

<b>Historic Eastside Neighborhood Association 2006 Meeting Minutes</b>		
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\* Meeting was held but no minutes were taken in January.

## **Meeting Minutes for February HENA Meeting (2/9/2006)**

The meeting was held at 7:30pm of Thursday February 9, 2006 at the Longmont Civic Center Council Chambers. There were 8 neighbors in attendance. Also attending were speakers Bill Ewer and Judy Jones from Longmont Power and Communications (LPC) and Tanya Ferencak, City of Longmont Neighborhood Revitalization Specialist.

### **LPC Speaker**

Bill Ewer from LPC reviewed the history, details and procedures for the street lighting program. He provided a detailed informational handout summarizing his discussion (see attachment), an example of the latest globe used for historical street lighting fixtures and provided a specification for this fixture (see attachment). The new fixtures are designed to provide less light and to block light from shining directly above the lamp and towards the house. The fixture should only project light 20 feet in the direction of the house. The lamp and post is 12.5 feet high. Post are usually located on opposite sides of the street approximately 120 feet apart. The 500, 600 and 800 blocks of Emery Street have the new historic lighting.

If a neighborhood block is interested in adding street lighting, the process starts by at least one property owner requesting that LPC place their block on the request list. (See attachment for other details.) Currently, there are a few spots left on the 2007 list.

NOTE: Streets that are considered traffic "collector streets" like Collyer Street are not eligible for the standard historic lighting due to a City of Longmont code that has specific height and light intensity standards. These streets would have to install modern "cobra" lights or, possibly, modified historic fixtures that would be on a much higher lamppost.

NOTE: the Parks Dept will manage Lighting within Collyer Park. If it were installed inside the park and not along the street, it would not be subject to the city's code for street lighting.

Mr. Ewer also discussed the burial of LPC power lines. He explained that money has been budgeted for the burial of main feeder lines but there is no program for secondary or residential services. The burial of main feeder lines on Martin St. is currently not in the LPC 5-year plan (through 2011) but it could be added in the next plan in 2008.

At our request, Mr. Ewer provided some estimates for the cost of power line burial by a private electrician. On average, this cost is \$2000/residence. Costs vary depending on the length of the run. (Trenching is ~\$10/foot.) In addition, the buried line is considered "new service" so it must meet all current code requirements. Once the line is buried, the owner incurs all liability for the line.

### **Update on HENA Revitalization**

Tanya Ferencak updated the status of the HENA Revitalization Plan. Meetings are being held weekly to review particular aspects of the draft plan. All neighbors are encouraged to attend and provide their feedback. The final ratification vote will be held on Thursday March 9th during the regular HENA monthly meeting. Prior to this meeting on March 7th, the plan will be presented for pre-approval to City Council in a study session.

### **Update on 2005 CDBG Funding Plans**

Funds from last year's CDBG grant are still available to spend through March 2006. Funding was used to update and improve the Collyer Park picnic shelter. This project is nearly complete: decorative trim and a cupola are to be installed and the roof painted. In addition, funding was approved to buy 5 gallons of sealer to make any graffiti painted on the new stone walls easier to remove. Funding was also approved to plant xeric perennial flowers to the Collyer Park Flower beds (to be designed and installed by the Parks Dept.) and to fund the city forester's neighborhood tree planting over-expenditure from 2005. Funding was also approved to provide dumpsters for a neighborhood cleanup, to add dog waste canisters and signs in the park and to install a new trash can near the children's playground.

NOTE: HENA was not eligible for 2006 Neighborhood Improvement Grant funding because they received the Revitalization Grant.

### **New Business**


There have been a high number of burglaries in the neighborhood. The beat officer for the Historic Eastside was scheduled to come and report on this issue but was unable to attend.

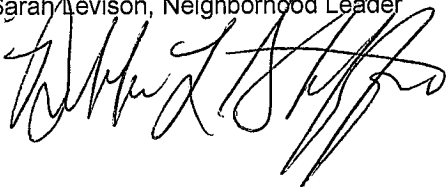
The city is proposing land use code changes that would allow detached garages to become "accessory dwelling units". This means that a garage could become a rental property(s). Since detached garages are common in the Historic Eastside, this would have impact on our neighborhood. Concerns discussed were occupancy standards, street parking impact and building and fire code issues. Neighborhood leader Sarah Levison is recommending that we lobby the Planning and Zoning Board to block this proposal.

The city is sponsoring a project to "Beautify Our Parks". This program encourages "discovering" your neighbors by funding a flower planting project for a city park (up to \$100/block) if at least 6 households on your block participate. See attached form.

NOTE: The flowerbeds at Collyer Park will be planted with perennials using CDBG funds this spring. The addition of some annual flowers under the "Beautify Our Parks" program would be wonderful for adding to the season-long color.

Meeting Minutes Accepted at HENA meeting held on 2/9/2006 (date)

  
\_\_\_\_\_  
Sarah Levison, Neighborhood Leader



  
\_\_\_\_\_  
Mary Jo Lusnak, Recorder



## Residential Street Lighting Program

### Longmont Power & Communications Customer Information

#### **History of the Program**

Beginning in 1912, Longmont Power & Communications (LPC) provided residents with unmetered electricity for porch lights at single family homes. This program was intended to help provide security and safety to homeowners. LPC replaced this program in the 1960's by installing pedestal lights in new developments. In 1995, LPC replaced the pedestal light program by installing street lights along residential streets in new developments.

As an alternative to unmetered porch lights, property owners in those areas of the community may request street lighting on the block where they live. When a property owner does so, their name is placed on the Residential Street Lighting Program request list and the process begins.

#### **The Program Goal**

The goal of LPC's Residential Street Lighting Program is to provide street lighting along residential streets where none exist today. City Council approved \$200,000 each year for the Residential Street Lighting Program. Installation occurs *only* after the program process has been completed *and* when a majority of residents agree that streetlights are the best alternative for their street. LPC does not make the decision to install lighting.

When streetlights are installed, LPC will begin metering electricity used for porch lights. (Using a 60-watt porch light for an average of 10 hours a night costs slightly more than a dollar per month. An energy-efficient compact fluorescent light costs less than 40 cents per month.)

#### **How the Process Works**

Once a property owner places their block on the program request list, each block is considered on a first-come first-served basis. LPC will attempt to install new residential street lighting for as many blocks as permitted within the \$200,000 budget limit each year as work load allows. When there are more requests than can be funded in a given year, the request list carries over to the following year.

LPC will hold a public meeting, inviting all affected residents and property owners (if a property is a rental) to discuss the process, to review the location of the street lights, and to vote on installation. Residents and property owners who are unable to attend the meeting can cast their vote by mail. Mail ballots are subject to a pre-determined postmark deadline.

Only one vote per residential address will be counted. If the property is a rental, the property owner has the first option to vote or may delegate the vote to a renter. If two votes are cast for one address, the vote received first will be counted and all subsequent votes will be disqualified. When there is mixed residential and commercial property on the same block, commercial property owners do not participate in the street lighting vote.

