

## ***Application to Lease, Rent, or Share Unit***

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***This application is required to Lease, Rent, or Share Unit.***



**Application to Lease, Rent, or Share a Unit.**

*Terms and definitions of capitalized and bold print are defined in the Rules and Regulations*

***To be completed by the Unit Owner(s)***

<b>Date of Application</b>		<b>Date of Occupancy</b>	
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For the purpose of permitting someone other than a **Unit Owner** and immediate family to reside in your **Unit** whether or not for a fee, a **Tenant** or Added **Occupant** will be viewed the same. The application for new and renewal agreement is for:

<b>Lease</b>	<b>Add Occupant</b>	<b>New</b>	<b>Renewal</b>	<b>Monthly Amount</b>

In order to lease, rent, or add an **Occupant** to **Unit** number \_\_\_\_\_ of P.L.T.H., Inc. (**PLTH**) the following is required:

- This application, signed and notarized by the **Unit Owner(s)** and the buyer(s)
- A copy of a fully executed lease, rental, or occupancy agreement by the **Unit Owner(s)** and the **Lessee(s)**.
- A check in the amount of \$75.00 made payable to **PLTH** (Expedited fee of \$100.00 if processing required within 15 days).
- Occupational License for rental business, if required.

Please return these items to **PLTH's Board** to:

**Don Asher and Associates, Inc.**

1801 Cook Avenue  
Orlando, Florida 32801  
Phone: 407-425-4561  
Fax: 407-843-5169

Please complete and sign all appropriate sections of this application. The **Board** will not accept applications from non-**Unit Owners**, partially completed applications, applications without a notarized signature, applications not accompanied by the application fee or applications from **Unit Owners** who have outstanding **Violations** or unapproved **Alterations**.

***To be completed by the Unit Owner(s)***

In compliance with **PLTH Governing Documents** (with attachments and amendments), I (We) hereby serve notice that as **Unit Owner(s)** of the above referenced **Unit**, I (we) intend to offer said **Unit** for lease or rent in accordance with the attached agreement.



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Unit Owner(s) Information *	Unit Owner 1	Unit Owner 2
Name		
Address		
Home Phone		
Office Phone		
Cell Phone		
Email		
Leasing Agent		
Leasing Agent Address		
Leasing Agent Telephone		
Leasing Agent Cell Phone		
Leasing Agent e-mail		
Do you own another Unit at PLTH?		
If yes, how many?		
IF yes, do you reside in the other unit?		

**\*\*\*\*Application will be rejected unless all information is included and current.\*\*\*\***

***Unit Owner(s) Acknowledgment***

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I (We) consent that you may verify any information contained herein and the contract of sale and make further inquiry concerning this application.

I (We) acknowledge that the Board has the right to personally interview the Lessee(s) and review with them the Governing Documents prior to approval.

If Occupational Licenses are not attached, I (We) acknowledge the board  
I (We) further acknowledge that all existing Violations (including improper cabling, indebtedness and delinquencies to PLTH have been resolved and that no Alterations have been made that have not been approved and completed or disclosed to the buyer(s) and the Board. Any subsequent resolution of undisclosed or unapproved Alterations or Violations will be a matter solely between the Seller(s) and the Buyer(s) and PLTH will be held harmless.

I (We) further acknowledge that I (We) have surrendered a key to the swimming pool or have provided the \$25.00 replacement key cost to the buyer(s).

I (We) further acknowledge that the sale is contingent upon approval by PLTH.

I (We) are aware that any falsification or misrepresentation of the information contained herein or refusal to provide information will result in an automatic rejection of this application.



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Unit Owner(s)	Unit Owner 1	Unit Owner 2
Name		
Signature		

**STATE OF FLORIDA, COUNTY OF \_\_\_\_\_**

Sworn to (or affirmed) and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by \_\_\_\_\_ who has produced \_\_\_\_\_ as  
identification.

