

Stakeholders Advisory Committee

**10:00 a.m., Tuesday, February 7, 2006
Metro Development Center, 444 South 5th Street,
Louisville, KY 40202 - Room 302**

Tentative Agenda

Welcome and introductions

The purpose of a Stakeholders Advisory Committee

Development Review Process changes

- DPDS Committee work
- Multi-agency review committee work
- Case management – what we do today
- A discussion about how to make the process better

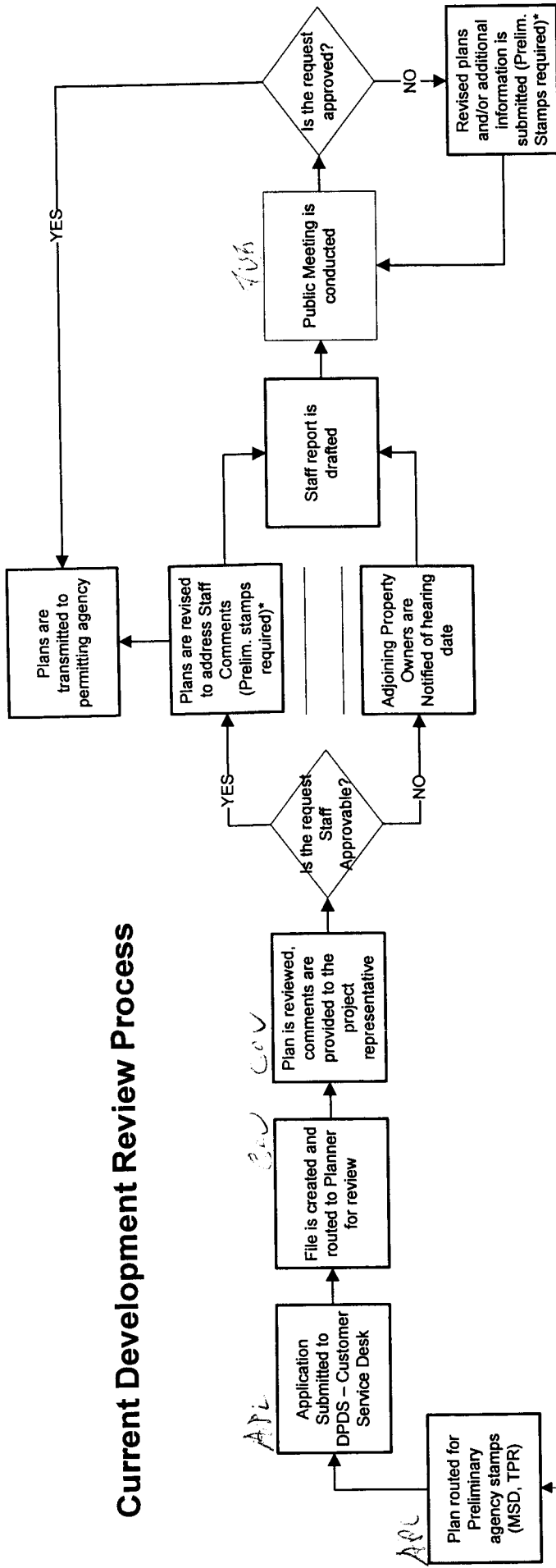
Restructuring of Planning Commission committees

- More even distribution of workload between DRC (Development Review Committee) and LD&T (Land Development and Transportation Committee)
- Broadened opportunity for Commissioners to serve on a regular committee
- Ability to focus more on specific types of development (cases going forward to public hearing would be heard by LD&T while cases with final approval at the committed level would be heard by DRC)

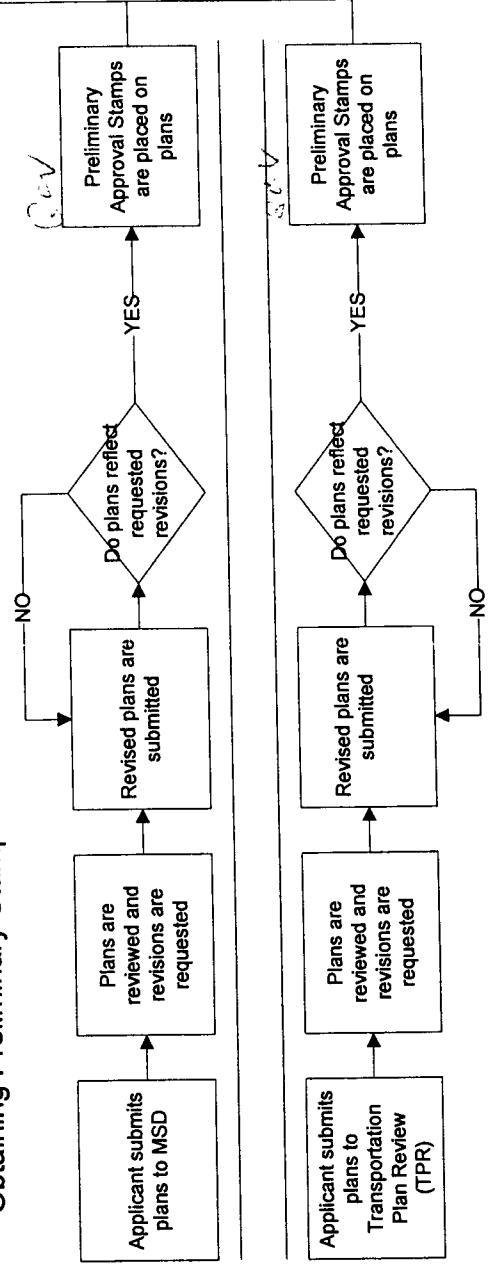
Implementation

Evaluation & Follow up

Current Development Review Process



Obtaining Preliminary Stamps



AN IMPROVED DEVELOPMENT REVIEW PROCESS FOR LOUISVILLE METRO

Goal: To make Louisville Metro's development review process more transparent, more understandable and more functional for all participants

Objectives:

1. Coordinated review by various agencies and departments involved in development activities within the Metro area
2. Reduce or eliminate multiple revisions to plans which contradict comments or revision requests from different agencies or departments
3. Plans will be in order and available for review by the public before neighbors are notified of a hearing
4. Plans will be fully reviewed by agencies and departments prior to notification
5. Staff reports will be prepared and available for review prior to any scheduled public meeting
6. All required materials for review and consideration will be submitted in a timely manner and available for reference in preparation of a staff report
7. Any new process will not extend the time that a case spends in reviews and hearings beyond the current averages
8. A single point of contact (case manager) will provide the applicant a more predictable connection with the development review process and the various multi-agency reviewers
9. Improve the quality of LD&T reviews for cases that require a full public hearing through further delegation of responsibilities and a new structure (representation) for the Development Review Committee (DRC)

Proposal:

One intake location – Planning & Design Services (eliminate applicant trips to multiple agencies for plan submittal)

Distribution to all multi-agency reviewers at the same time

Coordinated multi-agency review

- Work out any conflicting reviews or recommendations internally to the best resolution, asking the applicant to make changes that meet the needs of all reviewing agencies

Coordinated set of comments to the applicant for revisions

Intake of revised plan and another coordinated review of the revised plan to ensure that comments have been addressed

Determination by reviewers that a plan is complete and in order and ready for docketing and notification

Notification only once the materials are all submitted for the record and a complete review

Staff reports complete and in the case file in a timely manner

Eliminate last minute changes and multiple requests for re-stamps from various agencies throughout the review process

Review the project that the applicant wants to develop – a complete submittal, not one that is created as it moves through the review process

Revisions are inevitable and should be encouraged – but managed