

Architectural Approval Form

(Please be as detailed as possible)

- ❖ Allow thirty (30) days for approval process. If a recommendation has not been received within thirty days, it should be considered denied.
- ❖ All proposals **MUST** include a Surveyor's/Plot Plan with area of proposed change clearly marked as well as photos of the proposed improvement
- ❖ Homeowner is responsible for obtaining any necessary building permits
- ❖ You may apply for more than one change per form (i.e., a fence and a deck)
- ❖ If you are requesting to replace or exchange a "street tree" in the right of way area in front of your home, you may only replace it with the same type of tree. This is due to restrictions set forth by the Municipalities in your area.

Name _____ Lot Number _____

Address _____ Community **Southern Dunes** _____

Phone _____ Email _____

Please describe the change in detail including proposed structure, materials to be used and/or size(height) and square footage.

List any required building permits. _____

As marked on your plot plan, does this addition/improvement extend into any Common Area, Drainage, Utility, or Sewer Easement, Landscape or Lake Easement? _____

Who will be performing the work? _____

What is the proposed start date? _____

Does your property border a lake or walking trail? _____

By signing below, I understand that I am required to obtain Board approval before making any improvements/additions to my home by the Covenants and Restrictions. I acknowledge my obligation to allow sufficient time for the processing of my request.

Signature _____ Date _____

Official Architectural Review

(Please do not write on this page)

☐ **Approved**

☐ **Approved with restrictions**

☐ **Deferred, additional information requested**

☐ **Denied**

ARB Signature _____

Date _____

Return to:

Lee Clouse, Property Manager

lclouse@sentrymgt.com

c/o Sentry Management, Inc.

8425 Keystone Crossing, Suite 108 Indianapolis, IN 46240

Phone (317) 251-9393 ext. 207 Fax (317) 251-3404