

Dove Meadows Community Improvement Association
Regular Meeting of the Board of Directors
July 30, 2009
Minutes

I. Call to Order

With a quorum present, President Mark Taylor called the meeting to order at 6:15.

Members Present: Belinda Orta

Bill Marshall

Janis Modesette

Members Absent: Lynn Foehrkolb

Also Present: Committee Chairs: John Quick, Janet and Bill Breckenridge

II. Approval of Minutes

Previous meeting minutes were approved as written.

III. Committee Reports

a. ACC – no report

b. Communications – no report

c. Landscaping – Janet and Bill requested to meet with irrigation repair contractor about irrigation issues and location of phase one monument conduit. In addition, requested clarification on remaining budget based on recent expenditures and cost to trim trees in all entrances. Board will request ProComm update landscape expenditures in order to determine available funds. Committee will contact Truegreen about summer flower planting and estimate to clean up main monument.

d. Neighborhood Watch – no report.

e. Recreation – Discussed several repairs needed for pool foundation/slab. Recommended we get estimates to repair the cracks and surface in order to proceed with repairs after pool closes this season. In addition, John discussed some of the vandalism and trespassing issues recently captured on surveillance video. The recordings have been turned over to Schertz PD and if able to identify suspects then the association will press charges.

f. Social Committee – no report.

IV. Financial

Bill Marshall had several discussion items on the budget since he only recently became board treasurer. Janis Modesette and Mark Taylor answered his questions to their understanding.

Bill requested that in the future all receipts for items purchased by committees be forwarded directly to him and he will record the costs and forward to ProComm to get the costs refunded to the members.

He requested that all expenses over \$250 be approved by him before ProComm allowed any contracted work to be accomplished. This generally will apply to the irrigation repairs that occur frequently. In the future, the work will not go forward until after review and approval. Currently only higher costs work bids are being reviewed before execution. For irrigation repairs less than \$250, ProComm will have authority to approve the work but afterwards must forward an email with the information on the repair to the treasurer.

The 2010 budget will be due soon; board needs to prepare to accomplish this task.

Will work with ProComm to reduce number of line items in the budget to consolidate some of the areas in order to better track funding and will continue to ensure the funding is used from correct expenditure category.

V. Unfinished Business

There were some questions concerning the agreement with TruGreen and the number and frequency of the annuals. TruGreen is ready to plant the next cycle. Landscape committee will work directly with TruGreen to get the next planting accomplished.

Discussed the issue of boats or RVs being parked in driveways for more than 48 hours. If a violation occurs ProComm or Schertz Police will be contacted.

There have been non-residents using the pavilion area at night. John Quick patrols this area and would like a list of all Dove Meadows homeowners to verify residency. The board will have ProComm forward a list of families currently allowed to have access to the pool.

Direct ProComm to resume process of forwarding summation of inspection violations to all board members.

VI. New Business

Need to contact Bill and Janet to determine if they are willing to take responsibility of adjusting watering cycles at all locations in order to respond quicker to recommended changes by TruGreen.

ACC request \$25 fee issue: Bill will check with ACC to determine if they are willing to assume this full function.

CCI Issue: Board has authority to issue resolution and voted to keep the resolution in place at this time. Board will draft letter about resolution and send a copy of letter and copy of Resolution to all homeowners.

VII. Set Date/Time for Next Meeting

The next meeting is scheduled for September 24, 2009 at 7:00 pm at the Schertz VFW.

VIII. Adjournment

With no further business to come before the Board the meeting was adjourned at 9:05.

Respectfully submitted,

Mark Taylor

Approved:

Name, Position

Date