When the voting deadline has passed, LPC will tally the votes and mail the results to the residents and property owners. A majority of 70% of *returned votes* is necessary for installation of streetlights to occur. If residents vote against installing street lights, the process ends, and the unmetered porch light system remains in place for that block or street. If residents vote in favor of installation, the process continues according to the schedule below.

Although a majority of residents may vote to have streetlights installed, installation *cannot* be guaranteed. Depending on the designed location of the street lights and existing utility right-of-way, LPC may require an easement from a property owner before installing a light. If a property owner chooses not to grant LPC easement authority, the street light cannot be installed.

### **The Installation Schedule**

LPC's design for street light installation is based on industry standards and guidelines for light spacing to achieve recommended lighting levels in the most practical and efficient manner. Within specified limits, LPC makes minor design adjustments to accommodate existing trees, shrubs, structures (such as fences) and other utilities. Otherwise, the designs cannot be altered. We attempt to avoid disruption of existing landscaping as much as possible.

Once residents approve street light installation, LPC will finalize the street light design, contact property owners to obtain easements if necessary, and schedule construction. The whole process normally takes about 3-4 months from the time of resident approval to completion of construction. About one month after completion of construction LPC will rewire porch lights to the electric meter.

### **Construction—what your property will look like**

In most cases, a directional bore will be used to install underground cable to provide power to the lights. Locations where the boring begins will have a small pit dug in the yard. The light poles are installed using an auger to drill the hole.

Where surfaces are disturbed by construction, LPC will replace sod, rock or other landscaping after the project is completed. In cases where construction occurs in the winter, some restoration efforts may be delayed until spring when sod or plants can be effectively re-established.

During construction, reasonable accommodations are made to ensure access to your home, to minimize the level of dirt or other construction debris, and to return the neighborhood to its former state in a timely fashion.

### **Getting your questions/concerns addressed**

LPC staff is available to answer questions and address your concerns. Please contact us at any time during the project at 303-651-8386.

# HAGERSTOWN V03

## SPECIFICATIONS

**CONSTRUCTION:** Sturdy cast aluminum with a spun aluminum roof and decorative trim. A weatherproof ballast housing isolates the ballast from water and heat for longer life. A U.V. stabilized polycarbonate globe fits against a gasketed watertight seal. All fasteners are non-ferrous. The fixture finish is a thermoset polyester powdercoat.

**OPTICS:** *Type III Cut-Off:* Precision formed, segmented highly polished Alzak® internal cut-off reflector with horizontal lamp mounting. Meets IES Type III cut-off criteria.

*Type V Cut-Off:* Precision formed, segmented highly polished Alzak® internal cut-off reflector with horizontal lamp mounting. Meets IES Type V cut-off criteria.

**ELECTRICAL:** All selected components shall be UL recognized and be an integral part of the fixture. The fixture will carry a UL, cUL label and will be suitable for wet locations. Socket will be medium mogul base (see ordering guide), nickel-plated screw shell with center contact.

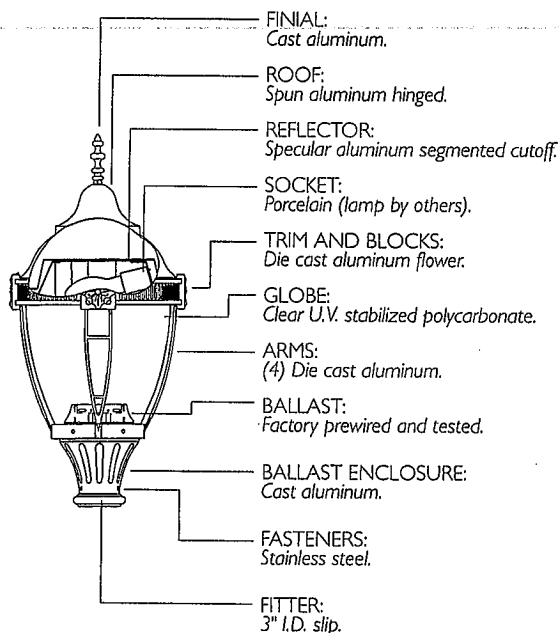
**BALLAST:** All ballasts are regulating with power factors better than 90% (HPF). Ballasts shall provide  $\pm 5\%$  lamp power regulation with  $\pm 10\%$  input voltage regulation. Ballasts are factory prewired and tested.

