

Westwood Neighborhood Association Meeting
Tuesday, May 20, 2008
Hanawalt School

1. Call to Order: President Brad Sammon called the meeting to order at 7:05 PM. In attendance: Brad Sammon, President, Barbara Bell, Beautification Committee Chair, Vicki Heiken, Treasurer, Amy Zuck, Social Committee Co-Chair, Thomas Kisch, Secretary.

2. Approve April 22, 2008 Minutes: Vicki Heiken moved the minutes be approved as written. Barbara Bell seconded the motion. All approved.

3. Membership / Treasurer Report

A. Membership: The association has 18 members for the new fiscal year beginning July 1.

B. Treasurer's Report:

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|--------------------|------------|-------------------------------|
| Beginning Balance: | \$6,234.45 | |
| Deposits: | \$ 345.00 | New Members |
| | \$ 50.00 | Advertisement w/in Newsletter |
| Expenses: | \$ 0.00 | |
| Ending Balance: | \$6,629.45 | |

4. Publicity Committee Report: Brad Sammon reported the July edition of the neighborhood newsletter will be the last one that Jeanette McGreevy coordinates for the association. Beginning with the September edition, Amy Mackrell will coordinate the newsletter's layout and printing.

5. Beautification Committee Report:

A. Westwood Great Perennial Divide: Barbara Bell reported that 21 plants were donated for the event. They were all picked up by 10:00 AM on Saturday, May 3. (There was no charge involved and neighbors did not need to donate a plant in order to receive one.) Because the weather prior to the event was fairly chilly, as well as for both days of the event, Barbara recommends that future Divide's be held no sooner than May 15.

B. Garden Tour: Barbara Bell reported that 70 posters for the June 14th tour are being printed. Each board member will be provided 10 posters for distribution at local businesses. These should be distributed by June 1. Tickets for the event will be available at each of the five gardens on the tour. There will also be a sign placed at each house / yard so the gardens may be easily located.

Delta Design, Inc. (owned by Peggy Strief) is printing the posters / tickets / signs for the garden tour at no charge. Amy Zuck moved that Delta Design, Inc. be allowed to place a business-card size advertisement in the next newsletter at no charge. Barbara Bell seconded the motion. All approved.

C. Walnut Creek Gateway Community Garden: In Margo Hutcheson's behalf, Thomas Kisch provided a brief status report of the garden's progress from April 24 to May 17 and submitted receipts verifying expenditures of \$734.06 to date for the garden.

Because the neighborhood association has been awarded a Lillian Swartzell Grant for \$775 and the board had previously approved reimbursement for expenditures up to \$775, the treasurer issued a check to Margo for \$734.06 as reimbursement of these verified expenditures. Approval of additional expenditures will be discussed at the next meeting.

D. Garlic Mustard: Amy Zuck asked whether the association could organize volunteers to pull garlic mustard in the woods by Greenwood Park. Discussion was held about the two stages of garlic mustard, difficulty in identifying it in stage one, and difficulty in eradicating it at stage two. Based on these issues and its quantity in the woods, consensus of the board was to not organize volunteers for this project. A recommendation was made that an article be presented in a future newsletter informing neighbors about garlic mustard.

6. Police

A. Speed Trailer: Amy Zuck reported the speed trailer had been placed on Grand Avenue for two days. It recorded the passage of 11,000 cars at an average speed of 29 mph. Because this occurred during street construction that slowed traffic, the trailer will be placed again at a later date.

B. Burglaries: Brad Sammon mentioned recent articles in the Des Moines Register have reported burglaries are occurring in Sherman Hill and in our neighborhood. Neighbors should take necessary precautions.

7. Westwood Neighborhood Fund Raiser: In David Barzen's behalf, Brad Sammon presented a fundraising proposal to the board. This would involve printing / selling black & white / color photo cards of neighborhood points of interest, such as gardens, front door scenes, holiday scenes, Greenwood Park. The cards could be sold in packs of ten; and if available soon, could be sold at the Garden Tour and the Jazz in July concert.

Barbara Bell moved that the board approve reimbursement of verified expenses up to \$50 for development of a prototype to be reviewed by the board. After review of the prototype, the board may approve by an e-mail vote an expenditure for printing additional cards. Vicki Heiken seconded the motion. All approved.

8. Social Committee Report

A. Jazz in July Concert: Thomas Kisch reported that he has been in contact with A&E about providing ice cream (and a freezer) for the concert. Fresh Café and Market has expressed interest in being a food vendor, pending finalization of the fee to be charged to vendors. Metro Arts sent an e-mail on May 2 explaining they are working on developing a list of artists who are interested in participating in Jazz in July events. No further information has been received yet. Roxi Copland requests to be advertised as the "Roxi Copland Band" on our posters / announcements.

The Jazz in July committee continues to meet regarding planning for the concert.

B. Ice Cream Social: Brad Sammon reported the next annual Westwood Neighborhood Ice Cream Social will be held on June 8 at Hanawalt School. Brad will coordinate obtaining the ice cream.

C. Volunteer Logo: Amy Zuck reported that she is reviewing sources for obtaining vests that volunteers could wear at neighborhood events. These would have the neighborhood logo and facilitate identifying volunteers who are assisting at the event.

9. Historian Chairperson Position: This position continues to remain open on the Board.

10. Next Meeting: The next meeting will be held on June 17 at Pal Joey's.

11. Other Business: None

12. Adjourn: The meeting adjourned at 8:25 PM.