

City of Los Angeles
Department of Recreation and Parks

Rustic Canyon RC Summer Camp 2009

Mail-In Registration Begins April 6th



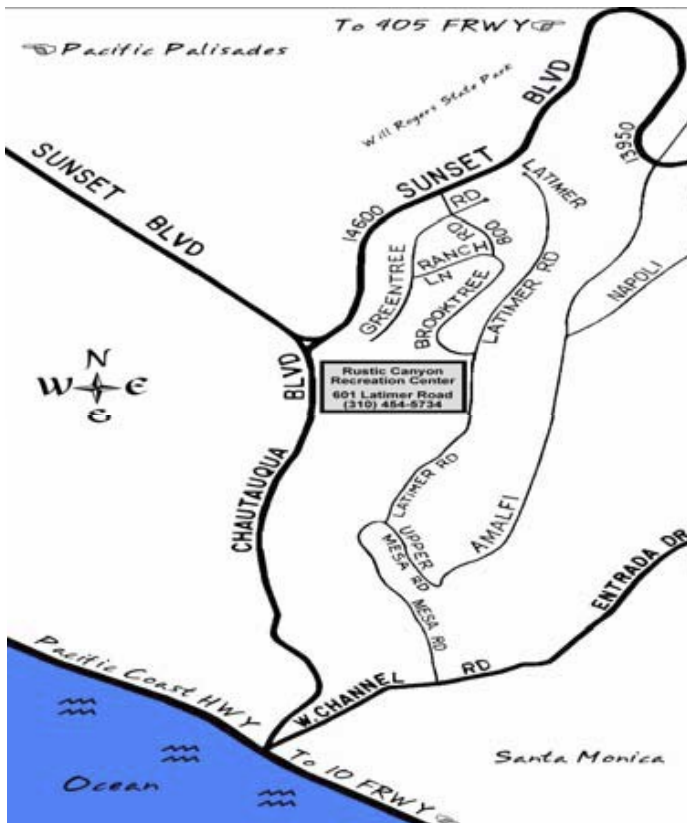
601 Latimer Road, Santa Monica, CA, 90402 • (310) 454-5734 • www.laparks.org

Welcome!

Thank you for choosing the Rustic Canyon Summer Camp! We are excited to have you with us and are dedicated to your child's safety, security, and happiness.

Summer 2009 will be full of games, crafts, sports, field trips and more! We are introducing a preschool camp for ages 3 to 5, and to continue the Rustic Canyon tradition we are offering Sixers and Summer Camp (with and without field trips). Unfortunately, due to the City's budget crisis, reduction of staff, and the need to minimize duplicate activities in this area, teen and drama camps have been cancelled this year.

Thank you for your understanding.
The Staff o Rustic Canyon RC



**Rustic Canyon
Recreation Center**
601 Latimer Road
Santa Monica, CA 90402
(310) 454-5734

DIRECTIONS TO RUSTIC CANYON

From PCH: Turn onto W. Channel. Go to the traffic light at Mesa, turn left and go up the hill to Latimer. Turn left onto Latimer at the stop sign and continue for a block. Park is on the left.

From Sunset: Turn onto Brooktree. At the stop sign turn left and continue until Latimer. Turn right on Latimer. Park is on the right.

The Department of Recreation and Parks is proud to be part of the Mayor's Million Tree Initiative.
Achieving gender equality through a continuous commitment to girls and woman in sports.
Good Sportsmanship is Everyone's Responsibility. Be a Good Sport.