**EPA:** V03 = 1.7

**WARRANTY:** Three-year limited warranty.

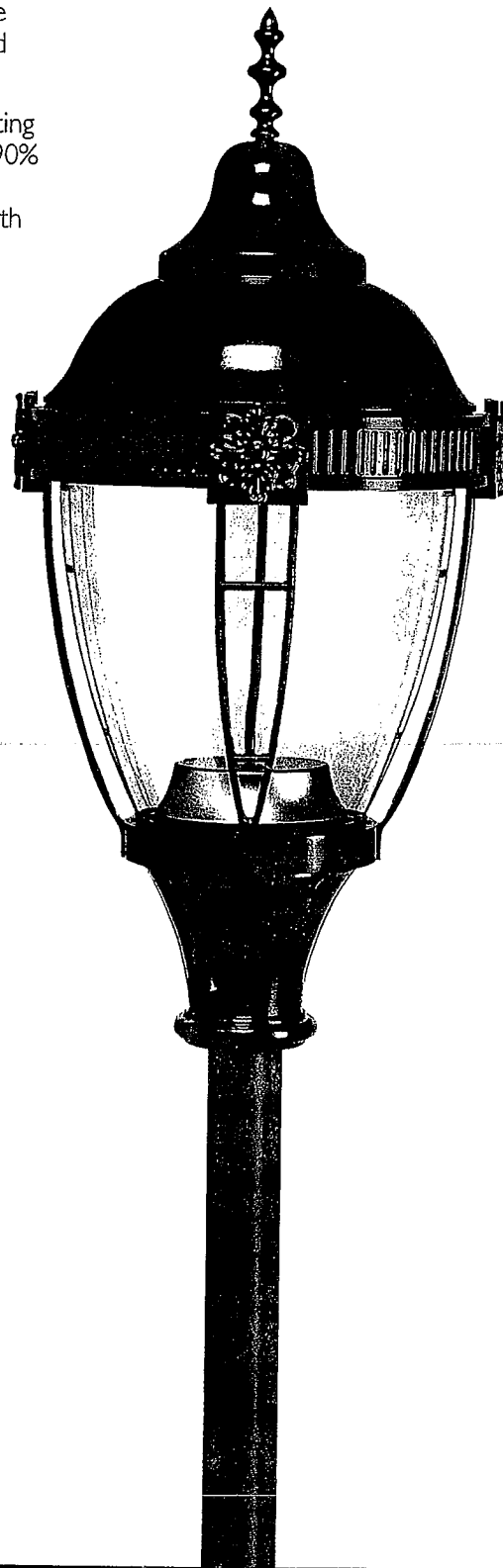
**UL Listed**  
**cUL Listed**

V03



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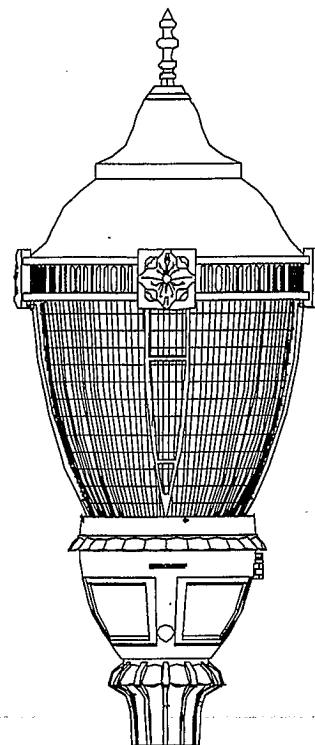
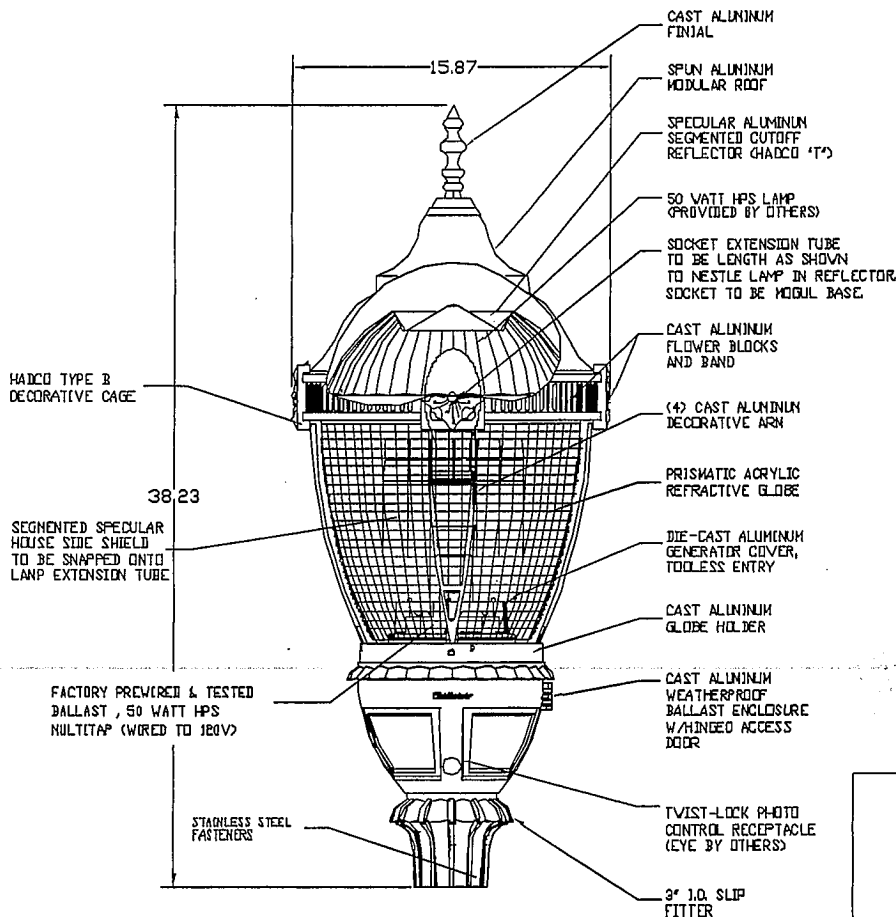
HEIGHT:  
37" (94.0 cm)



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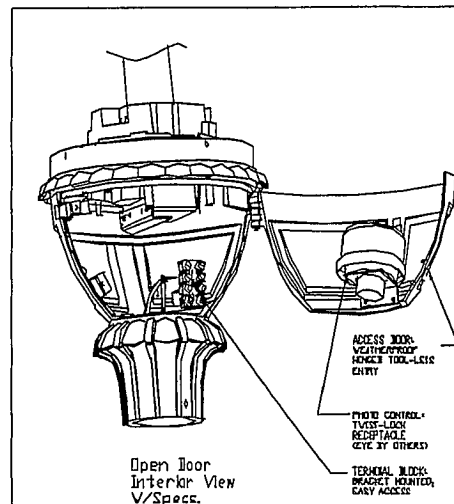
NOTICE:  
THIS DRAWING IS FOR REFERENCE  
ONLY. CHECK FOR LATEST REVISION  
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# LONGMONT FIXTURE DETAILS

MANUFACTURER: HADCO  
PART# C0779A-50HPS-120V



REVISIONS A; PP 10-06 Changed to Mogul Base		JOB NAME Longmont, CO - Hadco Fixture Cut Sheet	
 GERLYTE THOMAS	100 Craftway P.O. Box 128 Littlestown, Pennsylvania 17340-0128 Phone 717-359-7131 Fax 717-359-9515 www.hadcolighting.com	SCALE: NTS	DATE: 9/22/04
		DRAWN BY: DLH	DRAWING NUMBER: LONG-C0779A-9-22-04
		REP: Mountain States	QUOTE #: DIST.:

## Pop Quiz... Think Fast!

**Name as many of your  
neighbors as you can.**

How did you do? Don't worry, no one's keeping score. You are doing great if you named a couple of neighbors or more. Maybe it's that retired man across the street who loaned you his lawnmower, or the busy mom next door you wave to as she drives the kids to yet another activity — or perhaps it's those young folks on the corner who like to shoot hoops.

If you're like many people, you might be stumped. You may even feel a little sheepish, because instinctively we feel we ought to know our neighbors. However, this is sometimes easier said than done in today's world. We often no longer have built-in ties to people on our block. Most of us live such busy and diverse lives we may seldom even see our neighbors.

One of our goals in the City of Longmont Neighborhood Resources Program is to help neighbors discover one another—not simply because they “should,” but because by knowing our neighbors we make our neighborhood safer, stronger and a better place to live... a place that feels like home.

### List of Parks

Affolter	Lefthand
Carr	Loomiller
Clark	Pratt
Collyer	Price
Dawson	Raber
Flanders	Roosevelt
Garden Acres	Rothrock
Golden Ponds	Spangler
Jim Hamm	Sandstone Ranch
Hover Acres	Sunset
Kanemoto	Thompson
Kensington	Valley
Lanyon	Quail Campus

### Questions?

**Contact Jon Clarke:**  
Neighborhood Resources Program  
Civic Center Complex  
350 Kimbark Street  
Longmont, CO 80501  
303-651-8721  
Fax 303-651-8590  
[jon.clarke@ci.longmont.co.us](mailto:jon.clarke@ci.longmont.co.us)

**Contact Parks:**  
Lore Blattner  
Parks Administration  
7 Sunset Street  
Longmont, CO 80501  
303-651-8446  
[Lore.blattner@ci.longmont.co.us](mailto:Lore.blattner@ci.longmont.co.us)

