

CRYSTAL CREEK II TOWNHOMES HOMEOWNERS ASSOCIATION

Bothell, WA 98021

November 29, 2010

NOTICE

Required Annual Fire Alarm Confidence Testing

When: Monday December 13th

Starting at 8:00 AM

Dear Crystal Creek II Owners and Residents;

On Monday December 13th, Guardian Security Systems, Inc. will be performing the annual fire and life safety system inspections. This is an NFPA (National Fire Protection Agency) and Fire Marshal requirement that requires 100% of the fire alarm and sprinkler system and components be tested. This falls under NFPA Fire alarm code section 10.4.4 number 20.

Although this testing is inconvenient, it is mandatory. If Guardian is unable to test your unit during this scheduled time, and the Fire Marshall issues a citation, the hourly rate for two technicians to return to test the unit is \$270.00 per hour. **If you are not able to be at home, please make arrangements in advance with a relative, friend, or neighbor over the age of eighteen to provide access.**

All interior locks must be unlocked, all pets secured, alarms left inactive and the area in and around the fire alarm devices must be cleared for access to the smoke detectors, heat detectors, mini horns connected to the fire alarm panel. Horns and strobes will be activated during the test. In addition, a visual inspection of the fire sprinkler heads will be done. The technicians from Guardian Security will do their absolute best to ensure that the annual testing is minimally invasive and the in-unit portion of the test is completed first, and as quickly as possible. The testing does require **access to all units** and they will conduct the inspection in the order and estimated time frame listed below.

Please understand that these are **ESTIMATED** times only and that the technicians on-site will work as quickly as possible to try to keep this schedule. Do not leave your residence until your unit has been tested or you may miss the test! **As the homeowner or resident you would be responsible for that assessed return fee of \$270.00 per hour.**

Thank you for your understanding regarding this important life safety and property protection testing and we will see you Monday December 13th

Testing Schedule:

Group 1 will test these buildings starting at 8am:

Building 8	8-11 am
Building 9	9- noon
Building 10	10-2 pm
Building 11	11-3 pm
Building 12	noon-4 pm

Group 2 will test these buildings starting at 8 am:

Building 13	8-11
Building 16	9-noon
Building 18	10-2 pm
Building 21	11-3 pm
Building 22	noon-4 pm

Group 3 will test these buildings starting at 8 am:

Building 14	8-11 am
Building 15	9- noon
Building 17	10-2 pm
Building 19	11-3 pm
Building 20	noon-4 pm

Once the testing in your unit has been completed, access to your unit is no longer required.

Thank you in advance for your cooperation. If you have any questions, please contact Ginger Young via email at cc2_treasurer@hotmail.com

Sincerely,

Crystal Creek II Townhomes HOA