

PRIMARY DESIGN FOCUS  
WITH NOTES FROM FOCUS GROUPS AND CONGREGATIONAL MEETING

**New Building: Auditorium, Worship, and Fellowship:**

Design Focus:

- 1) Good acoustics for a cappella singing.
- 2) Space for 700+ (750 preferred); 500 for fellowship
- 3) Nicely finished and furnished (aesthetically pleasing) worship auditorium that looks like a worship auditorium (not like a gym or fellowship hall) when setup for worship
- 4) New facility should be warm and welcoming.
- 5) Will be multi-purpose – at least for fellowship activities and meals (will require removable chairs w/storage space). Design should accommodate plan for setup/takedown for activities.
- 6) Exterior must have architectural tie-in with the existing, and should be comparable quality.
- 7) Must have an obvious main entrance that visitors can readily find as they drive up. Phase 2b should move toward one entrance, perhaps with multiple exits.
- 8) Interiors of the new and existing must be tied together logically, and should flow together. Some of this functionality will be added during new construction, but some will have to wait for Phase 2b.
- 9) Must have ample storage space to support all ministries: new auditorium, bible classes, preschool. Mother's day out, etc. Much of this storage space will be in the Master Plan for the existing building.
- 10) We need to insure handicapped facilities are easily accessible (restrooms, entrances, access).
- 11) How do we make it comfortable for first-time visitors to get from point A to point B and still want to return?
- 12) We don't want to do something now that prohibits doing a "strong-want" later. (Phase 2b will keep these in mind – it will be a tough thing to do)
- 13) Where does water from a heavy rain (2"-3") around the new building go? (we will be required to construct containment for runoff in our new bldg)
- 14) We want to encourage community to use our building. We can develop list of current users. We frequently have weddings, and want to have a nice place for them. Master Plan should move toward segregating parts of the building for security (people can only go where they need to be)
- 15) We need to be able to secure various areas. We currently have too many entrances to maintain.

Strong Wants:

- 16) Would like the foyer to be large, welcoming, living-room like. Groups of couches for small gatherings both impromptu as well as planned. Perhaps include a fireplace. Perhaps have a serving window from kitchen onto the foyer to be used for showers and mingling around coffee.
- 17) Would like a welcome center for information (both from a person manning the center and from printed literature).
- 18) Would like to have an indoor playground off of the foyer so children would have a place to play after services
- 19) Consider designing new facility to also allow activities such as basketball, volleyball, fall festival inside.
- 20) Consider providing panel(s) to hide the stage during fellowship activities (make the "fellowship" function look like a fellowship hall, not a worship center.)
- 21) Consider providing flexible spaces for small functions (perhaps panels to segregate portions of the new auditorium to make a nice area for 100-200 people)
- 22) Consider providing a highly visible design feature (steeple/marquee/tower) to attract attention from I-264 and Westport road
- 23) Consider moving offices to the new entrance. We will need to decide about how many offices we need.
- 24) Consider locating an outdoor and an indoor play area for kids near the fellowship activities
- 25) Need storage for ladders, maintenance equipment, bench for project work. Maybe part of existing revamp.
- 26) Consider a two door entrance or some other soundproof technique to cut down on noise between the foyer and the auditorium
- 27) Make the sound system awesome.
- 28) We would like a highly visible, attractive baptistry. Possibly sit-down baptistry with "baptizer" outside – saves heating water, other logistics. Perhaps baptistry in foyer. Perhaps put baptistry in floor.
- 29) If the multi-purpose facility does not include a basketball facility, could we build an outdoor "pole barn" with netting to handle that desire?

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**New Building: Kitchen/Food Services**

Design Focus:

- 1) Need commercial grade equipment. Non-commercial grade is too small for food being prepared.
- 2) Need ability to cook for 500 people.
- 3) Need appropriate ovens, dishwashers, etc to support mass cooking
- 4) Consider how we move from worship to a fellowship meal for 500 in the same room. Where do the people go while we are setting up to serve food?
- 5) Insure the new design can maintain the reverence of a worship area with a kitchen facilitate adjacent. We may need separate duct systems and soundproofing to contain the noise and smells produced by food preparation.
- 6) A separate outside entrance to the kitchen with smooth ramp so food carts can be rolled outside for outdoor meals, and supplies can be rolled inside.
- 7) Locking storage adjacent to the kitchen, arranged by most used to least used. Large enough to accommodate dishes, decorations, linens, possibly tables and chairs. This might also include storage for different groups, i.e., MOMS, Speeders, etc. Need more area than the current 3 storage rooms for storage. Shelving should probably be wire frame.
- 8) Investigate renting/leasing certain equipment, i.e. hood system, ice maker and dishwasher, which will include maintenance and can be less expensive than owning.
- 9) Sinks and counters need to be high enough to avoid back strain.
- 10) Space planning designed so trash cans are out of the way. Kitchen should have access to dumpster for collected trash.
- 11) Serving area needs to be larger with wider aisles than current area
- 12) Need carts to accommodate moving dishes/setting up smaller areas for bridal showers, etc.
- 13) Need a washer/dryer for all types of linens (including baptismal clothes) and a steamer so no one will have to take linens home to launder them.
- 14) Need a janitor closet near the kitchen.
- 1) Southeast 921 coffee area is very nice. Could we have something like that?