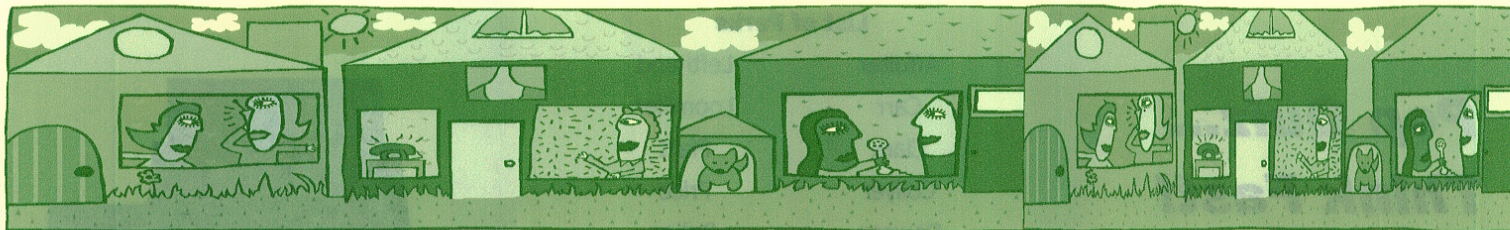


## Discover Neighbors

## Discover Home

## And Beautify Our Parks





*Studies confirm what our instincts tell us. "It's good to know our neighbors". Among other things we know that:*

- The largest study ever undertaken on the causes of crime and delinquency has found there are lower rates of violence in neighborhoods with a strong sense of trust, common values and cohesion among neighbors.
- With hectic schedules, we spend more time "cocooning" inside our homes. Many can afford service that we never could before, and as a consequence, we don't meet our neighbors.
- People with the weakest social ties have significantly higher death rate than their counterparts who are more socially involved. The risk is comparable to two-pack-a-day smokers.

So how do you take that first step to get to know your neighbors? The best way is to start small, with the folks who live the closest to you. And as you approach that first door, we're here to help you travel as far as you want to go!

### **Beautify Our Parks Project — Planting Flowers & Ice Cream, too!**

One way to get to know your neighbors is to work with them on a community project. The City of Longmont is providing you and your neighbors an opportunity to work together to adopt a flower bed in a City Park.

- Find a flower bed in a park that is in or near your neighborhood that needs to be planted. A list of those parks is on the back of this brochure.
- Get at least 6 families on your block to help you with planning your chosen flower bed.
- List the names and addresses of those families on the space provided on this brochure.
- The City will provide you with up to \$100 worth of plants and a planting diagram for the flower bed that you have chosen and prepare the bed for your planting party.

After your planting party, the Neighborhood Resources Center of Denver and Safeway would like to offer you a party pack that includes some Good Neighborhood Resource Guides and a certificate for 2 half gallons of ice cream from Safeway.

### **Families**

List Family names and addresses here.

### Meeting Minutes for March HENA Meeting (3/9/2006)

The meeting was held at 7:00pm on Thursday March 9, 2006 at the Longmont Civic Center Council Chambers. There were 27 neighbors in attendance. Also attending were speakers Tanya Ferencak and Jon Clarke from the City of Longmont.

#### **Presentation & Voting on the HENA Revitalization Plan**

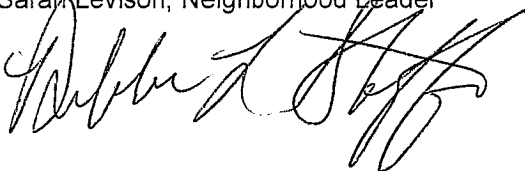
Tanya Ferencak and Jon Clarke opened the voting for the Revitalization Plan with a short review of the process for drafting the plan. A Microsoft PowerPoint presentation was used to review the plan and vote. Each attendee from the neighborhood was given a remote voting device with which they anonymously voted on each major subject. The PowerPoint presentation along with the voting results is attached. It can also be viewed from the HENA website <http://www.neighborhoodlink.com/longmont/hena/>.

Due to time constraints, no other business was done at this meeting.

Meeting Minutes Accepted at HENA meeting held on 3/9/2006 (date)

  
\_\_\_\_\_  
Sarah Levison, Neighborhood Leader

  
\_\_\_\_\_  
Mary Jo Lushak, Recorder



### **Meeting Minutes for April HENA Meeting (4/13/2006)**

The meeting was held at 7:30pm on Thursday April 13, 2006 at the Longmont Civic Center Council Chambers. There were 5 neighbors in attendance. Also attending was Tanya Ferencak from the City of Longmont. The March minutes were reviewed and approved.

#### **State Historical Fund Grant**

Sarah Levison presented a letter that she had already sent to the Colorado Historical Society supporting a State Historical Fund Grant application from the Longmont Community of Christ Church at 641 Martin Street.

#### **HENA Officer Elections**

HENA officer elections will be held in at the August HENA meeting (Thursday Aug 10<sup>th</sup>). A request for nominations will be put in the next newsletter detailing the positions, how to volunteer, nominate and vote. Officer positions are President (preferably two to co-lead), Secretary, Treasurer and Newsletter Editor.

#### **Treasurer's Report**

No money has been spent recently. Treasurer Cindi Indermill will send an email update to be reported at the next meeting.

#### **Dumpster Project**

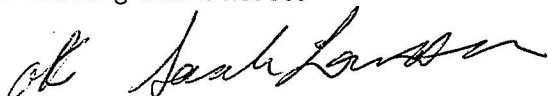
There were multiple challenges with the dumpsters including over-dumping, overflow and dumping of unacceptable items (stove, refrigerator). Suggestions made for the next time included shortening the time period to 2-3 days, removing the dumpster every evening and monitoring dumpster use by asking for driver's licenses (accepting only trash from neighborhood residents.) Because of these problems, there were additional charges from the city which may exceed the \$800 left in the CDBG funds. Additional funding sources include the HENA treasury or Revitalization Plan grant money.

The City of Longmont's Clean-up Green-up Plan was also mentioned as another way to dispose of waste.

#### **Revitalization Plan Report from Tanya Ferencak**

Tanya Ferencak is a City of Longmont Neighborhood Resources Coordinator that has been working with HENA to draft and implement the Revitalization Plan. She gave a progress report on the items listed below.

1. HENA Revitalization Grant stationary envelopes have been created for use on revitalization plan business. The envelopes have a horse and carriage logo.
2. Seventy votes for the Revitalization Plan were received in the mail: 63 YES's (Approval of Plan) and 7 NO's (Disapproval of Plan).
3. Three Revitalization Plan committees have been formed. The committees will report progress at the HENA monthly meeting.
  - a) Collyer Park Committee
    - i) Approx. 10-11 members
    - ii) Committee has met and formulated a draft park survey to be sent out in May. A public meeting will be held in August to discuss the results and park plans.
  - b) Historic Preservation Committee
    - i) Approx. 11-12 members
    - ii) 1<sup>st</sup> Meeting date is not set
  - c) Home Improvement Grant Committee
    - i) Approx. 6-7 members
    - ii) No member can apply for a grant
    - iii) 1<sup>st</sup> Meeting date is not set



### Meeting Minutes for May HENA Meeting (5/11/2006)

The meeting was held at 7:30pm on Thursday May 11, 2006 at the Longmont Civic Center Council Chambers. There were 3 neighbors in attendance. Also attending were Tanya Ferencak, Neighborhood Revitalization Specialist for the City of Longmont, Ramon Montoya, a new code enforcement inspector from the City of Longmont and Lupita Delgado, a project coordinator from the City of Longmont's Tamales and Talk program. The April minutes were reviewed and approved.