Important Information

- All campers must be signed in and out every day by a person listed on their registration form. Please call the camp office if you would like your child to sign themselves in or out. All early pickups must go to the office.
- A \$25 one-time registration fee is mandatory for all campers.
- For any immediate pick up changes, parents or guardians must complete a "Pick up Changes form" and submit it to the office by 3:00 on the day of the change.
- Sign in is located at the front of the Recreation Centers; sign out will be in the gym.
- Children not picked up by 3:45 will be placed in extended care.
- Campers must wear closed toed shoes—no "wheelies" allowed—tennis shoes only. Children should wear comfortable clothes.
- Please bring your lunch every day. We do not have the ability to make lunches for those who forget theirs.
- 2009 Camp shirts are **MANDATORY** during field trips. Campers without the required shirt will be given one at the cost of \$10 to the parent.
- Campers must leave all electronics, cell phones, and toys at home. If a camper is discovered with one it will be confiscated and returned at the end of the day.
- Please label all clothes, jackets, backpacks, and lunch bags with the child's name.
- **Cancellations prior to June 1st are subject to a \$100 penalty fee;**
- **NO refunds** once camp begins. Rustic Canyon camp does not offer prorating for missed days of camp. Changes/transfers will be subject to a \$25 administration fee. No changes once a session has begun.
- Units will be created based on age in Fall 2009.

Dates to Remember

Monday, April 6th: Mail-In Registration Begins
Monday, April 20th: Mail-In Registration Ends
Monday, May 4th: Walk-In Registration Begins
Sunday, June 14th: Parent & Camper Orientation
Monday, June 22nd: Session 1 of Camp Begins!
Friday, July 3rd: No Camp / Rec Center Closed
Monday, July 13th: Session 2 Begins!
Monday, August 3rd: Session 3 Begins!

Persons with disabilities are encouraged to participate in our classes and programs.
Reasonable accommodations will be made with prior arrangement.

Preschool Camp

9:30am—3:30pm

Session #1: June 22nd—July 10th (No Camp July 3rd) / \$600

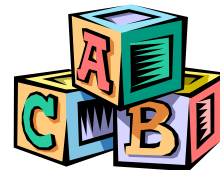
Session #2: July 13th—July 31st / \$650

Session #3: August 3rd—August 21st / \$650



Preschool camp is Monday through Friday

AGES 3 TO 5



This is the ideal camp for children who haven't yet entered elementary school. Letters, numbers, shapes, colors, and more will be taught in a safe and engaging environment using activities such as crafts, songs, games, and other enrichment activities/special events, theme days and water play days.

Parents must submit a copy of their child's Birth Certificate with registration.

Please note: There is no Extended Care for Preschool Camp.

Children enrolled in all camps MUST be potty trained. NO EXCEPTIONS.

Sixers Camp

9:30am—3:30pm

Session #1: June 22nd—July 10th (No Camp July 3rd): \$600

Session #2: July 13th—July 31st: \$650

Session #3: August 3rd—August 21st: \$650



Sixers Camp is Monday-Friday; with no field trips

CHILDREN ENTERING FIRST GRADE



Sixers Camp is perfect for children entering the first grade. Skills such as friendship building and cooperation will be emphasized with activities such as arts & crafts, field games, skits, songs, sports, water play, and special events. Please note that children enrolled in Sixers have water fun instead of pool time.

Parents must submit a Birth Certificate copy with registration.

Don't forget your lunch!

Extended Care available.

Persons with disabilities are encouraged to participate in our classes and programs. Reasonable accommodations will be made with prior arrangement.

Summer Camp

9:30am—3:30pm

Session #1: June 22nd—July 10th (No Camp July 3rd)

Session #2: July 13th—July 31st

Session #3: August 3rd—August 21st

CHILDREN ENTERING SECOND THROUGH EIGHTH GRADE



Option A (With Friday Trips)

Session 1: \$650

Session 2: \$675

Session 3: \$675

Option B (No Camp Fridays)

Session 1: \$600

Session 2: \$600

Session 3: \$600

The Rustic Canyon Summer Camp offers a wide variety of activities for your child—every day will be a new adventure! Swimming, arts and crafts, cooking, skits, songs, field games, team building, special events and field trips are just some of the many activities we will offer. Skills such as friendship, cooperation, and teamwork will be emphasized.



Parents must submit a Birth Certificate copy with registration.

Don't forget your lunch and swimming attire!

