

NNO planning notes – 2007 event

Ice cream/supplied – Greg Murphy ordered from work, including napkins, bowls, cones, sprinkles. Three 5-gallons of Dreyer's (chocolate, vanilla, coffee). About 1 gallon left over of each. Very melted; place in coolers with ice next year. \$115 for all.

Police/Fire – Office Steve Bircham, Jim Hynes/asst. city manager, several firefighters, fire truck. Arranged by Greg Wineger.

Scoops – brought by John Caner/George Beier.

Tables – brought by John Caner/George Beier.

Banner – obtained from police department by Greg Wineger. Hung by Greg on redwoods at Derby and Hillegas. A second banner on van parked nearby.

Fliers – developed by Janet Byron and Vince Casailana using graphics provided by NNO, modified by Vince in Photoshop. Copied on yellow paper. Got 400 originally from Greg Wineger's office; Janet Byron copied an additional 100. Needed more – perhaps 1,000? Distributed by Greg W., Janet B., Lynn and Joe Halperin, Michelle Pellegrin, George Beier, Vince, John Caner. Map by Greg W. Door-to-door and on poles weekend before event.

Neighborhood contact sheet – Developed by Vince, printed by Janet B. About 25 names collected. Vince and Greg W. brought clipboards?

Volunteers, night of – Greg W., Greg M., Janet B., John C., George B., Vince, Michelle P., Sarah Cohen, Wim-Kees others?

Donation jar – brought by Janet B., with sign (Donations Welcome) taped on. Received \$29.

Media – JB posted online and e-mailed media advisory to Berkeley Daily Planet, Oakland Tribune, Berkeley Voice. Daily Californian wrote story.

Name tags – provided by George B. Usage spotty.

Photos – John Caner took pix.

National Association of Town Watch – Janet Byron registered for Willard Neighborhood Association.

Whistles – Purchased 100 whistles from NNO for \$88. Distributed perhaps half. Unsure of current whereabouts.