#### Treasurer's Report

HENA has \$1609.57 in the bank. No money has been spent since December, 2005.

#### Code Enforcement

Ramon Montoya reported on his plans to evaluate the Historic Eastside and Kensington neighborhoods for Code Enforcement violations. His plans include:

1. Ramon will be handing out written explanations of the city codes to all residents in both Spanish and English. A cover letter will also be included with further explanations. See Attachments for a draft of the letter and the explanation of the code.
2. Ramon will notify neighbors when their property has been evaluated. If their property is in violation, they will receive a checklist of their violations. If their property is not in violation, they will receive a "Congratulations" letter.
3. They will have 2 weeks to correct problems and work with Ramon. After these 2 weeks, Ramon will go back and give out tickets where the problems were not being addressed.

#### Tamales and Talk

Lupita Delgado spoke about the Tamales and Talk program which is sponsored by the City of Longmont Multicultural Committee. Lupita organizes get-togethers between Spanish and English-speaking neighbors so that they can get to know each other by talking and sharing a meal. These meetings are usually held in someone's home but could be at the OUR center or another public place if desired such as Columbine School, a church or Collyer Park.. The program hopes that enabling communications within the communities will promote neighbors working together on projects. The events are free. Lupita facilitates conversations, translates and develops flyers.

Participating in Tamales and Talk is part of the HENA Revitalization Plan. Since this is a established mechanism for reaching out to the Latino community, it would be an excellent way to get information out about Revitalization Plan projects like the home improvement grant and the code enforcement program. Tanya Ferencak will coordinate the first Tamales and Talk with Lupita for sometime in mid-June when Lupita will bring some flyers to the next HENA meeting.

#### Revitalization Plan Report from Tanya Ferencak

Tanya Ferencak sent out a Revitalization Plan update via email and in the Neighborhood Improvement Grant mailing.

#### CDBG Project Updates

Volunteers are needed to organize and plane the flower beds in Collyer Park.



New Business

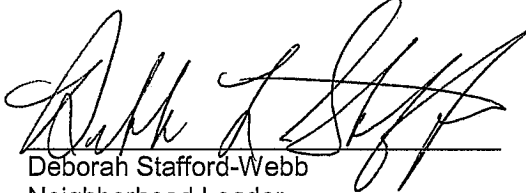
Sarah Levison handed out invitations to "Central's Old Time Fair" to be held on May 19<sup>th</sup> on the West Side.

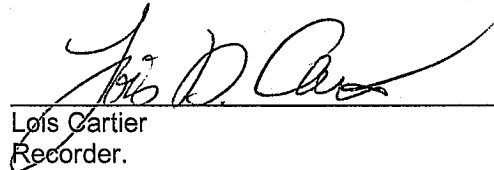
The Neighborhood Activities Fund application is due May 12, 2006. HENA is eligible to fund up to 3 events at a total of up to \$400. Sarah will submit an application for the following events:

1. Eastside/Westside softball game
2. Eastside/Westside joint social event
3. HENA holiday party

The meeting was adjourned at 8:54 PM.

Meeting Minutes Accepted at HENA meeting held on June 8, 2006 (date)

  
Deborah Stafford-Webb  
Neighborhood Leader

  
Lois Cartier  
Recorder.

4. A complete set "power tool" books about historic preservation have been ordered in conjunction with the Longmont Public Library. These books will be available in the reference section of the library.
5. Ken Wicklund (City of Longmont arborist) has produced a list of proposed sites and tree types to be planted in the HENA neighborhood. A letter will be drafted and sent to the affected homeowners to notify them that they will be getting a new tree in the city's right of way. The letter will provide Ken Wicklund's phone number so that they can contact him if they do not want a tree. The letters will be delivered to the specific addresses where trees will be planted. The neighborhood block representatives will deliver the letters. No trees will be planted in front of city buildings with HENA funds. Some trees may be planted in Collyer Park if they are in alignment with the Collyer Park Master Plan. During this process, the city may do some stump removal if it is on the city's right of way but they will not remove or prune any private trees. Tanya will be verifying with Ken Wicklund that no trees will be removed to plant a new tree.

The meeting was adjourned at 9:12pm

Meeting Minutes Accepted at HENA meeting held on 5/11/06 (date)



Sarah Levison, Neighborhood Leader



Lois Cartier, Recorder

### Meeting Minutes for June HENA Meeting (6/8/2006)

The meeting was held at 7:30pm on Thursday June 8th, 2006 at the Longmont Civic Center Council Chambers. There were 14 neighbors in attendance. Also attending were Tanya Ferencak, Neighborhood Revitalization Specialist for the City of Longmont. The May minutes were reviewed and approved.

#### Home Improvement Grants

Tanya Ferencak presented an overview of the HENA Home Improvement Grant process and guidelines. This included a discussion of the grant ranking system.

#### Tamales and Talk

A Tamales and Talk meeting is scheduled for June 15<sup>th</sup> at 5:30pm at Columbine School.

#### Revitalization Plan Report from Tanya Ferencak

Tanya Ferencak presented a Revitalization Plan update including information about the three standing committees.

1. Historical Preservation Committee - The next meeting will be on June 22<sup>nd</sup> at 7pm at Maggie Van Vliet's home. Ryan Kragerud, Longmont Senior Planner, will talk about available options for a historic district overlay.
2. Collyer Park Committee - Surveys have been mailed. The attendees were urged to fill theirs out.
3. Home Improvement Grant Committee - The grant applications have been mailed and 8 applications have already been received. The deadline is June 30<sup>th</sup>. The attendees were urged to encourage their neighbors to apply.

#### CDBG Project Updates

Contractors are still working on the damaged monument sign. They are currently waiting for parts.

#### New Business

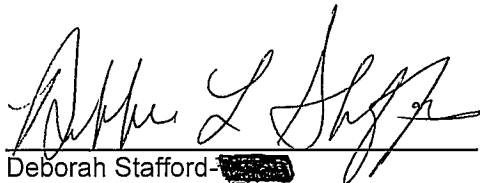
Flowers have been planted (by ?) in the Collyer Park planters located on the corners of the park.

Deborah Stafford ~~was~~ agreed to call the head of the Longmont Parks Department to remind him about the dog waste bag dispensers for the park.

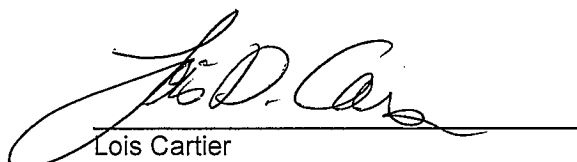
Improvements to the shelter are on hold pending results of the Collyer Park survey.