Extended Care available.

Counselors In Training

9:30am—3:30pm

Session #1: June 22nd—July 10th (No Camp July 3rd) / \$300

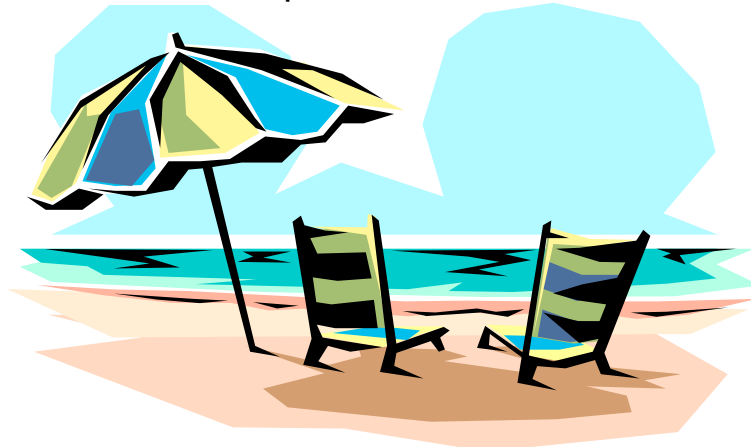
Session #2: July 13th—July 31st / \$350

Session #3: August 3rd—August 21st / \$350

TEENS ENTERING NINTH AND TENTH GRADE

This program is designed to mentor 14 and 15 year olds to become future camp counselors. "CIT's" will work directly with the staff to gain leadership skills, while learning to work with younger campers. This is the perfect step before becoming a camp counselor.

CIT's must provide their own lunch.



Parent & Camper Orientation

Sunday, June 14th, 2:00—4:00pm

Parents and campers are invited to Rustic Canyon for an overview of Summer Camp 2009. Counselors, leads, full time staff, and neighborhood representatives will be introduced as we walk you through a typical day of camp and go over policies. All questions will be answered and parents will receive a camp schedule and a sheet of FAQs. Also, camp shirts will be distributed at this time. Additional shirts will be available for purchase for \$10 each after the orientation.



If you are unable to attend, please contact the Rustic Canyon office at (310) 454-5734 or send a friend or relative, if possible.

SAMPLE SCHEDULE

9:30am—10:00am
10:00am—10:30am
10:30am—11:00am
11:00am—11:30am
11:30am—12:00pm
12:00pm—1:00pm
1:00pm—1:30pm
1:30pm—2:15pm
2:30pm—3:15pm
3:15pm—3:30pm

Sign In & Daily Orientation
Camp Stretch
Rotation One
Rotation Two
Rotation Three
Lunch
Rotation Four
Pool (Teams 1-3), Versus (Teams 4-6)
Pool (Teams 4-6), Versus (Teams 1-3)
Unit Time and Clean Up

FIELD TRIPS!

SESSION ONE

Week One: Castle Park

Week Two: No Trip—Happy 4th of July! (Center Closed)

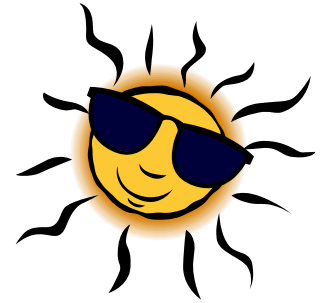
Week Three: La Brea Tar Pits & Page Museum

SESSION TWO

Week One: Lake Balboa & Laser Tag

Week Two: Special Event!

Week Three: Science Center & IMAX



SESSION THREE

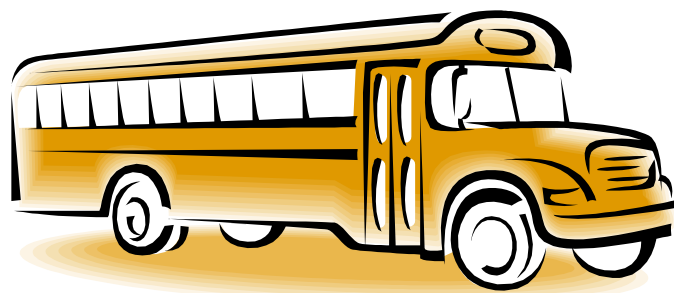
Week One: Griffith Park Observatory

Week Two: Special Event!

