

# CAMBRIDGE CROSSING HOMEOWNERS' ASSOCIATION

## APPLICATION FOR ALTERATION/MODIFICATION

This alteration/modification application **must be submitted and APPROVED** before you begin your project. We cannot approve any application submitted without adequate information.

Please complete the following information and submit with plans, drawings, and/or literature to:

Cambridge Crossing HOA  
Attn: Design Review Board  
5771 Chiddinstone Lane  
Westerville, OH 43082

*I understand that it will be my responsibility to repair, and maintain this improvement and to notify any new owner of the same.*

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### Type of alteration/modification(s) requested:

\_\_\_\_\_ Storm Door  
\_\_\_\_\_ Satellite Dish  
\_\_\_\_\_ Fence

\_\_\_\_\_ Deck  
\_\_\_\_\_ Landscaping  
\_\_\_\_\_ Other (please describe below)

Other:

Estimated completion date for project(s): \_\_\_\_\_

Please check your rules and regulations for specifics pertaining to our community, and note that all alterations/modifications must occur within your lot space.

Your Application for Alteration/Modification [has] [has not] been approved.

Note:

Signature of Association Trustee/Agent \_\_\_\_\_ Date \_\_\_\_\_

Applications that deviate from the pre-approved policy will have to be inspected by the Association Board, which could take up to 30 days to complete the application review.

After you have received approval from the Association, contact Genoa Township to obtain your permit (if necessary). Genoa Township may require an approval letter from the Association and a site plan depicting your lot/home. Copies of your specific lot are included in your closing documents.

Date request received: \_\_\_\_\_