Another Eastside/Westside softball game has been scheduled and will be funded with NGLA neighborhood activities funding that Sarah Levison acquired for HENA. (Note: requests for funding of 3 HENA activities were granted.)

Meeting Minutes Accepted at HENA meeting held on July 13<sup>th</sup>, 2006 (date)



Deborah Stafford-  
Neighborhood Leader



Lois Cartier  
Recorder.

The meeting was held at 7:30pm on Thursday July 13th, 2006 at the Longmont Civic Center Council Chambers. There were 7 neighbors in attendance. Also attending were Tanya Ferencak, Neighborhood Revitalization Specialist for the City of Longmont. The June minutes were reviewed and approved.

#### Revitalization Plan Report from Tanya Ferencak

Tanya Ferencak presented a Revitalization Plan update.

- The Code Enforcement Officer hired for the HENA/Kensington had resigned for personal reasons. The job has been posted and a new officer will be hired.
- The progress of the three standing Revitalization Grant committees was discussed.
  1. Historical Preservation Committee - The committee is working on a sign for Columbine Elementary School, street signs for the neighborhood corners and a historical walking tour for an IPOD. It was requested that the tour be available for review so that homeowners can correct any possible mistakes. At the last meeting, Ryan Kragerud, Longmont Senior Planner, spoke about available options for a historic district overlay. The next meeting is July 25<sup>th</sup> at Jennifer Pollman's home.
  2. Collyer Park Committee – 103 Surveys have been returned so far. The Longmont Parks Dept. is planning how to present the survey to the neighborhood at the Sept 14<sup>th</sup> HENA meeting. The neighborhood as well as the Parks Dept will be involved in decisions surrounding Collyer Park. Pictures of historic park structures and park benches are being collected to use as examples. The next meeting is at July 27<sup>th</sup>.
  3. Home Improvement Grant Committee – Over 100 applications have been received totaling more than \$250K worth of requests. The applications will be reviewed and the applicants notified by the end of August or early September. Every application will be scored keeping in mind whether the applicant is qualified for Longs Peak and CDBG money.
- A sidewalk review will be held on July 22<sup>nd</sup> to identify sidewalk areas that are in need of repair. Volunteers are needed.
- Traffic signs saying "Do not park from here to the corner" will be installed at designated corners. Neighbors should nominate a corner if it is a traffic hazard. Not all corners will be designated.
- Tamales and Talk was held in June and was very successful. Approximately 30 adults attended.
- Spanish/English classes at Community of Christ (641 Martin St.) will be held. The details and logistics for teachers and babysitters is still being determined.

#### CDBG Project Updates

- Doggie bag holders are up!
- The damaged monument sign on Collyer Street is still waiting for parts.
- HENA has spent all of the CDBG funds that were left over from 2005.

#### New Business

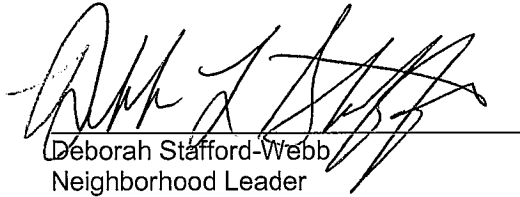
- Eastside/Westside softball game has been scheduled for August 27<sup>th</sup> in Roosevelt Park. NGLA funds have been acquired for the event. Sarah Levison is looking for two coordinators to work with the West Side and plan. A 3pm children's softball game will begin the event followed by the adult game.
- The Warner Park neighborhood has had a rash of vandalism and petty thefts.
- Nominations are being sought for HENA officers. Elections are planned for the August HENA monthly meeting.
- Glenn Sherwood gave an update on the status of the train that runs through HENA. He has recommended that the neighborhood form a train committee. The committee could investigate what hazardous materials are being shipped through the neighborhood and help



the neighborhood identify proper safety and evacuation procedures so that everyone would know what to do if there was an emergency.

The meeting was adjourned at 8:55pm.

Meeting Minutes Accepted at HENA meeting held on \_\_\_\_\_ (date)

  
Deborah Stafford-Webb  
Neighborhood Leader

  
Lois Cartier  
Recorder.

The meeting was held at 7:30pm on Thursday August 10th, 2006 at the Longmont Civic Center Council Chambers. There were 12 neighbors in attendance. Also attending was Tanya Ferencak, Neighborhood Revitalization Specialist for the City of Longmont. The July minutes were reviewed and approved.

#### HENA Officer Elections

Nominations for HENA officers were made and then a vote was taken. The results follow

- **President:** Cindi Indermill and Maggie Van Vliet (Co-Presidents)  
No other nominations were made. The vote was unanimous.
- **Treasurer:** Ron Collins  
No other nominations were made. The vote was unanimous.
- **Newsletter Editor:** Deborah Stafford  
No other nominations were made. The vote was unanimous.
- **Secretary/Website Coordinator:** Lois Cartier and Mary Jo Lusnak (Co-Secretaries)  
No other nominations were made. The vote was unanimous.

The group gave a round of applause and thanks to departing Co-Presidents Sarah Levison and Deborah Stafford for their many dedicated years of service to HENA.

#### Revitalization Plan Report from Tanya Ferencak

Tanya Ferencak presented a Revitalization Plan update.

- New Cultural Diversity Committee – This committee will be in charge of overseeing Spanish and English lessons and promoting Cultural Diversity in the neighborhood. Preliminary plans are to hold weekly classes at The Community of Christ Church ( 641 Martin Street ) and to include a blended class once a month to practice speaking together. The first committee meeting will be held Aug 17<sup>th</sup> at 7pm at the church.
- The Code Enforcement Officer position for the HENA and Kensington neighborhoods has been posted again and a new officer will be hired. An offer was made to a candidate but they declined.
- The progress of the three standing Revitalization Grant committees was discussed.
  1. Historical Preservation Committee – The committee is compiling the information that is available on the HENA neighborhood including oral histories and looking at various ways to present it including a walking tour for your IPOD. At this time, they have decided that no action will be taken on pursuing historic designation for the neighborhood. The committee will be focusing on education. The next committee meeting is Aug 31 at 7pm at Terry Duke and Raymond Amos's house at 801 Emery.
  2. Collyer Park Committee – 104 Surveys have been returned and results will be presented at the Sept 14<sup>th</sup> HENA monthly meeting (7:30pm) where feedback will also be solicited to get more details on design details. Choices will be presented on architectural details, playground equipment and art.
  3. Home Improvement Grant Committee – Over 104 applications have been received totaling more than \$250K worth of requests The committee is currently making final decisions and applicants will be notified by mid-Sept. Since trees were such a high priority on the Revitalization Survey, a motion was made to use potential excess funding

from the new tree planting part of the Revitalization Grant for tree trimming. The motion was approved

- A sidewalk review was held and final summaries will be sent to city.
- A list of corners that should get traffic signs saying "Do not park from here to the corner" is being compiled. Neighbors should nominate a corner if it is a traffic hazard. Not all corners will be designated. A list is being put together and currently includes 4<sup>th</sup> and Emery, 5<sup>th</sup> and Emery, Longs Peak and Emery, 8<sup>th</sup> and Emery, 4<sup>th</sup> and Collyer, 5<sup>th</sup> and Kimbark and Longs Peak and Kimbark.