Week Three: Knott's Berry Farm

Field Trip Policies

1. Campers must wear their 2009 Rustic Canyon camp shirt to ALL field trips. Those who forget theirs will be provided with one at the charge of \$10 to the guardian upon pick-up.
2. All children must ride the chartered bus to and from the trip destination. **No Exceptions**
3. No parents, relatives, or friends will be permitted on the field trips.
4. Parents will receive a full schedule the first day of a session. It is parent's responsibility to read and follow any instructions—camp hours may be different during field trip days, money needed for lunch at theme parks, when to bring swimsuits and towels for swim days, and more!



Registration Information

Instructions



1. Fill out the registration form completely—each child needs their own form.
2. Place the form plus a copy of the birth certificate and the check made out to **LA City Department of Recreation & Parks** for the total amount in a sealed envelope
3. Mail to Rustic Canyon RC via US Mail. **FedEx, UPS, and large envelopes will not be accepted.**
4. Receipts confirming enrollment will be mailed within three weeks of receiving registration.
5. Any registration for sessions which are already full will be placed on the waiting list and the check returned.

THE FIRST ACCEPTABLE POSTMARK IS MONDAY, APRIL 6TH.
THE LAST ACCEPTABLE POSTMARK IS FRIDAY, APRIL 20TH.
WALK-IN REGISTRATION BEGINS MONDAY, MAY 4TH.

Extended Care

8:30AM—9:15AM; 3:45PM—5:30PM

\$100 prepaid for each Session OR
\$7 per hour as needed

Children not picked up by 3:45pm will automatically
be placed in Extended Care.

Parents of campers not picked up by 5:30 will be charged \$10 for
every 15 minutes.

ONE FORM AND CHECK PER CHILD, PLEASE PRINT CLEARLY SUMMER CAMP REGISTRATION FORM

Send your completed application, a copy of the birth certificate, and check to:

RUSTIC CANYON RECREATION CENTER

601 LATIMER ROAD, SANTA MONICA, CA 90402

REGISTRATIONS WITH POSTMARKS BEFORE APRIL 6 WILL BE RETURNED

Camper's Last Name _____ First Name _____
Birth Date ____/____/____ Gender ____ Grade in Fall 2009 _____ School Name _____
Adult Last Name _____ First Name _____
Address _____ City _____ Zip _____
Day Phone () _____ Evening Phone () _____
E-Mail _____
Emergency Contact _____ Emergency Phone () _____

AUTHORIZED PICKUP

Mother's Name _____ Bus. Phone _____ Other Phone _____
Father's Name _____ Bus. Phone _____ Other Phone _____

I authorize only these additional people to pick up my child(ren):

Name _____	Phone _____	Relationship _____
Name _____	Phone _____	Relationship _____
Name _____	Phone _____	Relationship _____
Name _____	Phone _____	Relationship _____

RECOMENDATIONS AND RESTRICTIONS WHILE AT CAMP

Does your child have any conditions that would prevent him/her from participating in any camp activities:

Allergies (Foods, Drugs, Bee Stings, Etc.) _____

Asthma or Hay Fever: _____

Does the camper take medication at present: _____

If medication is to be given during camp, please contact the office.