**Notary Seal:** \_\_\_\_\_ **/Signature:** \_\_\_\_\_

***To be completed by the Tenant(s) or added Occupant(s)***

Tenant/Occupant Information	Tenant 1	Tenant 2
Name		
Social Security		
Date of Occupancy		
Date of Lease or Rental Termination		
Monthly lease or rental amount		
Employer		
How Long?		
Age (if under 18 years of age)		
Address		
How Long		
Birth Date		
Work Phone		
Cell Phone		
E-mail		
Date of Lease or Rental Commencement or Renewal		

***Other Occupants***

***In addition to the Tenant(s) or shared Occupant(s), please list any person(s) that will occupy the Unit Other than the above. If other than single family, guest and servants, an addition application is required.***

**- Next Page -**



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Name	Relationship to Unit Owners(s) Or Tenant(s)	Birth Day (If under 18 years of age)

***Pets***

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*List any Pet(s) of the lessee(s) that will occupy the Unit – limit 2 per unit.*

Pet Information	Pet 1	Pet 2
Name		
Type (Cat, Dog, Other.)		
Description		
Weight		
Color		
Current Immunizations		

***References***

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*Provide at least two personal references – local, if possible)*

Reference Information	Reference 1	Reference 2
Name		
Relationship		
Home Phone		
Office Phone		
Cell Phone		
E-mail		



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## **Vehicle Information**

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**Please list for all additional Occupant of the Unit – Limit 4 per unit.**

<b>Vehicle Information</b>	<b>Vehicle 1</b>	<b>Vehicle 2</b>	<b>Vehicle 3</b>	<b>Vehicle 4</b>
<b>Owner</b>				
<b>Driver's License Number</b>				
<b>Year</b>				
<b>Make</b>				
<b>Model</b>				
<b>Color</b>				
<b>Tag Number</b>				
<b>Insurance Company</b>				

## **Acknowledgment of Tenant(s) or Occupant(s)**

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**I (We) consent that you may verify any information contained herein and the contract of sale and make further inquiry concerning this application.**

**I (We) acknowledge that the Board has the right to personally interview the buyer(s) and review with them the Governing Documents prior to approval.**

**I (We) further acknowledge and understand that the property offered for sale is governed by the Governing Documents and deed restrictions which are applicable to both the Unit and Common Elements, and which may be amended from time to time by PLTH.**

**I (We) acknowledge receipt of all Governing Documents and agree to abide by all Governing Documents and Laws. If you are not sure, please contact the Management Company for a current list.**

**Note: Please read the section in the Rules and Regulations carefully on Transferring Title to a Unit before Signing**



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**Acknowledgment of Tenant(s) or Occupant(s)**

I (We) consent that PLTH may verify any information contained herein and the agreement and make further inquiry concerning this application. In addition the PLTH reserves the right to obtain a credit report or require additional forms of identification if necessary.

I (We) acknowledge that the Board has the right to personally interview the Tenant(s) and review with them the Governing Documents prior to approval.

I (We) further acknowledge receipt of all PLTH Governing Documents and agree to compliance with the Governing Documents and Laws. If you are not sure, please contact the Management Company for a current list.

Note: Please read the section in the Rules and Regulations carefully on Renting, Leasing or Sharing a Unit before signing.

I (We) further acknowledge that the Unit Owner(s) have granted PLTH a third party right of eviction in the event of a Tenant(s) or Occupant(s) non-compliance with PLTH Governing Documents or Laws or if Tenants change or are added without prior Board approval. Additional Tenants will require an additional application fee for each unrelated adult Tenant.

I (We) further acknowledge that the agreement is contingent upon Board approval. Upon disapproval or eviction, any resolution of subsequent breach of any written or verbal agreement terms prior to or after the agreement will be a matter solely between the Unit Owner(s) and the Tenant(s) or Occupant(s).

I (We) acknowledge that I (We) am (are) the sole Occupants of the Unit. If any changes I (We) will promptly notify the Unit Owner and submit an application and application fees for such person(s) that must be approved by the Board prior to occupancy.

I (We) further acknowledge that I have received a key to the swimming pool or the \$25.00 replacement cost for a new key.

I (We) are aware that any falsification or misrepresentation of the information contained herein or refusal to provide information will result in an automatic rejection of this application.

Tenant(s)/Occupant(s)	Tenant/Occupant 1	Tenant/Occupant 2
Name		
Signature		

**STATE OF FLORIDA, COUNTY OF \_\_\_\_\_**

Sworn to (or affirmed) and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by \_\_\_\_\_ who has produced \_\_\_\_\_ as  
identification.

**Notary Seal:** \_\_\_\_\_ **/Signature:** \_\_\_\_\_



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***To be completed by P.L.T.H., Inc.***

Unit	
Unit Owner Name	
Tenant	
Agreement Received	
Processing Fee Received	
Unresolved Violations	
Indebtness to PLTH	
Approved/Disapproved	
Date of Approval/Denial	
Date Unit Owner(s) Notified	
Further Action Required	

Board Member	Board Member 1	Board Member 2
Name		
Signature		
Date		

***PLTH Notes***

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