#### CDBG Project Updates

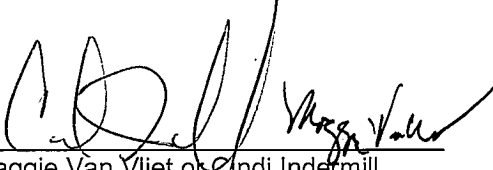
The damaged monument sign on Collyer Street is in the midst of being repaired.

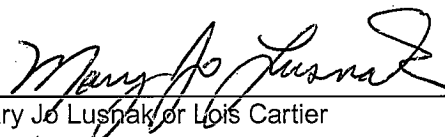
#### New Business

- The Eastside/Westside softball game has been scheduled for August 27<sup>th</sup> in Collyer Park . Melinda Anderson will be coordinating the event. The picnic will be in the southwest shelter with the games played in the Columbine Elementary School playground. A 1pm children's softball game will begin the event followed by the adult game at approximately 4pm.
- Flyers were handed out for the Aug 26<sup>th</sup> Neighborhood yard sale.
- A State Historical Society workshop was attended by HENA residents Glenn Sherwood, Maggie Van Vliet, Sharon O'Leary and Sarah Levison. The workshop provided information on how to apply for State Historical Society grant applications. The possibility of using Revitalization Grant money as matching funds for one of these grants was discussed. HENA would be able to apply with other organizations like the City of Longmont or the St. Vrain School District.
- A request was made to add some additional information to the wine tasting party notices that would indicate whether the venue was "kids welcome".
- A suggestion was made to consider moving the monthly meeting to a rotating day of the week schedule so that neighbors with Thursday night commitments would be able to attend some of the HENA meetings. Wednesday and Thursdays seemed to have the best potential. One Saturday meeting per year was also considered. Other suggestions included adding childcare and food. The new co-presidents agreed to look into making a change for next year. Any changes made would be published in the newsletter with plenty of advance notice.

The meeting was adjourned at 8:30pm.

Meeting Minutes Accepted at HENA meeting held on 9-14-06 (date)

  
Maggie Van Vliet or Cindi Indermill  
Neighborhood Leader

  
Mary Jo Lusnak or Lois Cartier  
Secretary

The meeting was held at 7:30pm on Thursday September 14th, 2006 at the Longmont Civic Center Council Chambers. There were 22 neighbors in attendance. Also attending was Tanya Ferencak, Neighborhood Revitalization Specialist for the City of Longmont and Jon Clarke, Neighborhood Resources Program Coordinator. The August minutes were reviewed and approved.

#### Revitalization Plan Report

- Cultural Diversity Committee – Weekly Spanish and English classes will begin at the Community of Christ Church (641 Martin Street) on Oct 4<sup>th</sup> for registration and initiation. Classes will run through Dec 13th. See Attached flyer.
- Julie Pink, the new Code Enforcement Officer for the HENA and Kensington neighborhoods introduced herself. Her background is in law enforcement and she has done code enforcement in Commerce City. She is working 40 hours/week including some weekend hours. She can be contacted at 303-774-4573.

#### Collyer Park Survey Results Presentation and Voting

Tanya Ferencek presented the results of the Collyer Park Survey. The survey had over 100 participants. The survey results led to further questions about design details for the park so meeting attendees were asked to vote on different aspects of the park plan such as architectural design details for structures and types of playground equipment. Voters chose an architectural design including antique brick, arches and flagstone. They voted to select new playground equipment with a similar "traditional" style and to keep the sand under the play equipment instead of change it to wood chips. See attached presentation.

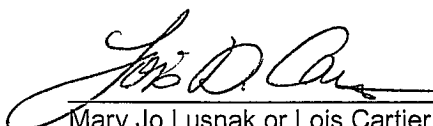
#### New Business

Community of Christ Church is having a Heritage Festival and Fundraiser on Sat. 9/16 from 5-7pm. The event will feature a dinner and silent auction.

The meeting was adjourned at 8:50pm.

Meeting Minutes Accepted at HENA meeting held on October 12, 2006 (date)

  
\_\_\_\_\_  
Maggie Van Vleet or Cindi Indermill  
Neighborhood Leader

  
\_\_\_\_\_  
Mary Jo Lusnak or Lois Cartier  
Secretary

The meeting was held at 7:30pm on Thursday October 12th, 2006 at the Longmont Civic Center Council Chambers. There were 5 neighbors in attendance. Also attending were City of Longmont employees Tanya Ferencak, Neighborhood Revitalization Specialist for the City of Longmont and Julie Pink, Code Enforcement Officer. The September meeting minutes were reviewed.

#### Home Energy Efficiency Speaker

The October meeting featured a presentation on home energy efficiency by Boyd Fuller, Customer Service Energy Specialist, Longmont Power Company. Boyd discussed the different areas of a home that can be upgraded to save energy. He gave tips for do-it-yourselfers and provided handouts. Boyd can be contacted for information on a home energy audit at 303-774-4359. See the HENA website for Boyd's handouts.

#### Code Enforcement Update

Julie Pink has completed her sweep through the neighborhood looking for Code Enforcement issues and providing door hangers with information for residents. She is working with residents to resolve code issues.

Note: Julie will NOT go into a house unless the homeowner or renter is at least 18 years old, requests her to inspect inside the home and is present during the inspection.

#### Spanish and English Classes

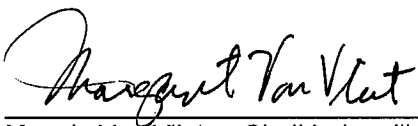
Tanya Ferencak reported that the Spanish and English classes have been a big success. There are 10 students learning Spanish and 19 students learning English.

#### Holiday Party Discussion

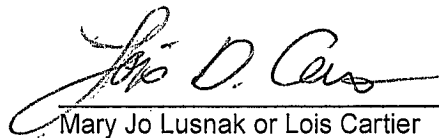
Options were discussed for the HENA holiday party. The options discussed were a New Years Party at the Callahan House on 3rd and Terry on December 31st or a "Meet and greet" party in Collyer Park pavilion prior to the Holiday Parade on December 9th. A discussion of the pros and cons of the two parties was held. Since the neighborhood co-leaders were not in attendance, no decision was made at the meeting.

The meeting was adjourned at 9:10 pm.

Meeting Minutes Accepted at HENA meeting held on 10/12/06 (date)



Maggie Van Vliet or Cindi Indermill  
Neighborhood Leader



Mary Jo Lusnak or Lois Cartier  
Secretary

*Note: 3 residents attended. mff 121406*

The meeting was held at 7:30pm on Thursday November 9th, 2006 at the Longmont Civic Center Council Chambers. In addition to HENA residents, Tanya Ferencak, Neighborhood Revitalization Specialist for the City of Longmont and Julie Pink, Code Enforcement Officer for the City of Longmont were in attendance. The ~~September~~ minutes were reviewed and approved.

