

**TRAPPERS POND HOMEOWNERS ASSOCIATION
DESIGN REVIEW COMMITTEE (DRC) IMPROVEMENT REQUEST**

Mail completed form and attachments to:
COMMUNITY MANAGEMENT SPECIALISTS, INC.
1224 Wadsworth Blvd., Lakewood, CO 80214
(720) 377-0100, fax (720) 377-0111

FOR OFFICE USE ONLY

Date Received: _____
Critical Date: _____
Date Sent to DRC: _____
Date Rcvd from DRC: _____
CMS Rep: _____

Name: _____ Email: _____

Address: _____ Home Phone: _____

City: _____ State: _____ Zip: _____ Work Phone: _____

Mailing address if different than site of proposed improvement(s): _____

My request involves the following type of improvement: ☐ Paint ☐ Fencing ☐ Satellite Dish
☐ Deck/Patio Slab ☐ Air Conditioner ☐ Landscaping-Front ☐ Landscaping-Back
☐ Lighting Additions ☐ Lighting Changes ☐ Irrigation - New ☐ Irrigation - Change ☐ Grading Changes
☐ Patio Cover Other: _____

Describe Improvements: _____

Planned Start Date: _____ Planned Completion Date: _____

This improvement is within the guidelines of the Trappers Pond Rules and Regulations-Design and Architectural Standards. I shall maintain proper drainage away from my foundation and not impede proper drainage swales on my lot when installing landscape or building improvements. Grading may not be altered to adversely affect overall property drainage and community drainage. I understand that I must receive approval of the DRC in order to proceed. I understand that DRC approval does not constitute approval of the local building department and that I may be required to obtain a building permit. I agree to complete improvements promptly after receiving approval. Upon the completion of my improvement I hereby authorize the DRC and Community Management Specialists to enter onto my property for exterior inspection at a mutually agreed upon time.

Date: _____ Homeowner's Signature: _____

DRC ACTION:

☐ Approved as submitted ☐ Approved subject to the following requirements _____

☐ Not approved _____

DRC Members _____

Date _____

- Please submit paint chips and indicate what will be the body, trim and accent colors.
- Submit original design plans (no photocopies or faxes) indicating scale. Specify building materials, landscape plans, lighting specifications, or sketches/brochures for patios or decks. Clearly indicate what is existing and what is new vegetation, structure and sidewalks.
- Remember to obtain any permits that may be required from the City before construction begins.
- The DRC recommends you discuss approved plans with your neighbors.
- Mail completed form and attachments to CMS.