Kitchen Equipment Wants:

Walk-in refrigerator  
Commercial type dishwasher - like Spring Mill Bible Camp's  
2 convection ovens  
6 burner range top with griddle  
Need stoves to provide at least 3 different heat settings at one time for different food requirements  
Need faucets above stove to fill large soup kettles  
Need warming/holding ovens  
Rolling steam table  
Provide electric outlets in floor for steam tables in serving line area.  
Stainless steel counters with fewer corners and low spaces for ease of cleaning and sanitation  
Need counter space to prepare flowers and table decorations  
Open metal shelves for storage of #10 cans and utensils  
Ceiling pot racks over the tables for ease of use and storage  
Hood system (see 5 above)  
Ice maker (see 5 above)  
30 quart mixer  
3-compartment sink with a sprayer to rinse out the large drink containers  
Built-in cutting board -- like Spring Mill Bible Camp's  
Portable warming cabinet to move and hold hot food until it is served  
Magnetic holders on the walls for utensils so they can be found easily and put up  
Will need some familiar equipment for non-cooks to operate.

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**Master Plan of Existing: Ministries for Pre-school Age Children**

Design Focus:

- 1) The children's areas need to be as secure as possible.
- 2) All classrooms need windows in doors to see in classes.
- 3) Must increase classroom space for all ages. This classroom space will have to be part of the Master plan modification of the existing building; new will not be able to fix classroom space issues, although new auditorium can be used for classes.
- 4) If possible, dedicated space for preschool & mother's day out (will be part of Master Plan)
- 5) Big closets for storage in each classroom
- 6) Children's worship needs a room approximately twice the size of the current room to provide enough space for all activities.
- 7) Stage area in Children's worship room for plays and skits. Could/should have lockable doors to allow it to be locked away when not in use. Could also be used with Preschool. College Hills church in Lebanon, TN, has a facility that sounds very nice (Kelly Stack's parents attend there).
- 8) Need a screen in Children's worship with access to a projector.
- 9) In areas shared by MDO, MOM's, Preschool, and Children's worship, they need storage, closets, screens, or sections behind doors to keep the various ministries from having to break down big equipment between class/meeting times.
- 10) Outside play area close to Preschool, MOM's, and Mother's Day Out (MDO) facility. Outside play area needs to be secure and adjacent to the building. Both inside and outside play areas need to have different equipment for small kids (under 6) and older kids (6+). Their interests are different but, more importantly, older children irreversibly damage younger kid's toys and playground equipment.
- 11) For security, we should have 2-way intercoms to outside play area, inside play area, and all children's classrooms. The intercoms should be connected to Preschool office and church office. Cameras could also be installed to provide additional monitoring from the office. To improve security, all children's classrooms should be moved closer together with a common entrance. Currently, parents have to drop off babies at the nursery, then snake through the building to drop off older kids at the Children's worship area. This could be greatly improved if there were one drop-off point. MOM's and MDO could also benefit from classrooms and nursery being close together.
- 12) All classrooms should have a secondary exit. This could be a window, or a second door into an adjacent classroom which has a window. It would be nice if all classes could have a window, but that won't be possible.
- 13) The Nursery area needs to be double the current facility. We currently have 3 yrs through 7 yrs in the same room, and that age range is too wide.
- 14) Nursery classes should have built-in changing tables with increased storage for changing stuff.
- 15) Nursery should have a separate area for sleeping babies.
- 16) We need a separate area for nursing mothers, perhaps with 1-way glass and sound piped in to let moms nurse but still be involved in worship. The current "training room" has blinds which must be closed for privacy, which keeps the moms from seeing the worship service.