*October mff 121406*

#### Code Enforcement Update

- Julie Pink, code enforcement officer, has lined up equipment for the neighborhood "Clean Sweep." Helping Hands Tree Service has donated equipment for a November 18<sup>th</sup> and 25<sup>th</sup> cleanup. Volunteers from New Creations church will also be helping. The free service is open to HENA and Kensington residents. As of this meeting, 4 households had signed up.
- Julie also reminded the group that you can donate a vehicle to the Longmont Humane Society. (See [www.longmonthumane.org](http://www.longmonthumane.org) and select "Ways of Giving".) It can take as little as five days to complete a vehicle donation.
- Julie can be reached at 303-774-4573 for further details and for other code enforcement issues.

#### Revitalization Plan Report

- Tanya Ferencak will continue to work with the City of Longmont next year. She will be available to help with Revitalization Plan issues but her time will be limited. Tanya will be looking for leaders for the various standing committees
- Cultural Diversity Committee – Weekly Spanish and English classes continue at the Community of Christ Church (641 Martin Street) through December. A meeting will be scheduled to discuss the progress of the classes and future plans.
- Collyer Park Committee – The committee has made a list of proposed changes to the Collyer Park Master Plan. These changes will be finalized at the next meeting on Nov 29<sup>th</sup> and then a formal amendment to the plan will be submitted to the city.
- Home Improvement Grant Committee – Tree trimming paid for by the HIG is underway in the neighborhood. One of the grant projects (for foundation repairs) has been completed and several are in progress. Note: grant money is not paid until a project is completed.
- Historic Preservation – No progress has been made on signage funded by the Revitalization Grant. The signs are expected to be installed soon.

#### Holiday Party in Collyer Park on December 9<sup>th</sup>

- A permit has been obtained for the SW pavilion. The party will be from 3pm to 5pm prior to the city's holiday parade.

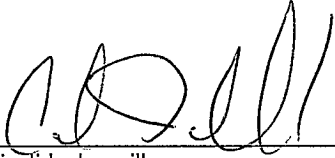
#### New Business

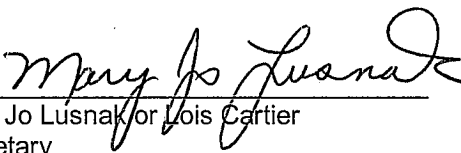
- HENA is looking for ideas for the next joint Eastside/Westside social event. There is additional funding for an event in 2006.
- A reminder was made that next year's HENA monthly meetings are scheduled for every other month only starting in January and ending in November.
- Attendees were encouraged to attend a City Planning meeting on Nov 16<sup>th</sup> at 6pm to discuss the proposed development of a lot at the corner of 5<sup>th</sup> and Atwood. The proposal is to divide the lot into 2 lots; one with the existing house and another to be developed.
- Attendees discussed the Times Call newspaper article about the increased train noise and possible options.

- The advantages were discussed of having a HENA representative on every city advisory board either as a member or attendee.

The meeting was adjourned at 8:57pm.

Meeting Minutes Accepted at HENA meeting held on 12/14/06 (date)

  
Cindi Indermill  
Neighborhood Leader

  
Mary Jo Lusnak or Lois Cartier  
Secretary

The meeting was held at 7:30pm on Thursday December 14th, 2006 at the Longmont Civic Center Council Chambers. In addition to six HENA residents, Tanya Ferencak, Neighborhood Revitalization Specialist for the City of Longmont and Julie Pink, Code Enforcement Officer for the City of Longmont were in attendance. The November minutes were reviewed and approved.

Organizational News

Maggie Van Vliet has stepped down as one of the co-leaders of HENA for personal reasons.

Revitalization Plan Report

- Tanya Ferencak reported on the budget and handed-out status reports (see attachment). Spending is on-track.
- Tanya will be sending out emails looking for volunteers to chair the standing committees namely the Collyer Park, Historic Preservation and Cultural Diversity Committees. Note: the Home Improvement Grant Committee has met its goals with all grants allocated so there is no need for a chair of that committee.
- "No parking" signs are up on the corners!
- The city has allocated \$5000/year of funding for sidewalk repairs in HENA. The list of needed repairs was reviewed by the city and about 50% of the repairs will be made over the next 5 years.
- Cultural Diversity Committee – The weekly Spanish and English classes were completed for the year. A new series will start in January. Return students will not be charged for this session but new students will be charged \$35 for books and registration. Stay tuned!

Code Enforcement Update

- Julie Pink, code enforcement officer, reported that three "Clean Sweep" weekends were successfully completed this year with the much-appreciated help of volunteers from New Creations church led by David Meade. The free service is open to HENA and Kensington residents. So far, 10 tons of trash has been removed from the neighborhoods' alleys and homes and brought to the dump. This included 42 tires, 20 mattresses and several large appliances and car parts.
- The next "Clean Sweep" is scheduled for the weekend of January 27<sup>th</sup>. If you have items to dispose of, please call Julie at 303-774-4573. Julie is also available for neighborhood code enforcement questions or issues.

New Business


- Jim Di Orio presented a letter from the 400 Emery Street Condo Association board requesting their desire to split from HENA into their own neighborhood group. They feel that being their own NGLA would enable them to qualify for money to improve their property. This request must be approved by HENA before the City will allow the split. A lengthy discussion of the Pro's and Con's of this proposal ensued and a decision was made to put the request in the Jan/Feb newsletter along with a ballot for mail-in voting. Further discussion and a final vote will be taken at the March HENA monthly meeting (Wed March 14<sup>th</sup>).
- A report was made on the City Planning informational meeting held on Nov 16<sup>th</sup> that discussed the proposed development of a lot at the corner of 5<sup>th</sup> and Atwood. The proposal is to divide the lot into 2 lots; one with the existing house and another to be developed. The neighbors that attended the meeting did not believe that the proposal would be favorable to HENA. An official meeting will be the Planning Commission will be scheduled in 2007 and the neighbors will be notified.

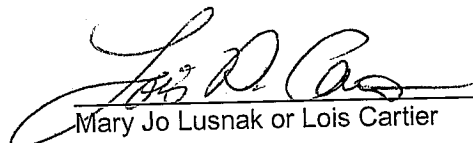


- There is funding available up to \$1000 for a Community Cultural Event Grant. The deadline to apply is Jan 12<sup>th</sup>. The HENA Cultural Diversity Committee will be asked to address this.
- The discussion on forming a social committee was tabled due to lack of time.
- With HENA monthly meetings alternating months starting in January, it was decided to publish the newsletter in the month between meetings.

The meeting was adjourned at 9:15pm.

Meeting Minutes Accepted at HENA meeting held on 11 (date)

  
Cindi Indermill  
Neighborhood Leader

  
Mary Jo Lusnak or Lois Cartier  
Secretary