

Charter and Bylaws
Of the
Thunderbird Heights/Wilmot Desert Estates
Neighborhood Association

CHARTER

Thunderbird Heights/Wilmot Desert Estates Neighborhood Association, doing business as TH/WDE.

This neighborhood association is formed to provided open channels of communication for the residents of TH/WDE in order that they may make informed decision on issues which affect the quality of life in this and other urban neighborhoods.

ARTICLE I. NAME AND BOUNDARIES

The name of this association shall be Thunderbird Heights/Wilmot Desert Estates Neighborhood Association. It shall encompass the area bounded on the north by Speedway Boulevard, on the east by Wilmot Road, on the south by East 5th Street, on the west by Sahuara Avenue.

ARTICLE II. PURPOSES

1. To ensure the preservation of the integrity of the neighborhood and to retain established land use patterns.
2. To provide a vehicle for neighborhood planning where open land exists which shall be in keeping with the character of the neighborhood. This planning shall include the development of architecturally compatible buildings or other uses which shall enhance the lifestyle of the neighborhood.
3. To prevent commercial intrusion throughout the neighborhood.
4. To oppose the encroachment of high rise developments or industrial interests upon the neighborhood.
5. To maintain the commuter arterial designation of East 5th Street and oppose developments which would measurably increase traffic hazards for schools, churches and residents in adjoining neighborhoods.
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ARTICLE III. ORGANIZATIONAL STRUCTURE

Membership qualifications, officers and committees of the association and the selection and duties thereof shall be defined by the bylaws.

ARTICLE IV. MEETINGS

There shall be an annual meeting and other such meetings as deemed necessary to conduct the business of the association. Circumstances of these meetings shall be determined by the bylaws.

ARTICLE V. TERM OF CHARTER

Upon approval, this charter shall remain in effect until revoked or amended by a two-third majority of the voting members present at a meeting called for that purpose.

ARTICLE VI. DISSOLUTION OF ASSOCIATION

This association may be dissolved by a majority of voting members present at a meeting called for this purpose. Any assets of the association may be transferred to a successor organization or such other non-profit organization as designated by the voting members at the time of dissolution.

BYLAWS
of the
THUNDERBIRD HEIGHTS/WILMOT DESERT ESTATES
NEIGHBORHOOD ASSOCIATION

ARTICLE I. MEMBERSHIP

1. The membership of this association shall be composed of two categories: Voting members and associate members.
 - a. A voting member shall be a person who owns or rents real property within the Thunderbird Heights/Wilmot Desert Estates Neighborhood. A voting member shall be entitled to one vote per household providing that member is current and in good standing at the time of the annual meeting to be held in October.
 - b. An associate member shall be a person, business, agency, or organization other than a householder interested in the progress of this neighborhood or of the association, and shall not be accorded any voting rights.
2. Dues will be determined by the Neighborhood Association membership.
3. Any membership, whether voting or associate, shall be subject to renewal at the end of each calendar year and shall not retain any privileges or voting rights without such renewal.

ARTICLE II. OFFICERS

1. The officers of this association shall hold office until their successors are elected. The term of office shall begin at the close of the annual meeting. The duties of the officers shall be as follows:
 - a. The president shall call and preside at all meetings, shall act for and in behalf of the membership of the association, shall appoint any special committees necessary for the operation of the business of the association and shall act as official spokesperson of the association.
 - b. The first vice president shall, in the absence of the president, assume all of the duties of that office and shall be responsible for publicity.
 - c. The second vice president shall, in the absence of the first vice president, assume all of the duties of that office and shall be responsible for fundraising.
 - d. The secretary-treasurers shall keep a permanent record of all formal meetings and all legal documents and legal transactions of the association. The secretary-treasurer shall transcribe the minutes of each meeting and

shall transfer one copy of each set of minutes to the president and to the historian of the association. Copies shall be transferred as herein described within twenty-five (25) calendar days of the respective meeting occurrence. The secretary-treasurer shall keep all financial receipts and a permanent record of all financial business of the association. An up-to-date financial report shall be submitted at each meeting. The secretary-treasurer shall be responsible for membership.

- e. The historian shall keep a permanent record of all items, publicity and history of the association.
2. The neighborhood advocates shall be composed of a minimum of ten (10) voting members, shall be elected by the voting membership and shall serve in the capacity of gathering and disseminating information critical to the implementation of the purposes of the charter.
3. All records of the officers are the property of the association.

ARTICLE III. COMMITTEES

1. The president shall have the power to appoint committees as necessary to implement the purposes of the charter.
2. The president shall be an ex-officio member of all committees.

ARTICLE IV. MEETINGS

1. An annual meeting shall be held in the month of October at a time and place designated by the president.
 - a. Not less than twenty percent (20%) of the voting members shall have the privilege of petitioning a special meeting at any time.
 - b. The voting members present shall constitute a quorum.
 - c. At least a five (5) day notice shall be provided in advance of any association meeting.
2. The neighborhood advocates shall meet when requested to do so by the president.
 - a. Fifty percent (50%) of the members of the neighborhood advocates may call a special meeting.
 - b. A quorum of the neighborhood advocates shall be more than half of the membership of the neighborhood advocates.
 - c. The neighborhood advocates, with the president, shall determine times and places of necessary meetings.

ARTICLE V. NOMINATION, ELECTIONS, ANNUAL REPORTS AND INSTALLATION OF OFFICERS

1. Nominations of officers and neighborhood advocates shall be made from the floor of the annual meeting.
2. Election of officers and neighborhood advocates shall be held of the same day as nominations.
3. The neighborhood advocates shall be composed of a minimum of ten (10) voting members who are selected from the areas within the association boundaries as defined by Exhibit A. If no voting member from any one of the areas is willing to serve, then nominations for and the election to fill that seat well be made at large.
4. The neighborhood advocates shall act at election tellers at the annual meeting.
5. In the event an election teller is nominated for any office, he/she shall be removed as election teller and replace by an alternated to be appointed by the president.
6. Upon installation of the officers whose terms begin at the close of the annual meeting, all documents, records, and any materials pertaining to the duties of the office are designated in the bylaws which are in possession of the outgoing officers, shall be submitted to their newly elected counterpart within fifteen (15) days of the installation.
7. Any vacancies occurring during the year of any officer or member of the neighborhood advocates shall be filled by appointment of the neighborhood advocates.
8. An officer may be removed from office for cause by a majority vote.
9. In the case of the removal of an officer, all documents pertaining to the officer's various neighborhood association functions shall be transferred to the person appointed to fill the office. The transfer shall occur within ten (10) calendar days of the officer's removal.

ARTICLE VI. FISCAL RESPONSIBILITY

1. Withdrawal of funds of the association shall be made with the signatures of one of the six officers and the treasurer.

2. Financial records and funds of the association shall be audited at least once a year by a committee of at least two voting members of the neighborhood advocates, appointed by the president, before a new treasurer takes office.

ARTICLE VII. AMENDMENT OF BYLAWS

1. These bylaws may be amended by a majority vote.
2. Proposed amendments shall be sent to all members at least five (5) days in advance of the meeting where action is to be taken or shall be read at the preceding meeting.