Space Needs for Preschool Ministries:

- 17) **Preschool** currently handles 3 to 5 yr olds. They have 5 classrooms, and could expand if the classes were bigger (regulations are coming from Faye). Preschool currently uses the inside playroom, and need it to be bigger. They require an office for the director, and it would be nice if it were a little bigger; then the director could install a chair. Preschool needs a dedicated section of the Teacher's resource room.
- 18) **MOM's** currently use 3 classrooms for children (2 preschool classes plus the nursery), and require space for 30 mothers nearby. Space is okay, and they can continue to share space with Preschool/church classrooms. However, having classes close to nursery would be a great benefit. MOM's also needs to have access to a kitchen. MOM's needs a dedicated storage area for paper and other supplies. This could be part of the Teacher's resource room.

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**Master Plan of Existing: Ministries for Pre-school Age Children (Continued)**

- 19) **Mother's Day Out** currently uses the nursery. They need larger rooms. They will still need 3 rooms. Two of them will need to be at least the size of the largest existing classroom, but they would prefer them to be larger than that one. The third one would be for the infant room and it would be wonderful to have a separate closed in area (to house at least 3 cribs) so we can have cribs in the room for sleeping babies (this comment is listed above, as well. At this time they are in the "nursing mothers" room and we have visual on them while they are sleeping)

**Bathrooms:** The 2 larger rooms will need to either have individual bathrooms for each room or one that separates the 2 classrooms. They will need to have a bathroom when you walk into the area so parents/employees/etc will have a bathroom to use as well.

**Sinks/Storage:** A counter top with a sink is necessary for sanitation purposes in each room. Ample storage cabinets. I believe having these put in would be much cheaper than buying them separately at a later date, however if money is an issue then we can wait.

- 20) **Teacher's Resource Room** needs to have counters and space for shared resources (like copier, laminator, paper cutters, etc), and separate storage for the various ministries. This room will probably be shared by all age groups.

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**Master Plan of Existing: Ministries for School Age Children and Teens**

Design Focus:

- 1) Must increase classroom space for all ages. This classroom space will have to be part of the Master plan modification of the existing building; new will not be able to fix classroom space issues
- 2) Master Plan must include dedicated teen space:
  - a. Dedicated teen area with their own kitchen
  - b. Quite likely will convert all or part of existing upstairs to teen area

Focus Group Comments, Kindergarten through 5<sup>th</sup> grade:

- 3) One dedicated room with capacity of about 40
- 4) K-2<sup>nd</sup> needs sink/diaper change area

Focus Group Comments, Middle & High School:

#1 priorities:

- 5) Worship space that will comfortably seat 100 (current group is 45-50)
- 6) 4 or 5 class rooms so they can break up into small groups easily. Each classroom needs to be able to hold about 25 teens comfortably.

#2 priorities:

- 7) The sound system and projector should be good quality and part of the facility (built-in)
- 8) They need access to a kitchen and meeting area so that they can continue with their small group program.

#3 priorities:

- 9) The youth group needs a good amount of storage.
- 10) They need an activity area in which to hold activities such as lock-ins and game nights for 150-200 people. A gym-type facility would be ideal.
- 11) They need a bathroom with access to a shower.
- 12) Ceiling height in the current upstairs is a negative (too low)

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**Master Plan of Existing: Ministries for Adults**

Design Focus:

- 1) Must increase classroom space for all ages. Currently have no dedicated adult classrooms.
- 2) Need visiting areas/private areas in or near entrance

**Counseling-** Mike and Dale are in agreement that privacy is of concern.

**Adult Classrooms-** Right now we have none (we mainly use the auditorium and the Fellowship Hall). Need at least 7 adult classrooms plus a one class for college age; 2 or 3 that will seat 40 to 45 people. All adult classrooms need technology (plug in for computer and/or DVD player). No need for screen if we had a white or light colored wall in each room. Les mentioned electronic 'smart board' used in college classes. Each classroom needs white board (dry erase), coffee station for fellowship eating.

**Offices-** Would like for them to be near the front entrance; glass window so receptionist or whoever is at the desk can see who is coming and going. Administrative assistant would like to have a little more privacy.

**Women's Ministry** would like a square prayer room rather than rectangle; similar dimensions to conference room for a dozen or so people. Comfortable and quiet. Furnished similar to current room. This room could also serve other purposes if they don't conflict with prayer room needs.

**Conference room:** Needs to be larger. Comfortable with couches but able to accommodate chairs for class. Coffee station. It could be used as one of the 7 requested Adult Classrooms (College group?). Also could be used for smaller showers.

**Library-** We have an interest in making the library more of a focal point. Would like for it to be larger, Consider directly off the foyer (but there are a lot of competing needs for locations adjacent to foyer). The Pre-School uses the library currently for Story time. Comfortable and welcoming. Could be used for a small class if necessary. Consider separate children's and adults libraries, or separate sections in the same library.

We would need to discuss with Delilah Allen the need to lock up some aspects (computer?).