Health Care Information

Insurance Provider: _____ Policy #: _____

Doctor Name: _____ Phone #: _____

Additional Medical Information: _____

PLEASE CHECK ACTIVITY AND SESSIONS

SUMMER CAMP OPTION A (MONDAY—FRIDAY WITH FIELD TRIPS) 9:30AM—3:30PM

Session 1 (6/22—7/10) \$650 ____ Session 2 (7/13—7/31) \$675 ____ Session 3 (8/3—8/21) \$675 ____

SUMMER CAMP OPTION B (MONDAY—THURSDAY; NO FIELD TRIPS) 9:30AM—3:30PM

Session 1 (6/22—7/9) \$600 ____ Session 2 (7/13—7/30) \$600 ____ Session 3 (8/3—8/20) \$600 ____

SIXERS CAMP (MONDAY—FRIDAY; NO FIELD TRIPS) 9:30AM—3:30PM

Session 1 (6/22—7/10) \$600 ____ Session 2 (7/13—7/31) \$650 ____ Session 3 (8/3—8/21) \$650 ____

PRESCHOOL CAMP (MONDAY-THURSDAY; NO FIELD TRIPS) 9:00AM—2:30PM

Session 1 (6/22—7/10) \$600 ____ Session 2 (7/13—7/31) \$650 ____ Session 3 (8/3—8/21) \$650 ____

COUNSELOR IN TRAINING (MONDAY—FRIDAY) 9:30AM—3:30PM

Session 1 (6/22—7/10) \$300 ____ Session 2 (7/13—7/31) \$350 ____ Session 3 (8/3—8/21) \$350 ____

EXTENDED CARE (SUMMER CAMP & SIXERS ONLY) 8:30AM—9:15AM, 3:45—5:30PM

Session 1 (6/22—7/10) \$100 ____ Session 2 (7/13—7/31) \$100 ____ Session 3 (8/3—8/21) \$100 ____

DON'T FORGET TO FILL OUT THE BACK!

TOTAL _____
+ \$50 NONREFUNDABLE REG. FEE

GRAND TOTAL _____

RW # _____

FOR OFFICE USE ONLY
T-SHIRT RECEIVED _____

UNIT _____

POLICIES AND PROCEDURES

RUSTIC CANYON SUMMER CAMP 2009

Please read carefully before you sign:

Campers must be signed into and out of camp and extended care daily by a person who has been authorized by you. Any person authorized to pick up must have their name on file with the Recreation Center. Rustic Canyon Recreation Center is not responsible for children before or after day camp unless they are currently enrolled in Extended Care. Written permission must be provided if you wish your child to be released to anyone other than those authorized on the registration form. We will check identification.

Children not signed out of Summer Camp by 3:45 p.m. will automatically be placed in Extended Care and charged \$7.00 per hour. Campers who are not signed out by 5:30 p.m. will be placed in the recreation center office and charged a late fee of \$10.00 for every 15 minutes or portion thereof. This applies to all children unless they have written parental permission (see below) to sign themselves out of camp. Children in Preschool Camp who are not picked up within 15 minutes of camp ending for the day will be charged \$10 for every 15 minutes or portion thereof.

I understand that my child must wear the appropriate Camp Shirt. Children not wearing the proper shirt will be given one and charged \$10.00. I understand that all children must ride the charter bus provided by the Recreation Center. There will be NO drop-offs or pick-ups at the trip sites. **NO EXCEPTIONS.** Staff is not responsible for lost or stolen items. Please write your child's name on their belongings.

I acknowledge that I have read the 2009 Summer Camp Brochure. I understand and agree to all terms and requirements.

Signature of Parent/Guardian _____ **Date** _____

CANCELLATION PROCEDURES

If a refund is requested prior the beginning of the session for which they are enrolled, a \$100 administration fee will be applied. **NO refunds will be granted once a session has begun.** Changes and transfers will be subject to a \$25 administration fee. No make-ups or credits will be given for missed days.

Signature of Parent/Guardian _____ **Date** _____

PERMISSION TO SIGN IN AND OUT OF CAMP (ONLY FOR GRADES 4TH AND UP)

Please be aware that by giving permission for your child to sign in and/or out of camp, the staff and recreation center are in no way responsible for your child until he/she signs in with a counselor.

Circle One:

YES NO My child has permission to sign him/herself INTO camp.

