

THE EASTSIDE SECTOR ALLIANCE
BYLAWS AND COVENANTS
Revised: February 16 , 2008

I. NAME:

The name of the organization shall be the **Eastside Sector Alliance (hereinafter referred to as the Alliance)**. The Alliance is a not-for-profit organization. The name of the Alliance or names of any members in their official capacities shall not be used in any connection with a commercial concern or with any partisan political interest or for any purpose not appropriately related to the promotion of the objectives of the Alliance. The mailing address of the Alliance is; 2320 Oakland Blvd, Suite 11, Fort Worth, Texas 76103 and may be changed from time to time as the Executive Committee may direct with a majority vote of the Executive Committee.

II. PURPOSE:

The purpose and objective of the Alliance is to provide a positive environment and forum to foster greater communications, education and cooperation among the neighborhood associations, civic groups, clubs, and other organizations that seek to revitalize, advocate for, and improve the East Fort Worth community by promoting a cleaner and safer community for all.

III. BOUNDARY:

The boundary of the Eastside Sector Alliance will be N. E 28th Street to the north; Interstate 35 to the west; Arlington city limits to the east; and the Union Pacific Railroad line to the south. The boundaries may be amended from time to time with a majority vote of the member representatives at a regularly scheduled meeting of the Alliance, but may only be amended once per calendar year.

IV. MEMBERSHIP:

1. Membership in the Alliance is open to any group or organization within the boundaries referenced in Section III above. There shall also be two (2) types of memberships as follows; Voting Membership and Non-voting or General membership. To qualify as a Voting Member, the individual must have attended three (3) consecutive, regularly scheduled meetings and be certified as having done so by the Secretary, and attendance noted in the minutes of the meetings. If an individual is representing a group or organization they must also be recognized as such by the Chairperson or alternate Chairperson.

2. All members of the Alliance shall consist of individuals, groups and organizations recognized by a majority of the Alliance Executive Committee, and any such individuals, groups and organizations as may subsequently qualify by virtue of compliance with paragraph one (1) of these bylaws. Each elected officer or director of the Association will have one vote whether as an individual member or as a member organization representative. A Voting Member must remain active within the Alliance in order to retain their vote.
 - a) Only the designated delegate may represent an organization or group. If the designated delegate is not in attendance, then an alternate delegate, if identified to the Alliance Secretary prior to the start of the meeting, can represent the organization or group.
 - b) If a voting member misses three (3) consecutive regular scheduled meetings, the status of that member shall become inactive and voting privileges are suspended.
 - c) In order to regain voting status, the Voting Member shall attend three (3) consecutive scheduled or special meetings.
3. It is the responsibility of group or neighborhood organizations to inform the Alliance of changes in their organization or governance, including the status of officers, delegates, or alternates. Such information shall be submitted to the Secretary of the Alliance within thirty (30) days after such changes.
4. General Membership shall be open to individuals, groups and/or organizations within the Alliance boundaries who are committed to the purpose (Paragraph II) of the Alliance. Any such group or organization desiring to be a Voting Member may be so recognized by a majority vote of the Executive Committee, after the Secretary confirms that the applicant or delegate has attended three consecutive regular meetings and it is determined they are otherwise qualified. General membership shall not have voting privileges.

V. ORGANIZATIONAL LEADERSHIP:

The Executive Committee of the Alliance shall consist of the Chairperson, Vice Chair, Secretary, Treasurer and Committee Director. Elected Positions - Those in elected positions shall be the Chair, Vice Chair, Secretary, Treasurer with the Committee Director being appointed by the Executive Committee. Each shall serve a one year term. The term shall begin at the January meeting and continue until a successor is elected. Each elected position may serve only four consecutive terms in each position, but may serve on the Executive Committee indefinitely.

