and potentially dangerous situations or issues that effect the safety, value and appearance of the community.*

Date : \_\_\_\_\_

Property Address/Location: \_\_\_\_\_

<input type="checkbox"/>	Junk Vehicles in yard
<input type="checkbox"/>	Junk Vehicles in street
<input type="checkbox"/>	Vacant lot overgrown
<input type="checkbox"/>	Vacant lot Trash
<input type="checkbox"/>	Vacant house unsecured
<input type="checkbox"/>	Deteriorated House
<input type="checkbox"/>	Debris in Street
<input type="checkbox"/>	Abandoned appliances/bulk trash
<input type="checkbox"/>	Trash & Debris in Yard
<input type="checkbox"/>	Overgrown yard
<input type="checkbox"/>	Abandoned scrap tires or car parts
<input type="checkbox"/>	Standing water
<input type="checkbox"/>	Unsafe Street/pavement condition
<input type="checkbox"/>	Vagrants or loitering
<input type="checkbox"/>	Possible boarding house/group home issue
<input type="checkbox"/>	Animal unleashed
<input type="checkbox"/>	Animal Tied up
<input type="checkbox"/>	Animal noise issue
<input type="checkbox"/>	Other: _____

For Administration to Complete

Official completing form:

Action Taken Date:

<input type="checkbox"/>	Notified homeowner via letter
<input type="checkbox"/>	Notified Code enforcement
<input type="checkbox"/>	Notified Animal Control
<input type="checkbox"/>	Notified law enforcement
<input type="checkbox"/>	Other: please specify: _____

Notes:

---

---

---

---