YES NO My child has permission to sign him/herself OUT of camp.

Signature of Parent/Guardian _____ **Date** _____

PARENTAL CONSENT

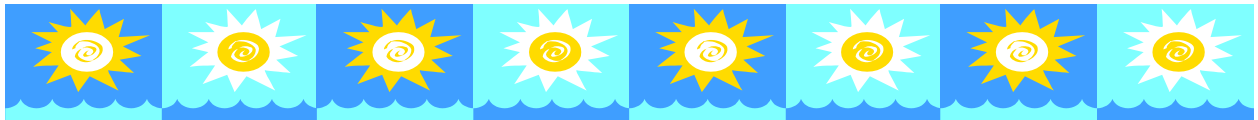
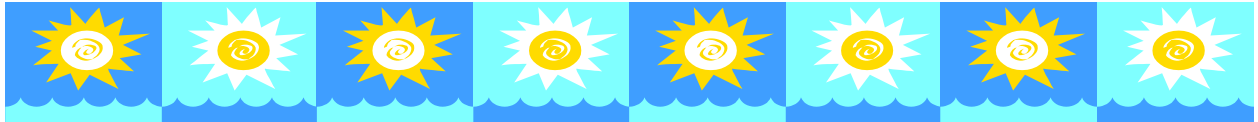
I give permission for my child _____ to participate in the Rustic Canyon Recreation Center Day Camp programs, including field trips by chartered bus. I agree to hold harmless the City of Los Angeles, Department of Recreation and Parks and its officials, agents/employees for injury to my child as a result of participation in Day Camps. I understand that the park nor the Department of Recreation and Parks carries insurance. I also understand that any camper who does not cooperate with camp staff will lose privileges to activities and can be expelled from camp.

I, the undersigned parent(s) of _____, do authorize Rustic Canyon Recreation Centers as agent for the undersigned to consent to X-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care which is deemed advisable by, and is to be rendered under the general or specialized supervision of any physician licensed under the provision of the Medical Practice Act on the staff of a licensed hospital, whether such diagnoses or treatment is rendered at the office of said physician or at said hospital.

Circle One:

YES NO My child has permission to watch G or PG movies during Quiet Time (alternate activities available)

Signature of Parent/Guardian _____ **Date** _____





Mayor - Antonio Villaraigosa
District 11 Councilmember - Bill Rosendahl



DEPARTMENT OF RECREATION AND PARKS

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Luis Sanchez Vice-President
Maria A Casilla, Candy Spelling, Jonathan Williams

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Regina Adams Executive Officer
Kevin Regan Asst. General Manager—Operations West

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Lydia Ritzman Principal Recreation Supervisor II
Patrick Kennedy Principal Grounds Maint. Supervisor II
Valerie Punzal Shoreline District Supervisor
Brad Haynes Senior Park Maintenance Supervisor
Patricia Rubideau Park Maintenance Supervisor

RECREATION ASSISTANTS

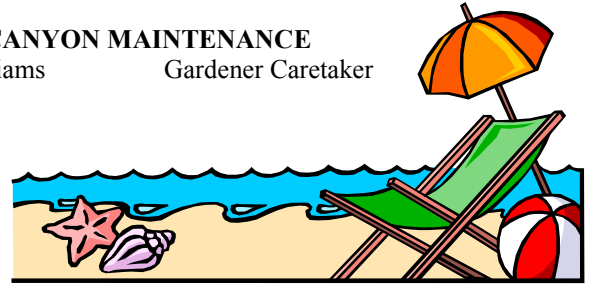
Andrew Bell, Maureen Cereghino, Andrea Wilkof
Camp Coordinators/ Assistants: Andrew Funke, Sacha Irwin, Carla Lemus, Darren Massey, Cienna Davis

RUSTIC CANYON STAFF

Dahna Hall Senior Recreation Director
Kimberly Sielen Recreation Coordinator

RUSTIC CANYON MAINTENANCE

David Williams Gardener Caretaker



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