- 1) **The Chairperson** duties are activities necessary to fulfill the business of the Alliance, and such other duties as may be deemed necessary from time to time, including but not limited to:

- a) Serving as the Official Spokesperson of the Alliance, and may appoint an alternate spokesperson for specific functions as needed.
 - b) Developing meeting agendas.
 - c) Presiding at the meetings of the Alliance and may appoint an alternate Chairperson for specific meetings and/or functions.
 - d) Cultivating relations with other organizations, committees, and elected officials who may be able to influence the positive completion of our stated goals and purpose.
 - e) The Chairperson shall be an ex-officio member of all committees, whether standing or appointed.
 - f) The Chairperson shall not be actively serving on the board of any Voting or General Member organization, and shall not be a delegate, or alternate delegate, of same. The Chairperson shall envision the entire Eastside Sector Alliance community and balance the interests and needs of the member organizations.
- 2) **The Secretary** shall assist the Chairperson in conducting the business of the Alliance, some of which is outlined below, and such other duties as may be deemed necessary by the Chairperson, including but not limited to:
- a) Making arrangements for meeting places. Notifying delegates and public officials of the date, time, place, and agenda, (in writing) seven days in advance of the regular meetings. Such notice shall include such city officials, including city council members, board and commission appointees, code compliance officers, etc., as reside or may be responsible for services within the Alliance boundaries.
 - b) Recording minutes of each meeting.
 - c) Maintaining Alliance correspondence.
 - d) Maintaining and distributing annually a current list of Voting and General Members and a schedule of their meetings.
- 3) **The Treasurer** will responsible for keeping accurate financial records, including all receipts and disbursements of funds in the custody of the Alliance. Checks drawn on Alliance bank accounts shall require the signatures of both the Chairperson and the Secretary. The Treasurer position may be filled by the Secretary during development stages of the Alliance.
- a) The Treasurer shall have the Alliance financial records available for audit or review at the end of the fiscal year or upon written request by a Voting Member with reasonable notice given.
- 4) **Working Committees:** The Alliance may have working committees to address issues that come before it. Each committee shall have a

chairperson and at least two other committee members. A chairperson will be appointed and will present a report or update at each Alliance meeting until the matter is resolved.

- 5) **Standing Committees:** Standing Committees are permanent and shall be composed of Voting Members. At least one member shall step down each year so new committee members may be seated who have not served on the committee during the preceding term.
- 6) **Bylaws Committee:** The Bylaws Committee shall present draft amendment(s) as determined necessary by committee review or based on Voting Members request. The Bylaws Committee shall make its recommendation on each such proposed amendment prior to presentation to the Voting Membership. The bylaws of the Alliance may not be amended more than once per calendar year.
- 7) **Nominations Committee:** The Nominations Committee shall be appointed by the Chairperson not later than the November meeting and the committee shall present a slate of candidates to the Voting Members no later than the January regular scheduled meeting of the Alliance at which elections will be held. A majority vote of the Voting Members present shall elect the Executive Committee of the Alliance.
- 8) **Appointed or Special Committees:** Appointed Committees may be established by a vote of the Voting Members or as may be deemed necessary by the Chairperson. Appointed Committees may be dissolved at any Alliance regular meeting by vote of the Voting Members.

VI. MEETINGS:

Regular meetings shall be held on the third Saturday of each month, and may be amended from time to time with at least a ten (10) day notice to members. Special meetings may be held at such other times deemed necessary by the Chairperson with reasonable meeting notice given, or five (5) days, whichever is greater. A quorum at any regular or special meeting is three of the voting delegates, provided that the Chairperson or Vice Chair and any two (2) Executive Committee members must be in attendance.

Meetings of the Executive Committee shall be scheduled as may be required from time to time with reasonable notice given, and may be open or closed type meetings. No official votes concerning business of the Alliance may be taken at Executive meetings.

VII. PARLIAMENTARY AUTHORITY:

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Alliance in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Alliance may adopt.

VIII. AMENDMENTS:

Amendments to these Bylaws may be proposed in writing by any three (3) Voting Members at any regular meeting of the Alliance. Proposed amendments shall be reviewed by the Bylaws Committee for comment thirty (30) days in advance of their consideration by the Voting Members. These bylaws may be amended only once per calendar year, and requires two thirds (2/3) majority of the voting members in attendance at any regularly scheduled meeting of the Alliance, and must meet the requirements of Section VI MEETINGS of these bylaws.

IX. DISSOLUTION:

Upon dissolution of the Eastside Sector Alliance, all liabilities and obligations of the Alliance must be paid, satisfied, and discharged. Any remaining assets may be distributed to nonprofit organizations or nonprofit corporations engaged in activities substantially similar to those of the Alliance and located in Tarrant County, Texas.

These Bylaws adopted this 16th day of February 2008.

Ms. Peggy Terrell, Chairperson