

McIntyre Homeowners Association
Request for Architectural Approval

Name: _____ Request Date: _____

Street Address: _____

Home Phone: _____ Work Phone: _____ Email: _____

What Is the estimated Start Date? _____ Completion Date? _____

Type Of Modification: ☐ Fence ☐ Porch ☐ Deck/Patio
☐ Utility Building ☐ Pool ☐ Garage
☐ Exterior Painting ☐ Addition ☐ Carport
☐ Other: _____

Location: _____

Size: _____

Color: _____

Materials: _____

Contractor Name: _____

Please read and follow these instructions carefully:

1. Attach a detailed description of improvements including:
 - Location, Size, Color, Material, Contractor (if applicable), Plans/Drawings
2. **Attach copy of Property Survey, with proposed changes/additions shown.**
3. **Please include four (4) complete copies of the request (One will be returned with Committee response).**
4. Mail request and supporting documentation to:

McIntyre Homeowners Association
Po Box 11906
Charlotte, NC 28220

Please Note:

- Complete one form per change (ex. One request for a garage and one request for a fence). Multiple requests can be mailed in the same envelope.
- **A copy of the Property Survey must be included for each request or the request will be returned.**
- Committee reserves the right to request more information to clarify the request.
- Please allow 3-4 weeks for the approval process.

Committee Use Only

☐ Approved

☐ Denied Reason for Denial: _____

(Name of Committee Member)

(Signature Of Committee Member)

(Date)